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**RETIREMENT COMMISSION
SPECIAL MEETING AGENDA
TUESDAY, AUGUST 30, 2016 – 5:00 P.M.**

August 30, 2016
Finance Office
Conference Room

Special Meeting
Town Hall
Wednesday – 5:00 p.m.

1. Call to Order
2. Consider and act upon a motion to appoint Wells Fargo as the new custodian/trustee for the Town of Waterford Pension Fund and authorize Maryanna Stevens to request the transfer of funds from Charles Schwab to Wells Fargo Institutional Pension and Trust.
3. Adjournment

Gail Miller

From: Maryanna Stevens
Sent: Friday, August 26, 2016 3:34 PM
To: Gail Miller
Subject: FW: Transfer of assets

From: JFuller@hhconsultants.com [<mailto:JFuller@hhconsultants.com>]
Sent: Monday, August 22, 2016 10:42 AM
To: Maryanna Stevens
Cc: RMetzger@hhconsultants.com
Subject: RE: Transfer of assets

Hi Maryanna,

Schwab will want a copy of the Board Resolution appointing Wells Fargo as the new custodian/trustee. What is the timing? Will assets transfer in-kind or will they be liquidated and wire the proceeds?

Thanks,
John

John N. Fuller, CFA, AIF[®], Vice President, Director of Operations
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From: Maryanna Stevens [<mailto:mstevens@waterfordct.org>]
Sent: Friday, August 19, 2016 12:14 PM
To: John Fuller
Subject: Transfer of assets

Hi John

We will be using Wells Fargo for our pension custodian/trustee. What do I need to do to notify Schwab? Are there forms that I need to fill out?

Thank you

Maryanna

Maryanna Stevens, CPA
Director of Finance
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

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