

**RECREATION AND PARKS COMMISSION MEETING**  
**TUESDAY, OCTOBER 27, 2015,**  
**5:00 P.M. – WATERFORD COMMUNITY CENTER**

1. Approval of the September meeting minutes as received.
2. Comments from the Public.
3. **CORRESPONDENCE:**
  - a. Request from Cub Scouts Pack 36, requesting June 10-12-16 for their annual Moving Up weekend.

**OTHER CORRESPONDENCE:**

- a. Monthly Expenditure reports, placed on file
- b. Letter from resident, re: Harvest Day
- c. Copy of letter to Dept. of Revenue Services, re: parking sales tax

4. **STAFF REPORTS:**

5. **COMMITTEE REPORTS:**

- Recreation Programs (Indoor/Outdoor)
- Nominating
- Personnel (as required)
- Co-sponsored – WYF President, Daniel Dunn
- Long Range Planning
- Policies/procedures
- Mago Point Revitalization Ad-Hoc Committee

6. **REPRESENTATIVE REPORTS:**

- Senior Citizen “Mural Committee”
- Board of Education
- Board of Finance
- Historical Society
- O’Neill Theater
- Senior Services
- Youth Sports Council

7. **PROPERTIES:**

- Community Center
- Stenger Farm

8. **OLD BUSINESS:**

9. **NEW BUSINESS:**

- a. Elections for Chair and Vice Chair

Respectfully submitted,

Ann Nolan, Secretary  
Recreation and Parks Commission

**WATERFORD RECREATION AND PARKS COMMISSION**  
**October 27, 2015**

**DIRECTORS' REPORT:**

**BUDGET UPDATE:** As of 9/30/15, expenditures stand at \$374,350 (27%). Revenues are at \$126,063 (10% ahead of last year.

**MAINTENANCE REPORT:** Fall maintenance continues with mowing and trimming continuing on all our properties. Athletic field maintenance continues. The Assistant Director will report on the specifics.

**PERSONNEL REPORT:** Maintainer Tim Ververis was recently promoted to Maintainer III. Gabe Madrid was promoted to Maintainer II. A Maintainer I position has been posted in house and we plan on filling it soon.

**MISCELLANEOUS:** Finance Director, Maryanna Stevens has sent a letter to the Commissioner of Revenues Service regarding the sales tax on parking at Waterford Beach (other correspondence). No response has been received to date.

**ON-GOING PROJECTS:**

- ~ The Waterford Beach Causeway Bridge project is underway. Wetland survey and topographic work has started. Drilling will start on 10/26/15.
  
- ~ The Town Hall/Leary Park Basketball Court Repairs was awarded to Vermont Recreational at the 9/22/15 Board of Selectmen meeting. I have been in contact with the company and the work will occur soon or early spring, 2016 (depending upon the weather).
  
- ~ The Waterford Beach Bathrooms (2) and Vet's Field Playground Accessible path for restrooms are being prepared for approval.
  
- ~ I am part of a Town ADA work group. We are coordinating projects to make our town facilities compliant. Projects will be put into the CIP process.
  
- ~ The Annual Report for last fiscal year is due on November 11, 2015. The Capital Improvement Plan is due on November 20, 2015. I will discuss both at the meeting. Please let me know if you have any recommendations.
  
- ~ The Harvest Festival held on October 17, 2015 was a success thanks to Kerry Sullivan for being the lead on the Festival and the rest of the staff for their assistance.

Respectfully submitted,

Brian W. Flaherty, Director

The Waterford Recreation and Parks Commission held their regular monthly meeting on Tuesday, September 22, 2015 in the Community Center, at 5:00 p.m. Chairman Gardiner presided.

**MEMBERS IN ATTENDANCE:** Cs. Gardiner, Whelan, Scheiber, Erricson, Marcks and Murphy, C.Worobey, C. Kanabis

**STAFF:** Director Flaherty, Assistant Director McNamara and Program Coordinator Sullivan.

**MOTION #1:** Made by C. Whelan, seconded by C. Worobey, to approve the minutes of the August 25, 2015 meeting as received. Motion carried 8-0.

**CORRESPONDENCE PLACED ON FILE:**

- a. Letter to First Selectman, re: Commission Members re-appointment
- b. Congratulations notes from Officer Todd O'Connell and Dan Spellman, re: Triathlon
- c. Memo from Town Accountant, re: Fees for Waterford Beach

**OTHER CORRESPONDENCE:**

- a. Monthly Expenditures and Revenue reports, placed on file.

**STAFF REPORTS:** All staff reports were accepted as received and placed on file. The Director reported on the new state law regarding beach parking fees. A lengthy discussion was held. He will report back to the members after a meeting with the Town Accountant. He also reported that the basketball courts at Leary Park and the Town Hall will be re-surfaced in the next few weeks, pending approval from the First Selectmen. Director Flaherty attended an ADA Workshop. After inspection of recreation areas, improvements will be made to accommodate ADA accessibility, including other Town properties.

The Assistant Director has set a meeting on October 21, 2015, for a seminar of "Positive Coaching Alliance" in the Community Center. All youth sport boards and coaches are invited to attend. He has been meeting with the Youth Football and Cheerleading program on a few issues that have been received. An interview panel will meet to review the applicants for the Maintainer III opening. The maintainers have acquiring their applicator licenses for application to turf areas.

The Program Coordinator reported on the successful Triathlon that was held on September 12<sup>th</sup> at Camp Harkness. Fall programs are underway with most of the classes filled. Men's Softball play-offs begin the end of September and will be finished by the end of October. We have allowed New London High School and Mitchell College use of Stenger Field for one Cross Country meet. All paper work and insurance certificates have been turned in. The next big event for the Commission is the "Waterford harvest Day Celebration" to be held at Waterford Beach Park on Saturday, October 17<sup>th</sup>. Some of the events included are bands, a beach stroll, bike derby with new helmets to be handed out and fireworks.

**COMMITTEE REPORTS:**

- a. Nominating Committee Chair Whelan, reported that C. Eccricson was nominated for Chairman and C. Worobey nominated for Vice Chairman. Elections will be held at the October meeting.
- b. Personnel: Director Flaherty reported that Andres Gonzales has been hired as our night custodian.

Having no other business a motion to adjourn was made by C. Whelan, seconded by C. Kanabis. Motion approved 8-0. Meeting adjourned at 5:26 p.m.

Respectfully submitted,

Ann Nolan, Secretary  
Recreation and Parks Commission

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**COMMITTEE REPORTS:**

- ~ Policies/Procedures will hold a meeting on the request for beach stickers for Veterans.
- ~ Mural Committee: A selection will be made at the September meeting for a mural for the Commission.

There was no Old/New Business.

Having no further business **Motion #6:** Made by C. Whelan, seconded by C. Marcks to adjourn. So voted 8-0.

Meeting adjourned at 6:00 p.m.

Respectfully submitted,  
Ann Nolan, Secretary