



RECEIVED FOR RECORD 2/3 ,2016  
M. ATTEST Doreen L. Cannon  
TOWN CLERK 8:19 AM

BOARD OF FINANCE  
AGENDA

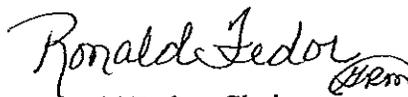
Waterford Town Hall  
Regular Meeting

February 10, 2016  
7:00 pm

1. Establishment of a quorum and call to order
2. Public Comment
3. Approval and acceptance of minutes of:  
Regular Meeting on January 13, 2016
4. Consider and act upon a request from the Board of Selectmen on behalf of Roz Rubinstein, Library Director, to approve the following Out of Series Transfer in FY16:  
  

From: Line Item # 10536-53010 Office Supplies	\$ 565
To: Line Item # 10536-54160 Books & Related Material	\$ 565
5. Consider and act upon a request from the Board of Selectmen on behalf of Bruce Miller, Fire Services Director, for an appropriation in the amount of \$20,000 from Line Item #20523-57748 Capital and Non Recurring Expenditure Fund and \$15,500 from Line Item #20500-31520 Capital and Non Recurring Undesignated Fund Balance to replace the exterior doors throughout the Jordan Fire Station. The request includes an Access Control System which is compatible to the systems installed in the other fire stations in town. This request is consistent with the Capital Improvement Program and, upon approval, will be forwarded to the Representative Town Meeting as required.
6. Consider and act upon a request from the Board of Selectmen on behalf of Bruce Miller, Fire Services Director, for an appropriation in the amount of \$18,000 from Line Item #20523-57760 Capital and Non Recurring Expenditure Fund to replace several exterior doors and windows throughout the Cohanzie Fire Station based upon its consistency with the Capital Improvement Program and forward on to the Representative Town Meeting as required.
7. Consider and act upon a request from the Board of Selectmen on behalf of Bruce Miller, Fire Services Director, for an appropriation in the amount of \$13,050 from Line Item #20523-57779 Capital and Non Recurring Expenditure Fund to replace the existing set of Pneumatic Air Bags at the Cohanzie Fire Station based upon its consistency with the Capital Improvement Program and forward on to the Representative Town Meeting as required.

8. Review of the Comprehensive Annual Financial Report for Year Ending June 30, 2015
9. General Discussion: Handling of the Budget Hearings in March.
10. Old Business
  - a) Informational Presentation of the Municipal Complex Project  
\*Presentation should be ready in March\*
  - b) **Tabled 11/18/2015:** Consider and act upon a request from the Board of Selectmen on behalf of Bruce Miller, Director of Fire Services for an appropriation in the amount of \$240,300 from Capital and Non-Recurring Line Item #20500-31520 Undesignated Fund Balance to Designated Capital and Non Recurring Line Item #20523-57733 Oswegatchie Firehouse Building Improvements which represents the funding for Design Development in the replacing of the Oswegatchie Fire Station, based upon its consistency with the Capital Improvement Program and contingent upon approval of the Board of Selectmen at the Regular Meeting scheduled for Tuesday, November 17, 2015.
11. New Business
12. Liaison Reports
13. Correspondence
  - a) Memo 01/06/16 from Lt. Bellos regarding the anticipated overage in the Dispatch Overtime line item.
  - b) Letter 01/27/16 Emailed by the Superintendent's Office reminding the Board of the upcoming Budget Workshops.
  - c) Board of Finance – Liaison Listing Revised 01/13/16
  - d) 01/21/16 Status of General Fund Unassigned Balance from Town Accountant
  - e) 01/13/16 Periodic Financial Statements (12/31/15) from Town Accountant
  - f) Board of Education Agenda for 01/28/16
  - g) Treasurer's Report as of December 31, 2015
  - h) Board of Education Special Meeting Agenda for 02/04/16
14. Adjournment

  
Ronald Fedor, Chairman



6. Old Business

a) Informational Presentation of the Municipal Complex Project  
*01/04/16 Presentation is not ready per Nefali Soto. The Committee will probably have something ready in March.*

b) **Tabled 11/18/2015:** Consider and act upon a request from the Board of Selectmen on behalf of Bruce Miller, Director of Fire Services for an appropriation in the amount of \$240,300 from Capital and Non-Recurring Line Item #20500-31520 Undesignated Fund Balance to Designated Capital and Non Recurring Line Item #20523-57733 Oswegatchie Firehouse Building Improvements which represents the funding for Design Development in the replacing of the Oswegatchie Fire Station, based upon its consistency with the Capital Improvement Program and contingent upon approval of the Board of Selectmen at the Regular Meeting scheduled for Tuesday, November 17, 2015. *No action has been taken by the Board of Selectmen as of this meeting date, 01/13/16.*

7. New Business - None

8. Liaison Reports

Mr. Sheehan reported the Social Service Grant Committee met and approved the amount of \$95,593 for the FY17 Proposed Budget, which is down from last year.

Ms. Larder reported the Personnel Review Board met and approved the non-union wage scale and the Part Time Firefighter & Fire Watch wage scales to be sent to the RTM in February.

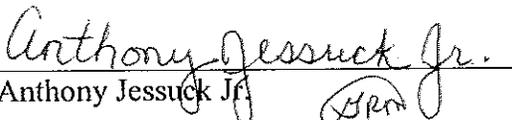
9. Correspondence

- a) 12/05/15 CCM Notice Budget Deficit Special (emailed to Board members)
- b) 12/09/15 Approved Liaison Appointments for 2015 – 2016
- c) 12/15/15 Copy CGS 8-24 Approval – Municipal Complex Improvements
- d) 12/16/15 CCM Notice – Cut to School Transportation Grant (emailed to Board members)
- e) Board of Education Regular Meeting Agenda for 12/17/15
- f) 01/05/16 CCM Notice – FY16 ECS Reduction Estimates

10. Adjournment

**Motion** by Mr. Glidden and **seconded** by Mr. Sheehan to adjourn the Regular Meeting of the Board of Finance at 7:38 p.m.

Respectfully submitted,

  
Anthony Jessuck Jr. *(ARM)*

  
Gail R. Miller, Secretary

FIFTEEN ROPE FERRY ROAD



WATERFORD, CT 06385-2886

4,

February 3, 2015

Mr. Ronald Fedor, Chairman  
Board of Finance  
15 Rope Ferry Road  
Waterford, CT 06385

Dear Chairman Fedor,

The Board of Selectmen, at their Regular Meeting on Tuesday, February 2, 2016 voted to approve the following budget adjustments for FY16 and forward on to the Board of Finance as required:

**Library:** To consider and act on a request from Roz Rubinstein, Director for the following out of series transfer and forward onto the Board of Finance as required.

LINE ITEM	LINE DESCRIPTION	TO	FROM
10536- 53010	Office Supplies		\$565
10536-54160	Books /Related Material	\$565	

Therefore, I respectfully request that you have these items placed on the agenda of the next Board of Finance Meeting. I have attached pertinent back-up material received from the designated departments.

Sincerely,

Daniel Steward  
First Selectman

Enclosure

cc: Maryanna Stevens – Finance Director

**WATERFORD PUBLIC LIBRARY**  
**49 Rope Ferry Road**  
**Waterford, CT 06385**

TO: Dan Steward, First Selectman  
FROM: Roz Rubinstein, Library Director   
SUBJECT: OUT OF SERIES TRANSFER  
DATE: January 22, 2016

Due to an error the Books & Related Materials line item is overdrawn. Therefore, the library requests the following out-of-series transfer be placed on the agenda of the February 2, 2016 board of selectmen meeting for approval and forwarding to the board of finance:

\$565	From:	53010	Office Supplies
	To:	54160	Books & Related Material

Thank you.

FIFTEEN ROPE FERRY ROAD



WATERFORD, CT 06385-2886

January 20, 2016

Mr. Ronald Fedor  
Chairman, Board of Finance  
15 Rope Ferry Road  
Waterford, CT 06385

**RE: Exterior door replacement and installation of Access Control System at Jordan Fire Station**

Dear Mr. Chairman and Members of the Board of Finance,

I am requesting your board, on behalf of Bruce Miller, Fire Services Director, to approve an appropriation of \$20,000 from line item # 20523-57748, Capital and Non-recurring expenditure fund and \$15,500 from line item # 20500-31520, undesignated fund balance to replace the exterior doors and throughout the Jordan Fire Station. The request will also include an Access Control System that is compatible to the systems installed in the other fire stations in town. The requested amount allows for a small contingency to cover the anticipated 2016 cost increases allowed by the State contract and issues that might arise as the existing units are removed for replacement. The attached quotation is figured at 2015 Connecticut state contract pricing. This request is consistent with the Capital Improvement Plan and was approved by the Board of Selectmen at their Tuesday, January 19, 2016 meeting.

The Director of Finance has confirmed that there are funds available in the line item designated above.

Therefore, I respectfully request that you have this item placed on the agenda of the next Board of Finance Meeting. I have attached pertinent back-up material received from the designated departments.

Sincerely,

Daniel Steward  
First Selectman

Enclosure

cc: Maryanna Stevens -- Finance Director  
Bruce Miller -- Fire Services Director

FIFTEEN ROPE FERRY ROAD



WATERFORD, CT 06385-2886

**FIRE SERVICES**

January 12, 2016

Board of Selectmen  
Town of Waterford  
15 Rope Ferry Road  
Waterford, CT 06385

Dear Selectmen:

On behalf of the Jordan Fire Company, I am requesting an appropriation of Twenty Thousand dollars (\$20,000) from line item 20523-57748 the Capital and Non-recurring expenditure fund and Fifteen Thousand and Five Hundred dollars from line item 20500-31520 the undesignated fund balance. This request is to replace the exterior doors and throughout the fire station that are beyond repair and need to be replaced. The request will also include an Access Control system that is compatible to the systems installed in other fire stations in town. The requested amount allows for a small contingency to cover the anticipated 2016 cost increases allowed by the State contract and issues that might arise as the existing units are removed for replacement. The attached quotation is figured at 2015 Connecticut state contract pricing.

Thank you for your time regarding this matter.

Respectfully,

Bruce A. Miller  
Director of Fire Services

Attachments

## JORDAN FD – EXTERIOR DOORS

Total of 7 openings. Remove existing doors frames and hardware and install new. Some doors have glass transoms and the new units will have spandrel panels in lieu of glass. All new doors and frames to be field painted with 2 coats of finish paint. Color to be selected by the Town of Waterford. Include dumpster for removal of all debris.

Door 1, 2, and 5: 3'0" by 7'0" door with transom. HM 16 gauge primed frame. Door to be HM 18 gauge door, insulated, and primed. Hinges to be 4 ½" Heavy duty full mortise plain bearings Brass / Bronze, Satin Chrome finish. Threshold to be ADA compliant ½" high Aluminum threshold, Pemko or equal. Closer to be LCN 4010. Rim style panic device with electronic latch for FOB access. (FOB access by others). Exterior hardware to have key (keyed to FD requirements) with lever handle. Transoms to have insulated spandrel panels. Install 10" high .050 Aluminum kick plate on the push side of the door

Door 3: 3'0" by 7'0" door. HM 16 gauge primed frame. Door to be HM 18 gauge door and primed. Hinges to be 4 ½" Heavy duty full mortise plain bearings Brass / Bronze, Satin Chrome finish. Threshold to be ADA compliant ½" high Aluminum threshold, Pemko or equal. Closer to be LCN 4010. Install 10" high .050 Aluminum kick plate on the push side of the door

Door 4: 3'0" by 7'0" door. HM 16 gauge primed frame. Door to be HM 18 gauge door, insulated, and primed. Door to have 100 square inches of vision panel. Glass to be tempered. Hinges to be 4 ½" Heavy duty full mortise plain bearings Brass / Bronze, Satin Chrome finish. Threshold to be ADA compliant ½" high Aluminum threshold, Pemko or equal. Closer to be LCN 4010. Rim style panic device with electronic latch for FOB access. (FOB access by others). Exterior hardware to have key (keyed to FD requirements) with lever handle. Install 10" high .050 Aluminum kick plate on the push side of the door

Door 6: Double 3'0" by 7'0" flush HM door and HM frame. HM 16 gauge primed frame. Door to be HM 18 gauge door, insulated, and primed. Hinges to be 4 ½" Heavy duty full mortise plain bearings Brass / Bronze, Satin Chrome finish. Threshold to be ADA compliant ½" high Aluminum threshold, Pemko or equal. Closers to be LCN 4010. Rim style panic devices with electronic latch for FOB access. (FOB access by others). Exterior hardware to have pull handles only with plates behind the pulls. Install 10" high .050 aluminum kick plates on the doors.

Door 7: Install 3'0" by 6'8" HM door and frame. HM 16 gauge primed frame. Door to be HM 18 gauge door, insulated, and primed. Hinges to be 4 ½" Heavy duty full mortise plain bearings Brass / Bronze, Satin Chrome finish. Threshold to be ADA compliant ½" high Aluminum threshold, Pemko or equal. Closer to be LCN 4010. Rim style panic device with electronic latch for FOB access. (FOB access by others). Exterior hardware to have pull handle only with plates behind the pull. Install 10" high .050 aluminum kick plate on the door. Include ½" by 2" flat stock for interior trim of the door frame. Include 20 sq ft of GWB repair for the removal and installation of the new frame. Include 1 sq ft of hydraulic cement to fill holes created from the frame removal.



Price Proposal Review Summary - Category



Date: December 10, 2015 Job Order Contract  
Contract Number: SE-15 E2IQC  
Job Order Number: 037293.00  
Job Order Title: Waterford Jordan FD doors  
Contractor: Pat Munger Construction Co.  
Proposal Value: \$25,409.15  
Proposal Submitted: 12/10/2015

Category - 1. General Conditions:	\$3,016.19
Category - 2. Garage Doors:	\$10,494.14
Category - 3. Shed Door:	\$1,708.73
Category - 4. Interior Door:	\$3,069.34
Category - 5. Front pair of doors:	\$4,526.51
Category - 6. Door on second floor:	\$2,594.23
<b>Proposal Total</b>	<b>\$25,409.15</b>

This proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percent of NPP on this Proposal: 0.00%



Price Proposal Review Detail - Category



Job Order Contract

Date: December 10, 2015  
 Contract Number: SE-15 EZIQC  
 Job Order Number: 037293.00  
 Job Order Title: Waterford Jordan FD doors  
 Contractor: Pat Munger Construction Co.  
 Proposal Value: \$25,409.15  
 Proposal Submitted: 12/10/2015  
 AF(s) Used: 1.1516-2015 NWH Non - Prevailing Wage, 1.0000-No Adjustment

Rec#	CSI Number	Mod.	UOM	Description	Line Total
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**Category - 1. General Conditions**

1	01 22 16 00-0002		EA	Reimbursable Fees Reimbursable fees will be paid to the contractor for the actual cost, without mark-up, for which a receipt or bill is received. The Adjustment Factor applied to Reimbursable Fees will be 1.0000. The labor cost involved in obtaining all permits is in the Adjustment Factor. The base cost of the Reimbursable Fee is \$1.00. The quantity used will adjust the base cost to the actual Reimbursable Fee (e.g. quantity of 125 = \$125.00 Reimbursable Fee). If there are multiple Reimbursable Fees, each one shall be listed separately with a comment in the "note" block to identify the Reimbursable Fees (e.g. sidewalk closure, road cut, various permits, extended warranty, expedited shipping costs, etc.). A copy of each receipt shall be included with the Proposal.	\$6.67																								
				<table border="0"> <tr> <td></td> <td>Quantity</td> <td></td> <td>Unit Price</td> <td></td> <td>Factor</td> <td></td> <td>Total</td> </tr> <tr> <td>Installation</td> <td>6.67</td> <td>x</td> <td>1.00</td> <td>x</td> <td>1.0000</td> <td>=</td> <td>\$6.67</td> </tr> </table>		Quantity		Unit Price		Factor		Total	Installation	6.67	x	1.00	x	1.0000	=	\$6.67									
	Quantity		Unit Price		Factor		Total																						
Installation	6.67	x	1.00	x	1.0000	=	\$6.67																						
Contractors Note: Building Permit Education Fee																													
2	01 74 19 00-0011		EA	10 CY Dumpster (1 Ton) "Construction Debris" Includes delivery of dumpster, rental cost, pick-up cost, hauling, and disposal fee. Non-hazardous material.	\$385.77																								
				<table border="0"> <tr> <td></td> <td>Quantity</td> <td></td> <td>Unit Price</td> <td></td> <td>Factor</td> <td></td> <td>Total</td> </tr> <tr> <td>Installation</td> <td>1.00</td> <td>x</td> <td>334.99</td> <td>x</td> <td>1.1516</td> <td>=</td> <td>\$385.77</td> </tr> </table>		Quantity		Unit Price		Factor		Total	Installation	1.00	x	334.99	x	1.1516	=	\$385.77									
	Quantity		Unit Price		Factor		Total																						
Installation	1.00	x	334.99	x	1.1516	=	\$385.77																						
3	08 71 21 00-0015		LF	10" Width, 1/4" Height, Aluminum Saddle Threshold (Pamko 2750A)	\$1,507.40																								
				<table border="0"> <tr> <td></td> <td>Quantity</td> <td></td> <td>Unit Price</td> <td></td> <td>Factor</td> <td></td> <td>Total</td> </tr> <tr> <td>Installation</td> <td>24.00</td> <td>x</td> <td>46.62</td> <td>x</td> <td>1.1516</td> <td>=</td> <td>\$1,288.50</td> </tr> <tr> <td>Demolition</td> <td>24.00</td> <td>x</td> <td>7.92</td> <td>x</td> <td>1.1516</td> <td>=</td> <td>\$218.90</td> </tr> </table>		Quantity		Unit Price		Factor		Total	Installation	24.00	x	46.62	x	1.1516	=	\$1,288.50	Demolition	24.00	x	7.92	x	1.1516	=	\$218.90	
	Quantity		Unit Price		Factor		Total																						
Installation	24.00	x	46.62	x	1.1516	=	\$1,288.50																						
Demolition	24.00	x	7.92	x	1.1516	=	\$218.90																						
4	09 91 13 00-0225		LF	Paint Metal Door Frame And Trim, 2 Coats Paint, Brush/Roller Work	\$243.06																								
				<table border="0"> <tr> <td></td> <td>Quantity</td> <td></td> <td>Unit Price</td> <td></td> <td>Factor</td> <td></td> <td>Total</td> </tr> <tr> <td>Installation</td> <td>122.00</td> <td>x</td> <td>1.73</td> <td>x</td> <td>1.1516</td> <td>=</td> <td>\$243.06</td> </tr> </table>		Quantity		Unit Price		Factor		Total	Installation	122.00	x	1.73	x	1.1516	=	\$243.06									
	Quantity		Unit Price		Factor		Total																						
Installation	122.00	x	1.73	x	1.1516	=	\$243.06																						
6	09 91 13 00-0232		EA	Paint Exterior Door, Both Faces, 2 Coats Paint, Brush/Roller Work	\$873.28																								
				<table border="0"> <tr> <td></td> <td>Quantity</td> <td></td> <td>Unit Price</td> <td></td> <td>Factor</td> <td></td> <td>Total</td> </tr> <tr> <td>Installation</td> <td>8.00</td> <td>x</td> <td>94.79</td> <td>x</td> <td>1.1516</td> <td>=</td> <td>\$873.28</td> </tr> </table>		Quantity		Unit Price		Factor		Total	Installation	8.00	x	94.79	x	1.1516	=	\$873.28									
	Quantity		Unit Price		Factor		Total																						
Installation	8.00	x	94.79	x	1.1516	=	\$873.28																						
<b>Subtotal for Category - 1. General Conditions:</b>					<b>\$3,016.19</b>																								

**Category - 2. Garage Doors**

<b>Category - 1 - 2: Garage Doors, Category 2: Doors 1, 2 &amp; 5 in scope</b>																					
6	07 42 13 19-0002		SF	1" Insulated Panel For Sash Or Window Replacement	\$411.67																
				<table border="0"> <tr> <td></td> <td>Quantity</td> <td></td> <td>Unit Price</td> <td></td> <td>Factor</td> <td></td> <td>Total</td> </tr> <tr> <td>Installation</td> <td>27.00</td> <td>x</td> <td>13.24</td> <td>x</td> <td>1.1516</td> <td>=</td> <td>\$411.67</td> </tr> </table>		Quantity		Unit Price		Factor		Total	Installation	27.00	x	13.24	x	1.1516	=	\$411.67	
	Quantity		Unit Price		Factor		Total														
Installation	27.00	x	13.24	x	1.1516	=	\$411.67														
Contractors Note: spandrel panel sheets above doors																					

Proposal Review Summary - Category Continues..

Job Order Number: 037293.00  
 Job Order Title: Waterford Jordan FD doors

Rec#	CSI Number	Mod.	UOM	Description	Line Total		
<b>Category - 2. Garage Doors</b>							
<b>Category 1 - 2. Garage Doors, Category 2 - Doors 1, 2 &amp; 6 in scope</b>							
7	08 12 13 13-0066		EA	3'-4" x 8'-8" Through 7'-2" x 6'-3/4" Deep Metal Door Frame, 16 Gauge	\$1,408.00		
				Quantity	Unit Price	Factor	Total
			Installation	3.00	x 338.24	x 1.1516	= \$1,168.55
			Demolition	3.00	x 69.31	x 1.1516	= \$239.45
Contractors Note: Includes transoms							
8	08 MO D0 00-0007	Mod	EA	For Welded Frames, Add	\$155.47		
				Quantity	Unit Price	Factor	Total
			Installation	3.00	x 45.00	x 1.1516	= \$155.47
Contractors Note:							
9	08 MO D0 00-0008	Mod	EA	For Galvanized Frames, Add	\$82.78		
				Quantity	Unit Price	Factor	Total
			Installation	3.00	x 23.96	x 1.1516	= \$82.78
Contractors Note:							
10	08 12 13 13-0168		SF	6-3/4" Deep Steel Transom, 16 Gauge Frame	\$1,134.59		
				Quantity	Unit Price	Factor	Total
			Installation	27.00	x 38.49	x 1.1516	= \$1,134.59
11	08 13 13 13-0054		EA	3' x 7' x 1-3/4" 18 Gauge Metal Door (Unrated)	\$1,418.40		
				Quantity	Unit Price	Factor	Total
			Installation	3.00	x 370.98	x 1.1516	= \$1,281.59
			Demolition	3.00	x 39.60	x 1.1516	= \$136.81
12	08 MO D0 00-0029	Mod	EA	For Galvanized Steel, Add	\$151.18		
				Quantity	Unit Price	Factor	Total
			Installation	3.00	x 43.76	x 1.1516	= \$151.18
Contractors Note:							
13	08 MO D0 00-0039	Mod		For Insulated Door (Polystyrene Core), Add	\$100.81		
				Quantity	Unit Price	Factor	Total
			Installation	3.00	x 29.18	x 1.1516	= \$100.81
Contractors Note:							
14	08 71 16 00-0027		PR	4-1/2" x 4-1/2" Heavy Duty, Full Mortise, Plain Bearing, Brass/Bronze, Satin Chrome Finish Hinge	\$454.22		
				Quantity	Unit Price	Factor	Total
			Installation	4.50	x 87.65	x 1.1516	= \$454.22
15	08 71 16 00-0784		EA	10" x 36", 0.050" Thick, Satin Aluminum Finish, Aluminum Kick Plate	\$160.21		
				Quantity	Unit Price	Factor	Total
			Installation	3.00	x 43.48	x 1.1516	= \$160.21
16	08 71 16 00-2088		EA	3' Push Bar Exit Device, Rim Type Anodized finish: aluminum or dark brown. Von Duprin Series 22.	\$1,668.32		
				Quantity	Unit Price	Factor	Total
			Installation	3.00	x 482.90	x 1.1516	= \$1,668.32
17	08 71 16 00-2093		EA	Lever Trim (230L) With Cylinder, Von Duprin Series 22 Anodized finish: aluminum or dark brown.	\$935.39		
				Quantity	Unit Price	Factor	Total
			Installation	3.00	x 279.75	x 1.1516	= \$935.39

Proposal Review Summary - Category Continues..

Job Order Number: 037293.00  
 Job Order Title: Waterford Jordan FD doors

Rec#	CSI Number	Mod.	UOM	Description	Line Total		
<b>Category - 2. Garage Doors</b>							
<b>Category 1 - 2. Garage Doors, Category 2 - Doors 1, 2 &amp; 5 in scope</b>							
18	08 71 16 00-2204		EA	Surface Mounted Heavy Duty Door Closer (LCN 4010/4020/4110 Series)	\$1,154.08		
				Quantity	Unit Price	Factor	Total
			Installation	3.00	x 334.05	x 1.1516	= \$1,154.08
19	08 71 16 00-2338		EA	Surface Mounted Electric Strike, Stainless Steel Body, 12/24 Volts DC, 1,500 LB Static Strength, Rim Exit Device (HES 8600)	\$1,289.02		
				Quantity	Unit Price	Factor	Total
			Installation	3.00	x 367.32	x 1.1516	= \$1,289.02
<b>Category 1 - 2. Garage Doors, Category 2 - Doors 1, 2 &amp; 5 in scope Total:</b>					<b>\$10,494.14</b>		
<b>Subtotal for Category - 2. Garage Doors:</b>					<b>\$10,494.14</b>		
<b>Category - 3. Shed Door</b>							
<b>Category 1 - 3. Shed Door, Category 2 - Door 3 in scope</b>							
20	08 12 13 13-0095		EA	3' x 6'-6" Through 7'-2" x 6-7/8" Through 8-3/4" Deep Metal Door Frame, 16 Gauge	\$459.28		
				Quantity	Unit Price	Factor	Total
			Installation	1.00	x 332.82	x 1.1516	= \$383.28
			Demolition	1.00	x 66.00	x 1.1516	= \$76.01
21	08 MO D0 00-0007	Mod	EA	For Welded Frames, Add	\$51.82		
				Quantity	Unit Price	Factor	Total
			Installation	1.00	x 45.00	x 1.1516	= \$51.82
Contractors Note:							
22	08 MO D0 00-0008	Mod		For Galvanized Frames, Add	\$27.75		
				Quantity	Unit Price	Factor	Total
			Installation	1.00	x 24.10	x 1.1516	= \$27.75
Contractors Note:							
23	08 13 13 13-0064		EA	3' x 7' x 1-3/4" 18 Gauge Metal Door (Unrated)	\$472.80		
				Quantity	Unit Price	Factor	Total
			Installation	1.00	x 370.86	x 1.1516	= \$427.20
			Demolition	1.00	x 39.60	x 1.1516	= \$45.60
24	08 MO D0 00-0029	Mod	EA	For Galvanized Steel, Add	\$50.39		
				Quantity	Unit Price	Factor	Total
			Installation	1.00	x 43.76	x 1.1516	= \$50.39
Contractors Note:							
25	08 MO D0 00-0039	Mod		For Insulated Door (Polystyrene Core), Add	\$33.80		
				Quantity	Unit Price	Factor	Total
			Installation	1.00	x 29.18	x 1.1516	= \$33.80
Contractors Note:							
26	08 71 16 00-0027		PR	4-1/2" x 4-1/2" Heavy Duty, Full Mortise, Plain Bearing, Brass/Bronze, Salin Chrome Finish Hinge	\$151.41		
				Quantity	Unit Price	Factor	Total
			Installation	1.50	x 87.65	x 1.1516	= \$151.41

Proposal Review Summary - Category Continues..

Job Order Number: 037293.00  
 Job Order Title: Waterford Jordan FD doors

Rec#	CSI Number	Mod.	UOM	Description	Line Total		
<b>Category - 3. Shed Door</b>							
<b>Category 1 - 3. Shed Door, Category 2 - Door 3 in scope</b>							
27	08 71 16 00-0784		EA	10' x 36", 0.050" Thick, Satin Aluminum Finish, Aluminum Kick Plate	\$50.07		
				Quantity	Unit Price	Factor	Total
			Installation	1.00 x	43.48 x	1.1516 =	\$50.07
28	08 71 16 00-2055		EA	6" x 16", Clear Anodized Finish, Aluminum Push Plate Door Hardware	\$26.92		
				Quantity	Unit Price	Factor	Total
			Installation	1.00 x	23.38 x	1.1516 =	\$26.92
29	08 71 16 00-2204		EA	Surface Mounted Heavy Duty Door Closer (LCN 4010/4020/4110 Series)	\$384.69		
				Quantity	Unit Price	Factor	Total
			Installation	1.00 x	334.05 x	1.1516 =	\$384.69
<b>Category 1 - 3. Shed Door, Category 2 - Door 3 in scope Total:</b>					<b>\$1,708.73</b>		
<b>Subtotal for Category - 3. Shed Door:</b>					<b>\$1,708.73</b>		
<b>Category - 4. Interior Door</b>							
<b>Category 1 - 4. Interior Door, Category 2 - Door 4 in scope</b>							
30	08 05 13 00-0002		EA	For Up To 1 SF, Factory Installed 20 Gauge Galvannealed Steel Frame With 3/8" Glazing Pocket For Vision Glass In Door, Add	\$81.52		
				Quantity	Unit Price	Factor	Total
			Installation	1.00 x	70.79 x	1.1516 =	\$81.52
31	08 12 13 13-0095		EA	3' x 6'-6" Through 7'-2" x 6-7/8" Through 8-3/4" Deep Metal Door Frame, 16 Gauge	\$459.28		
				Quantity	Unit Price	Factor	Total
			Installation	1.00 x	332.82 x	1.1516 =	\$383.28
			Demolition	1.00 x	66.00 x	1.1516 =	\$76.01
32	08 MO D0 00-0007	Mod	EA	For Welded Frames, Add	\$51.82		
				Quantity	Unit Price	Factor	Total
			Installation	1.00 x	45.00 x	1.1516 =	\$51.82
<b>Contractors Note:</b>							
33	08 MO D0 00-0008	Mod		For Galvanized Frames, Add	\$27.75		
				Quantity	Unit Price	Factor	Total
			Installation	1.00 x	24.10 x	1.1516 =	\$27.75
<b>Contractors Note:</b>							
34	08 13 13 13-0064		EA	3' x 7' x 1-3/4" 18 Gauge Metal Door (Unrated)	\$472.80		
				Quantity	Unit Price	Factor	Total
			Installation	1.00 x	370.96 x	1.1516 =	\$427.20
			Demolition	1.00 x	39.60 x	1.1516 =	\$45.60
35	08 MO D0 00-0029	Mod	EA	For Galvanized Steel, Add	\$50.39		
				Quantity	Unit Price	Factor	Total
			Installation	1.00 x	43.78 x	1.1516 =	\$50.39
<b>Contractors Note:</b>							
36	08 MO D0 00-0039	Mod	EA	For Insulated Door (Polystyrene Core), Add	\$33.60		
				Quantity	Unit Price	Factor	Total
			Installation	1.00 x	29.18 x	1.1516 =	\$33.60
<b>Contractors Note:</b>							

Proposal Review Summary - Category Continues..

Job Order Number: 037293.00  
 Job Order Title: Waterford Jordan FD doors

Rec#	GSI Number	Mod.	UOM	Description	Line Total		
<b>Category - 4. Interior Door</b>							
<b>Category 1 - 4. Interior Door, Category 2 - Door 4 In scope</b>							
37	08 71 16 00-0027		PR	4-1/2" x 4-1/2" Heavy Duty, Full Mortise, Plain Bearing, Brass/Bronze, Satin Chrome Finish Hinge	\$151.41		
				Quantity	Unit Price	Factor	Total
			Installation	1.50 x	87.65 x	1.1516 =	\$151.41
38	08 71 16 00-0784		EA	10" x 36", 0.050" Thick, Satin Aluminum Finish, Aluminum Kick Plate	\$50.07		
				Quantity	Unit Price	Factor	Total
			Installation	1.00 x	43.48 x	1.1516 =	\$50.07
39	08 71 16 00-2086		EA	3' Push Bar Exit Device, Rim Type Anodized finish: aluminum or dark brown. Von Duprin Series 22.	\$556.11		
				Quantity	Unit Price	Factor	Total
			Installation	1.00 x	482.90 x	1.1516 =	\$556.11
40	08 71 16 00-2093		EA	Lever Trim (230L) With Cylinder, Von Duprin Series 22 Anodized finish: aluminum or dark brown.	\$311.80		
				Quantity	Unit Price	Factor	Total
			Installation	1.00 x	270.76 x	1.1516 =	\$311.80
41	08 71 16 00-2204		EA	Surface Mounted Heavy Duty Door Closer (LCN 4010/4020/4110 Series)	\$384.69		
				Quantity	Unit Price	Factor	Total
			Installation	1.00 x	334.05 x	1.1516 =	\$384.69
42	08 71 16 00-2336		EA	Surface Mounted Electric Strike, Stainless Steel Body, 12/24 Volts DC, 1,600 LB Static Strength, Rim Exit Device (HES 9800)	\$423.01		
				Quantity	Unit Price	Factor	Total
			Installation	1.00 x	387.32 x	1.1516 =	\$423.01
43	08 81 28 00-0005		SF	1/4" Thick, Tempered, Clear Float Field Installed Glass	\$15.10		
				Quantity	Unit Price	Factor	Total
			Installation	1.00 x	13.11 x	1.1516 =	\$15.10
<b>Category 1 - 4. Interior Door, Category 2 - Door 4 In scope Total:</b>					<b>\$3,069.34</b>		
<b>Subtotal for Category - 4. Interior Door:</b>					<b>\$3,069.34</b>		
<b>Category - 5. Front pair of doors</b>							
<b>Category 1 - 5. Front pair of doors, Category 2 - Door 6 In scope</b>							
44	01 95 07 00-0005		SF	7" Exposure, 0.044" Thick, Horizontal Vinyl Sliding Panel	\$70.27		
				Quantity	Unit Price	Factor	Total
			Installation	18.00 x	2.26 x	1.1516 =	\$46.85
			Demolition	18.00 x	1.13 x	1.1516 =	\$23.42
Contractors Note: Remove and reinstall							
45	08 12 13 13-0102		EA	6" x 6"-8" Through 7'-2" x 6-7/8" Through 8-3/4" Deep Metal Door Frame, 16 Gauge	\$570.05		
				Quantity	Unit Price	Factor	Total
			Installation	1.00 x	409.21 x	1.1516 =	\$471.25
			Demolition	1.00 x	85.80 x	1.1516 =	\$98.81
46	08 MO DO 00-0007	Mod	EA	For Welded Frames, Add	\$51.82		
				Quantity	Unit Price	Factor	Total
			Installation	1.00 x	45.00 x	1.1516 =	\$51.82
Contractors Note:							

Proposal Review Summary - Category Continues..

Job Order Number: 037293.00  
 Job Order Title: Waterford Jordan FD doors

Rec#	CSI Number	Mod.	UOM	Description	Line Total	
<b>Category - 5. Front pair of doors</b>						
<b>Category 1 - 5. Front pair of doors, Category 2 - Door 6 in scope</b>						
47	08 MO D0 00-0008	Mod		For Galvanized Frames, Add	\$32.83	
			Quantity	Unit Price	Factor	Total
		Installation	1.00 x	28.51 x	1.1516 =	\$32.83
Contractors Note:						
48	08 12 13 13-0174	LF		6-3/4" x 2" Mullions, Vertical 16 Gauge Hollow Metal Frame Section	\$204.67	
			Quantity	Unit Price	Factor	Total
		Installation	7.00 x	21.50 x	1.1516 =	\$173.32
		Demolition	7.00 x	3.89 x	1.1516 =	\$31.36
49	08 13 13 13-0070	PR		Pair 3' x 7' x 1-3/4" 16 Gauge Metal Door (Unrated)	\$931.92	
			Quantity	Unit Price	Factor	Total
		Installation	1.00 x	733.99 x	1.1516 =	\$845.26
		Demolition	1.00 x	76.25 x	1.1516 =	\$88.66
50	08 MO D0 00-0029	Mod	PR	For Galvanized Steel, Add	\$100.80	
			Quantity	Unit Price	Factor	Total
		Installation	1.00 x	87.53 x	1.1516 =	\$100.80
Contractors Note:						
51	08 MO D0 00-0039	Mod	PR	For Insulated Door (Polystyrene Core), Add	\$87.20	
			Quantity	Unit Price	Factor	Total
		Installation	1.00 x	58.35 x	1.1516 =	\$87.20
Contractors Note:						
52	08 71 16 00-0027	PR		4-1/2" x 4-1/2" Heavy Duty, Full Mortise, Plain Bearing, Brass/Bronze, Satin Chrome Finish Hinge	\$302.81	
			Quantity	Unit Price	Factor	Total
		Installation	3.00 x	87.65 x	1.1516 =	\$302.81
53	08 71 16 00-0784	EA		10" x 36", 0.050" Thick, Satin Aluminum Finish, Aluminum Kick Plate	\$100.14	
			Quantity	Unit Price	Factor	Total
		Installation	2.00 x	43.48 x	1.1516 =	\$100.14
54	08 71 16 00-2027	EA		3/4" Diameter Aluminum Door Pulls, 6" Long	\$104.16	
			Quantity	Unit Price	Factor	Total
		Installation	2.00 x	46.22 x	1.1516 =	\$104.16
55	08 71 16 00-2043	EA		6" x 16" Aluminum Pull Plate Door Hardware	\$108.25	
			Quantity	Unit Price	Factor	Total
		Installation	2.00 x	47.00 x	1.1516 =	\$108.25
56	08 71 16 00-2088	EA		3' Push Bar Exit Device, Rlm Type Anodized finish: aluminum or dark brown. Von Duprin Series 22.	\$1,112.22	
			Quantity	Unit Price	Factor	Total
		Installation	2.00 x	462.90 x	1.1516 =	\$1,112.22
57	08 71 16 00-2204	EA		Surface Mounted Heavy Duty Door Closer (LCN 4010/4020/4110 Series)	\$769.38	
			Quantity	Unit Price	Factor	Total
		Installation	2.00 x	334.05 x	1.1516 =	\$769.38
<b>Category 1 - 5. Front pair of doors, Category 2 - Door 6 in scope Total:</b>					<b>\$4,526.51</b>	
<b>Subtotal for Category - 5. Front pair of doors:</b>					<b>\$4,526.51</b>	

Proposal Review Summary - Category Continues..

Job Order Number: 037293.00  
 Job Order Title: Waterford Jordan FD doors

Rec#	CSI Number	Mod.	UOM	Description	Line Total
<b>Category - 6. Door on second floor</b>					
<b>Category 1 - 6. Door on second floor, Category 2 - Door 7. In scope</b>					
58	03 01 30 71-0005		SF	1/8" To 1/4", Epoxy Comenititious Mortar Patch, Decks And Floors	\$46.95
				Quantity	Unit Price
			Installation	3.00 x	13.59 x
					Factor 1.1516 =
					Total \$46.95
Contractors Note: Repair floor at #7					
59	06 11 16 00-0166		LF	1" x 2" Pine/Spruce/Fir Light Framing, Trim And Furring	\$29.02
				Quantity	Unit Price
			Installation	18.00 x	1.40 x
					Factor 1.1516 =
					Total \$29.02
Contractors Note: Interior trim out					
60	08 12 13 13-0095		EA	3' x 6'-8" Through 7'-2" x 6-7/8" Through 8-3/4" Deep Metal Door Frame, 16 Gauge	\$469.28
				Quantity	Unit Price
			Installation	1.00 x	332.82 x
			Demolition	1.00 x	66.00 x
					Factor 1.1516 =
					Total \$383.28
					\$76.01
61	08 MO D0 00-0007	Mod	EA	For Welded Frames, Add	\$51.82
				Quantity	Unit Price
			Installation	1.00 x	45.00 x
					Factor 1.1516 =
					Total \$51.82
Contractors Note:					
62	08 MO D0 00-0008	Mod	EA	For Galvanized Frames, Add	\$27.75
				Quantity	Unit Price
			Installation	1.00 x	24.10 x
					Factor 1.1516 =
					Total \$27.75
Contractors Note:					
63	08 13 13 13-0050		EA	3' x 6'-8" x 1-3/4" 18 Gauge Metal Door (Unrated)	\$465.02
				Quantity	Unit Price
			Installation	1.00 x	364.20 x
			Demolition	1.00 x	38.60 x
					Factor 1.1516 =
					Total \$419.41
					\$45.60
64	08 MO D0 00-0028	Mod	EA	For Galvanized Steel, Add	\$49.23
				Quantity	Unit Price
			Installation	1.00 x	42.75 x
					Factor 1.1516 =
					Total \$49.23
Contractors Note:					
65	08 MO D0 00-0039	Mod		For Insulated Door (Polystyrene Core), Add	\$32.82
				Quantity	Unit Price
			Installation	1.00 x	28.50 x
					Factor 1.1516 =
					Total \$32.82
Contractors Note:					
66	08 71 16 00-0027		PR	4-1/2" x 4-1/2" Heavy Duty, Full Mortise, Plain Bearing, Brass/Bronze, Satin Chrome Finish Hinge	\$151.41
				Quantity	Unit Price
			Installation	1.50 x	87.65 x
					Factor 1.1516 =
					Total \$151.41
67	08 71 16 00-0784		EA	10" x 36", 0.050" Thick, Satin Aluminum Finish, Aluminum Kick Plate	\$50.07
				Quantity	Unit Price
			Installation	1.00 x	43.48 x
					Factor 1.1516 =
					Total \$50.07
68	08 71 16 00-2027		EA	3/4" Diameter Aluminum Door Pulls, 6" Long	\$52.08
				Quantity	Unit Price
			Installation	1.00 x	45.22 x
					Factor 1.1516 =
					Total \$52.08

Proposal Review Summary - Category Continues..

Job Order Number: 037293.00  
 Job Order Title: Waterford Jordan FD doors

Rec#	CSI Number	Mod.	UOM	Description	Line Total		
<b>Category - 6. Door on second floor</b>							
<b>Category 1 - 6. Door on second floor, Category 2 - Door 7 in scope</b>							
69	08 71 16 00-2043		EA	6" x 16" Aluminum Pull Plate Door Hardware	\$54.13		
				Quantity	Unit Price	Factor	Total
			Installation	1.00 x	47.00 x	1.1516 =	\$54.13
70	08 71 16 00-2066		EA	3' Push Bar Exit Device, Rim Type Anodized finish: aluminum or dark brown. Von Duprin Series 22.	\$556.11		
				Quantity	Unit Price	Factor	Total
			Installation	1.00 x	482.90 x	1.1516 =	\$556.11
71	08 71 16 00-2204		EA	Surface Mounted Heavy Duty Door Closer (LCN 4010/4020/4110 Series)	\$384.69		
				Quantity	Unit Price	Factor	Total
			Installation	1.00 x	334.05 x	1.1516 =	\$384.69
72	09 29 00 00-0005		SF	1/2' Gypsum Board	\$30.40		
				Quantity	Unit Price	Factor	Total
			Installation	20.00 x	0.98 x	1.1516 =	\$22.57
			Demolition	20.00 x	0.34 x	1.1516 =	\$7.63
Contractors Note: Repair @7							
73	09 MO D0 00-0340	Mod	SF	For Up To 128, Add	\$7.60		
				Quantity	Unit Price	Factor	Total
			Installation	20.00 x	0.33 x	1.1516 =	\$7.60
Contractors Note:							
74	09 29 00 00-0065		LF	Up To 10' High, Horizontal Corners, Tape, Spackle And Finish Gypsum Board	\$26.03		
				Quantity	Unit Price	Factor	Total
			Installation	20.00 x	1.13 x	1.1516 =	\$26.03
75	09 85 13 13-0005		LF	4" High, 1/8" Rubber Base, Group 1 Black, Russel And Umber	\$33.07		
				Quantity	Unit Price	Factor	Total
			Installation	8.00 x	2.60 x	1.1516 =	\$23.95
			Demolition	8.00 x	0.99 x	1.1516 =	\$9.12
Contractors Note: Repair @ Door 7							
76	09 MO D0 00-0127	Mod	LF	For Up To 20, Add	\$11.70		
				Quantity	Unit Price	Factor	Total
			Installation	8.00 x	1.27 x	1.1516 =	\$11.70
Contractors Note:							
77	09 91 13 00-0222		LF	Paint Wood Door Frame And Trim, 2 Coats Paint, Brush/Roller Work	\$34.06		
				Quantity	Unit Price	Factor	Total
			Installation	17.00 x	1.74 x	1.1516 =	\$34.06
Contractors Note: Paint Int and Ext wood Trim							
78	09 91 23 00-0160		SF	Paint Interior Drywall/Plaster Ceiling, 2 Coats Paint, Brush/Roller Work	\$24.41		
				Quantity	Unit Price	Factor	Total
			Installation	20.00 x	1.08 x	1.1516 =	\$24.41
Contractors Note: Paint to match							

Proposal Review Summary - Category Continues..

Job Order Number: 037293.00  
 Job Order Title: Waterford Jordan FD doors

Rec#	CSI Number	Mod.	UOM	Description	Line Total
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**Category - 6. Door on second floor**

Rec#	CSI Number	Mod.	UOM	Description	Quantity	Unit Price	Factor	Total
79	09 MO D0 00-0235	Mod	SF	For Up To 100, Add				\$16.58
				Installation	20.00	0.72	1.1516 =	\$16.58

Contractors Note:

Category 1 - 6. Door on second floor, Category 2 - Door 7 in scope Total: **\$2,594.23**

Subtotal for Category - 6. Door on second floor: **\$2,594.23**

**Proposal Total** **\$25,409.15**

This proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percent of NPP on this Proposal: **0.00%**

## Bruce Miller

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From: Jay Duhamel [J.Duhamel@thegordiangroup.com]  
Sent: Wednesday, January 06, 2016 15:46  
To: Bruce Miller  
Subject: RE: Cohanzie FD

Bruce,

I am sorry I forgot to mention in the previous email. As I told you last time we met the contractor has received a new adjustment factor on the first of the year. The contracts and eGordian (software) are still being updated. The price I sent you earlier is subject to an approx. 2.5% increase. This is per the two year contract Pat Munger has with CRCOG. At the anniversary of 1 year they are eligible for an increase to their adjustment factor based on the Engineers National Record 20 city average.

I can't apply the new adjustment factor in the software until everything is signed and uploaded. Hopefully this will be completed by mid-next week.

Thanks for your understanding.

Jay

-----Original Message-----

From: Bruce Miller [mailto:[bmiller@waterfordct.org](mailto:bmiller@waterfordct.org)]  
Sent: Wednesday, January 06, 2016 3:41 PM  
To: Jay Duhamel <[J.Duhamel@thegordiangroup.com](mailto:J.Duhamel@thegordiangroup.com)>  
Subject: RE: Cohanzie FD

Thank You!

-----Original Message-----

From: Jay Duhamel [mailto:[J.Duhamel@thegordiangroup.com](mailto:J.Duhamel@thegordiangroup.com)]  
Sent: Wednesday, January 06, 2016 15:40  
To: Bruce Miller  
Subject: RE: Cohanzie FD

Bruce,

Hope you had a safe and pleasant holiday season!

Please find attached the proposal for the Cohanzie FD upgrades without the Masonry.

Please feel free to call me to discuss should you have any questions. As always I can come to your office to meet to discuss in more detail.

Thanks,

Jay

-----Original Message-----

From: Bruce Miller [mailto:[bmiller@waterfordct.org](mailto:bmiller@waterfordct.org)]  
Sent: Friday, January 01, 2016 11:01 AM  
To: Jay Duhamel <[J.Duhamel@thegordiangroup.com](mailto:J.Duhamel@thegordiangroup.com)>  
Subject: Cohanzie FD

# PROPOSAL

62



**INTEGRATED SECURITY SOLUTIONS, LLC.**  
388 Butlertown Rd., Oakdale, CT 06370

(860) 442-2626 Fax (860) 442-1833  
www.issalarms.com

TO: Jordan Fire Department  
Attn Bruce miller  
89 Rope Ferry Road  
Waterford CT 06385

PHONE 860-440-0544	DATE 12/17/2015
JOB NAME/LOCATION Same	
EMiller@WaterfordCT.org	
JOB NUMBER	JOB PHONE

We hereby submit specifications and estimates for:

The installation of a Four Door Access Control System as follows;

- A) 2-Honeywell NetAXS-123 Master Control Panels.
- B) 4-Honeywell Surface Mount Prox Readers
- C) 4-Door Status Contacts
- D) 50- HID Prox Keyfobs
- E) 2-CAT5e network lines run to your switch.
- F) All work to be done in surface mount conduit (EMT).
- G) You will not need a dedicated computer, the control software is embedded in the each panel. Each panel will need an IP Address and a Network Connection that you will need to provide.
- H) Electric Door Strikes are to be provided and installed by others.

Labor and Material.....\$8,999.00

**We Propose** hereby to furnish material and labor — complete in accordance with the above specifications, for the sum of: **Eight Thousand Nine Hundred Ninety Nine and 00/100 Dollars** dollars (\$) **8,999.00** ).

Payment to be made as follows:

50% Material deposit, balance upon completion

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Worker's Compensation insurance.

Authorized Signature

Note: This proposal may be withdrawn by us if not accepted within

days.

**Acceptance of Proposal** — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

FIFTEEN ROPE FERRY ROAD



6.  
WATERFORD, CT 06385-2886

January 20, 2016

Mr. Ronald Fedor  
Chairman, Board of Finance  
15 Rope Ferry Road  
Waterford, CT 06385

**RE: Exterior door and window replacement at Cohanzie Fire Station**

Dear Mr. Chairman and Members of the Board of Finance,

I am requesting your board, on behalf of Bruce Miller, Fire Services Director, to approve an appropriation of \$18,000 from line item # 20523-57760, Capital and Non-recurring expenditure fund to replace several exterior doors and windows throughout the fire station. The requested amount allows for a small contingency to cover the anticipated 2016 cost increases allowed by the State contract and issues that might arise as the existing units are removed for replacement. The attached quotation is figured at 2015 Connecticut state contract pricing. This request is consistent with the Capital Improvement Plan and was approved by the Board of Selectmen at their Tuesday, January 19, 2016 meeting.

The Director of Finance has confirmed that there are funds available in the line item designated above.

Therefore, I respectfully request that you have this item placed on the agenda of the next Board of Finance Meeting. I have attached pertinent back-up material received from the designated departments.

Sincerely,

Daniel Steward  
First Selectman

Enclosure

cc: Maryanna Stevens – Finance Director  
Bruce Miller – Fire Services Director

FIFTEEN ROPE FERRY ROAD



WATERFORD, CT 06385-2886

**FIRE SERVICES**

January 12, 2016

Board of Selectmen  
Town of Waterford  
15 Rope Ferry Road  
Waterford, CT 06385

Dear Selectmen:

On behalf of the Cohanzie Fire Company, I am requesting an appropriation of Eighteen Thousand dollars (\$18,000) from line item 20523-57760 from the Capital and Non-recurring expenditure fund. This request is to replace several exterior doors and windows throughout the fire station that are beyond repair and need to be replaced. The requested amount allows for a small contingency to cover the anticipated 2016 cost increases allowed by the State contract and issues that might arise as the existing units are removed for replacement. The attached quotation is figured at 2015 Connecticut state contract pricing.

Thank you for your time regarding this matter.

Respectfully,

Bruce A. Miller  
Director of Fire Services

Attachments

## Cohanzie FD – Doors & Windows

Front entry door: Replace door and frame. New HM frame to be 16 gauge primed. New door to be 18 gauge insulated door. The door is to be flush HM 1 3/4" thick with 1/2 lite. Glass to be tempered. Include the following hardware: LCN 4010 Heavy Duty closer, Aluminum threshold, Rim style panic device, Electronic strike (coordinate wiring with towns subcontractor for security), Exterior to have a pull handle with thumb latch and cylinder keyed to FD master key system, and 10" .050 aluminum kick plate on push side of the door. Include 10 sq ft of bluestone repair/replacement. Existing wood paneling to stay in place. Exclude painting (by others)

Garage exterior doors: Replace 3 exterior HM doors and frames. New frames to be 16 gauge HM primed frames. New doors to be 1 3/4" HM 18 gauge insulated doors. Include LCN closer, rim style panic device, 10" .050 aluminum kick plate on push side of the door, Pull handle with back plate on the exterior of the door. Exclude painting (by others)

Slider: Replace 5'0" by 6'8" slider with new hinged door unit. New door to be 36" wide and have a 2" sidelite. Both door and sidelite to be full glass. Glass to be tempered. Threshold to be ADA accessible. Include LCN 4010 closer, rim style panic device, lever with master keyed cylinder. Door can be composite residential style (Andersen, Marvin, Silver line, etc). Exclude painting (by others)

Triple window: Replace existing window with new like style window. Window is a triple awning unit. Recommended manufacturer is Harvey. Include extension jamb to make up the wall thickness (approx. 12") Include new interior trim (2 1/4 colonial casing), Replace exterior aluminum trim (approx. 6" of flat stock aluminum) on all four sides of the window. New window to be LOW-E glass energy efficient glass)..

Dispatch window: Remove existing sliding plate glass window and frame and install new insulated sliding window. Preferred manufacturer to be Harvey. Preferred that both sashes are operable but not required. Glass to be tempered (LOW-e not required). Locking not required. Include new 1x flat stock trim on both sides of the window unit. Do not include fire rated unit at this time. Pending approval by the local building official. If it is required a supplemental will be created. Exclude painting (by others)



Price Proposal Review Summary - Category



Job Order Contract

Date: January 13, 2016  
Contract Number: SE-15 EZIQC  
Job Order Number: 037294.00  
Job Order Title: Waterford Cohanzle FD upgrades  
Contractor: Pat Munger Construction Co.  
Proposal Value: \$17,293.04  
Proposal Submitted: 01/12/2016

Category - 1. General Conditions:	\$390.15
Category - 4. Front:	\$3,881.09
Category - 5. Garage:	\$8,956.94
Category - 6. Sllder:	\$3,499.86
Category - 7. Triple:	\$1,813.43
Category - 9. Dispatch:	\$751.56
<b>Proposal Total</b>	<b>\$17,293.04</b>

This proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percent of NPP on this Proposal: 7.56%



Price Proposal Review Detail - Category



Job Order Contract

Date: January 13, 2016  
 Contract Number: SE-15 EZIQC  
 Job Order Number: 037294.00  
 Job Order Title: Waterford Cohanzie FD upgrades  
 Contractor: Pat Munger Construction Co.  
 Proposal Value: \$17,293.04  
 Proposal Submitted: 01/12/2016  
 AF(s) Used: 1.1516-2015 NWH Non - Prevailing Wage, 1.0000-No Adjustment

Rec#	CSI Number	Mod.	UOM	Description	Line Total		
<b>Category - 1. General Conditions</b>							
1	01 22 16 00-0002		EA	Reimbursable Fees Reimbursable fees will be paid to the contractor for the actual cost, without mark-up, for which a receipt or bill is received. The Adjustment Factor applied to Reimbursable Fees will be 1.0000. The labor cost involved in obtaining all permits is in the Adjustment Factor. The base cost of the Reimbursable Fee is \$1.00. The quantity used will adjust the base cost to the actual Reimbursable Fee (e.g. quantity of 125 = \$125.00 Reimbursable Fee). If there are multiple Reimbursable Fees, each one shall be listed separately with a comment in the "note" block to identify the Reimbursable Fees (e.g. sidewalk closure, road cut, various permits, extended warrantee, expedited shipping costs, etc.). A copy of each receipt shall be included with the Proposal.	\$4.38		
				Quantity	Unit Price	Factor	Total
			Installation	4.38 x	1.00 x	1.0000 =	\$4.38
			Contractors Note: Building Permit Education Fee				
2	01 74 19 00-0011		EA	10 CY Dumpster (1 Ton) "Construction Debris" Includes delivery of dumpster, rental cost, pick-up cost, hauling, and disposal fee. Non-hazardous material.	\$385.77		
				Quantity	Unit Price	Factor	Total
			Installation	1.00 x	334.99 x	1.1516 =	\$385.77
<b>Subtotal for Category - 1. General Conditions:</b>					<b>\$390.15</b>		
<b>Category - 4. Front</b>							
3	04 43 00 00-0031		SF	1" Thick Slate Panels	\$518.22		
				Quantity	Unit Price	Factor	Total
			Installation	10.00 x	45.00 x	1.1516 =	\$518.22
4	08 05 13 00-0005		EA	For >4 To 6 SF, Factory Installed 20 Gauge Galvannealed Steel Frame With 3/8" Glazing Pocket For Vision Glass In Door, Add	\$152.74		
				Quantity	Unit Price	Factor	Total
			Installation	1.00 x	132.63 x	1.1516 =	\$152.74
5	08 MO D0 00-0001	Mod	EA	For 9/16" To 1-1/16" Glazing Pocket, Add	\$76.37		
				Quantity	Unit Price	Factor	Total
			Installation	1.00 x	66.32 x	1.1516 =	\$76.37
			Contractors Note: 5/8 glazing				
6	08 12 13 13-0095		EA	3' x 6'-8" Through 7'-2" x 6-7/8" Through 8-3/4" Deep Metal Door Frame, 16 Gauge	\$459.28		
				Quantity	Unit Price	Factor	Total
			Installation	1.00 x	332.82 x	1.1516 =	\$383.28
			Demolition	1.00 x	66.00 x	1.1516 =	\$76.01

Proposal Review Summary - Category Continues..

Job Order Number: 037294.00  
 Job Order Title: Waterford Cohanzie FD upgrades

Rec#	CSI Number	Mod.	UOM	Description	Line Total		
<b>Category - 4. Front</b>							
7	08 MO D0 00-0007	Mod	EA	For Welded Frames, Add	\$51.82		
				Quantity	Unit Price	Factor	Total
			Installation	1.00 x	45.00 x	1.1516 =	\$51.82
Contractors Note:							
8	08 MO D0 00-0008	Mod	EA	For Galvanized Frames, Add	\$27.75		
				Quantity	Unit Price	Factor	Total
			Installation	1.00 x	24.10 x	1.1516 =	\$27.75
Contractors Note:							
9	08 13 13 13-0064		EA	3' x 7' x 1-3/4" 18 Gauge Metal Door (Unrated)	\$472.80		
				Quantity	Unit Price	Factor	Total
			Installation	1.00 x	370.96 x	1.1516 =	\$427.20
			Demolition	1.00 x	39.60 x	1.1516 =	\$45.60
Contractors Note: With Lite							
10	08 MO D0 00-0029	Mod		For Galvanized Steel, Add	\$50.39		
				Quantity	Unit Price	Factor	Total
			Installation	1.00 x	43.76 x	1.1516 =	\$50.39
Contractors Note:							
11	08 MO D0 00-0039	Mod	EA	For Insulated Door (Polystyrene Core), Add	\$33.60		
				Quantity	Unit Price	Factor	Total
			Installation	1.00 x	29.18 x	1.1516 =	\$33.60
Contractors Note:							
12	08 71 16 00-0027		PR	4-1/2" x 4-1/2" Heavy Duty, Full Mortise, Plain Bearing, Brass/Bronze, Satin Chrome Finish Hinge	\$151.41		
				Quantity	Unit Price	Factor	Total
			Installation	1.50 x	87.65 x	1.1516 =	\$151.41
13	08 71 16 00-0784		EA	10" x 36", 0.050" Thick, Satin Aluminum Finish, Aluminum Kick Plate	\$50.07		
				Quantity	Unit Price	Factor	Total
			Installation	1.00 x	43.48 x	1.1516 =	\$50.07
14	08 71 16 00-2043		EA	6" x 16" Aluminum Pull Plate Door Hardware	\$54.13		
				Quantity	Unit Price	Factor	Total
			Installation	1.00 x	47.00 x	1.1516 =	\$54.13
Contractors Note: Includes Handle							
15	08 71 16 00-2088		EA	3' Push Bar Exit Device, Rim Type Anodized finish: aluminum or dark brown. Von Duprin Series 22.	\$556.11		
				Quantity	Unit Price	Factor	Total
			Installation	1.00 x	482.90 x	1.1516 =	\$556.11
16	08 71 16 00-2161		EA	Thumbpiece Trim (TP) With 110NL Cylinder, Von Duprin Series 98/99 Satin chrome plated US26D (BHMA 626) finish.	\$325.49		
				Quantity	Unit Price	Factor	Total
			Installation	1.00 x	282.64 x	1.1516 =	\$325.49
17	08 71 16 00-2204		EA	Surface Mounted Heavy Duty Door Closer (LCN 4010/4020/4110 Series)	\$384.69		
				Quantity	Unit Price	Factor	Total
			Installation	1.00 x	334.05 x	1.1516 =	\$384.69

Proposal Review Summary - Category Continues..

Job Order Number: 037294.00  
 Job Order Title: Waterford Cohanzie FD upgrades

Rec#	CSI Number	Mod.	UOM	Description	Line Total
<b>Category - 4. Front</b>					
18	08 71 16 00-2336		EA	Surface Mounted Electric Strike, Stainless Steel Body, 12/24 Volts DC, 1,500 LB Static Strength, Rlm Exit Device (HES 9600)	\$423.01
				Quantity	Unit Price
			Installation	1.00 x	367.32 x
					Factor 1.1516 =
					Total \$423.01
Contractors Note:					
19	08 81 23 00-0019		SF	5/8" Thck, Tempered, Clear Float Factory Installed Glass	\$74.55
				Quantity	Unit Price
			Installation	6.00 x	10.79 x
					Factor 1.1516 =
					Total \$74.55
20	08 MO D0 00-0224	Mod	SF	For Low-E Coated Glass, Add	\$18.66
				Quantity	Unit Price
			Installation	6.00 x	2.70 x
					Factor 1.1516 =
					Total \$18.66
Contractors Note:					
<b>Subtotal for Category - 4. Front:</b>					<b>\$3,881.09</b>
<b>Category - 5. Garage</b>					
21	08 12 13 13-0095		EA	3' x 8'-8" Through 7'-2" x 6-7/8" Through 8-3/4" Deep Metal Door Frame, 16 Gauge	\$1,377.84
				Quantity	Unit Price
			Installation	3.00 x	332.82 x
			Demolition	3.00 x	66.00 x
					Factor 1.1516 =
					Total \$1,149.83
					\$228.02
22	08 MO D0 00-0007	Mod	EA	For Welded Frames, Add	\$155.47
				Quantity	Unit Price
			Installation	3.00 x	45.00 x
					Factor 1.1516 =
					Total \$155.47
Contractors Note:					
23	08 MO D0 00-0008	Mod		For Galvanized Frames, Add	\$83.26
				Quantity	Unit Price
			Installation	3.00 x	24.10 x
					Factor 1.1516 =
					Total \$83.26
Contractors Note:					
24	08 13 13 13-0064		EA	3' x 7' x 1-3/4" 18 Gauge Metal Door (Unrated)	\$1,418.40
				Quantity	Unit Price
			Installation	3.00 x	370.88 x
			Demolition	3.00 x	39.60 x
					Factor 1.1516 =
					Total \$1,281.59
					\$136.81
25	08 MO D0 00-0028	Mod		For Galvanized Steel, Add	\$151.18
				Quantity	Unit Price
			Installation	3.00 x	43.76 x
					Factor 1.1516 =
					Total \$151.18
Contractors Note:					
26	08 MO D0 00-0039	Mod	EA	For Insulated Door (Polystyrene Core), Add	\$100.81
				Quantity	Unit Price
			Installation	3.00 x	29.18 x
					Factor 1.1516 =
					Total \$100.81
Contractors Note:					
27	08 71 16 00-0027		PR	4-1/2" x 4-1/2" Heavy Duty, Full Mortise, Plain Bearing, Brass/Bronze, Satin Chrome Finish Hinge	\$454.22
				Quantity	Unit Price
			Installation	4.50 x	87.65 x
					Factor 1.1516 =
					Total \$454.22

Proposal Review Summary - Category Continues..

Job Order Number: 037294.00  
 Job Order Title: Waterford Cohanzle FD upgrades

Rec#	CSI Number	Mod.	UOM	Description	Line Total	
<b>Category - 5. Garage</b>						
28	08 71 16 00-0784	EA		10" x 36", 0.050" Thick, Satin Aluminum Finish, Aluminum Kick Plate	\$150.21	
			Quantity	Unit Price	Factor	Total
		Installation	3.00 x	43.48 x	1.1516 =	\$150.21
29	08 71 16 00-2043	EA		6" x 16" Aluminum Pull Plate Door Hardware	\$162.38	
			Quantity	Unit Price	Factor	Total
		Installation	3.00 x	47.00 x	1.1516 =	\$162.38
Contractors Note: Includes Handle						
30	08 71 16 00-2055	EA		6" x 16", Clear Anodized Finish, Aluminum Push Plate Door Hardware	\$80.77	
			Quantity	Unit Price	Factor	Total
		Installation	3.00 x	23.38 x	1.1516 =	\$80.77
31	08 71 16 00-2086	EA		3' Push Bar Exit Device, Rim Type Anodized finish: aluminum or dark brown. Von Duprin Series 22.	\$1,668.32	
			Quantity	Unit Price	Factor	Total
		Installation	3.00 x	482.90 x	1.1516 =	\$1,668.32
32	08 71 16 00-2204	EA		Surface Mounted Heavy Duty Door Closer (LCN 4010/4020/4110 Series)	\$1,154.08	
			Quantity	Unit Price	Factor	Total
		Installation	3.00 x	334.05 x	1.1516 =	\$1,154.08
<b>Subtotal for Category - 5. Garage:</b>					<b>\$6,956.94</b>	
<b>Category - 6. Slider</b>						
33	08 12 13 13-0095	EA		3' x 6'-8" Through 7'-2" x 6-7/8" Through 8-3/4" Deep Metal Door Frame, 16 Gauge	\$228.03	
			Quantity	Unit Price	Factor	Total
		Installation	1.00 x	132.01 x	1.1516 =	\$152.02
		Demolition	1.00 x	66.00 x	1.1516 =	\$76.01
Contractors Note: labor only						
34	08 13 13 13-0084	EA		Harvey door	\$1,308.00	
			Quantity	Unit Price	Factor	Total
		Installation	1.00 x	1,308.00 x	1.0000 =	\$1,308.00
Contractors Note: material only						
35	08 13 13 13-0084	EA		3' x 7' x 1-3/4" 18 Gauge Metal Door (Unrated)	\$136.82	
			Quantity	Unit Price	Factor	Total
		Installation	1.00 x	79.21 x	1.1516 =	\$91.22
		Demolition	1.00 x	39.60 x	1.1516 =	\$45.80
Contractors Note: labor only						
36	08 71 16 00-0027	PR		4-1/2" x 4-1/2" Heavy Duty, Full Mortise, Plain Bearing, Brass/Bronze, Satin Chrome Finish Hinge	\$151.41	
			Quantity	Unit Price	Factor	Total
		Installation	1.50 x	87.65 x	1.1516 =	\$151.41
Contractors Note: labor only						
37	08 71 16 00-2086	EA		3' Push Bar Exit Device, Rim Type Anodized finish: aluminum or dark brown. Von Duprin Series 22.	\$556.11	
			Quantity	Unit Price	Factor	Total
		Installation	1.00 x	482.90 x	1.1516 =	\$556.11

Proposal Review Summary - Category Continues..

Job Order Number: 037294.00  
 Job Order Title: Waterford Cohanzle FD upgrades

Rec#	CSI Number	Mod.	UOM	Description	Line Total		
<b>Category - 6. Slider</b>							
38	08 71 16 00-2093		EA	Lever Trim (230L) With Cylinder, Von Duprin Series 22 Anodized finish: aluminum or dark brown.	\$311.80		
				Quantity	Unit Price	Factor	Total
			Installation	1.00 x	270.75 x	1.1516 =	\$311.80
39	08 71 16 00-2204		EA	Surface Mounted Heavy Duty Door Closer (LCN 4010/4020/4110 Series)	\$384.89		
				Quantity	Unit Price	Factor	Total
			Installation	1.00 x	334.05 x	1.1516 =	\$384.89
40	08 71 16 00-2338		EA	Surface Mounted Electric Strike, Stainless Steel Body, 12/24 Volts DC, 1,500 LB Static Strength, Rim Exit Device (HES 9800)	\$423.01		
				Quantity	Unit Price	Factor	Total
			Installation	1.00 x	367.32 x	1.1516 =	\$423.01
Contractors Note: As per request							
<b>Subtotal for Category - 6. Slider:</b>					<b>\$3,499.86</b>		
<b>Category - 7. Triple</b>							
41	01 95 08 00-0988		EA	36" x 54", New Construction, Double Hung Vinyl Window (Silver Line 3900)	\$1,024.07		
				Quantity	Unit Price	Factor	Total
			Installation	3.00 x	255.50 x	1.1516 =	\$882.70
			Demolition	3.00 x	40.92 x	1.1516 =	\$141.37
Contractors Note: Harvey Window and accessories							
42	01 MO D0 00-0863	Mod		For Low-E Insulated Glass, Add	\$149.97		
				Quantity	Unit Price	Factor	Total
			Installation	3.00 x	43.41 x	1.1516 =	\$149.97
Contractors Note:							
43	06 11 16 00-0210		LF	1" x 12" Poplar Light Framing, Trim And Furring	\$150.63		
				Quantity	Unit Price	Factor	Total
			Installation	20.00 x	5.68 x	1.1516 =	\$130.36
			Demolition	20.00 x	0.88 x	1.1516 =	\$20.27
Contractors Note: Extension Jamb's interior triple							
44	06 46 13 00-0002		LF	1-1/8" Wide Plain Pine Door And Window Molding	\$86.42		
				Quantity	Unit Price	Factor	Total
			Installation	28.00 x	2.68 x	1.1516 =	\$86.42
Contractors Note: Interior trim work							
45	06 46 13 00-0002		LF	1-1/8" Wide Plain Pine Door And Window Molding	\$51.68		
				Quantity	Unit Price	Factor	Total
			Installation	12.00 x	2.68 x	1.1516 =	\$37.04
			Demolition	12.00 x	1.06 x	1.1516 =	\$14.65
Contractors Note: Around Harvey Windows							
46	07 46 16 00-0002		SF	Aluminum Cladding, 0.016" Thick	\$350.88		
				Quantity	Unit Price	Factor	Total
			Installation	35.00 x	6.26 x	1.1516 =	\$252.32
			Demolition	35.00 x	2.44 x	1.1516 =	\$98.35
Contractors Note: Remove and replace exterior alum at Triple							
<b>Subtotal for Category - 7. Triple:</b>					<b>\$1,813.43</b>		

Proposal Review Summary - Category Continues..

Job Order Number: 037294.00  
 Job Order Title: Waterford Cohanzie FD upgrades

Rec#	CSI Number	Mod.	UOM	Description				Line Total
<b>Category - 9. Dispatch</b>								
47	01 95 08 00-1289		UI	>120" UI, Replacement, Horizontal Sliding Vinyl Window (Silver Line 8700)				\$442.56
				Installation	Quantity	Unit Price	Factor	Total
					122.00	2.72	1.1516 =	\$382.15
				Demolition	122.00	0.43	1.1516 =	\$60.41
Contractors Note: Harvey Window								
48	06 11 16 00-0168		LF	1" x 6" Pine/Spruce/Fir Light Framing, Trim And Furring				\$102.26
				Installation	Quantity	Unit Price	Factor	Total
					48.00	1.85	1.1516 =	\$102.26
Contractors Note: Extension jamb interior dispatch								
49	06 46 13 00-0002		LF	1-1/8" Wide Plain Pine Door And Window Molding				\$206.74
				Installation	Quantity	Unit Price	Factor	Total
					48.00	2.68	1.1516 =	\$148.14
				Demolition	48.00	1.06	1.1516 =	\$58.59
<b>Subtotal for Category - 9. Dispatch:</b>								<b>\$751.56</b>
<b>Proposal Total</b>								<b>\$17,293.04</b>

This proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percent of NPP on this Proposal: 7.56%

**Bruce Miller**

---

**From:** Jay Duhamel [J.Duhamel@thegordiangroup.com]  
**Sent:** Wednesday, January 06, 2016 15:46  
**To:** Bruce Miller  
**Subject:** RE: Cohanzie FD

Bruce,

I am sorry I forgot to mention in the previous email. As I told you last time we met the contractor has received a new adjustment factor on the first of the year. The contracts and eGordian (software) are still being updated. The price I sent you earlier is subject to an approx. 2.5% increase. This is per the two year contract Pat Munger has with CRCOG. At the anniversary of 1 year they are eligible for an increase to their adjustment factor based on the Engineers National Record 20 city average.

I can't apply the new adjustment factor in the software until everything is signed and uploaded. Hopefully this will be completed by mid-next week.

Thanks for your understanding.

Jay

-----Original Message-----  
**From:** Bruce Miller [mailto:bmiller@waterfordct.org]  
**Sent:** Wednesday, January 06, 2016 3:41 PM  
**To:** Jay Duhamel <J.Duhamel@thegordiangroup.com>  
**Subject:** RE: Cohanzie FD

Thank You!

-----Original Message-----  
**From:** Jay Duhamel [mailto:J.Duhamel@thegordiangroup.com]  
**Sent:** Wednesday, January 06, 2016 15:40  
**To:** Bruce Miller  
**Subject:** RE: Cohanzie FD

Bruce,

Hope you had a safe and pleasant holiday season!

Please find attached the proposal for the Cohanzie FD upgrades without the Masonry.

Please feel free to call me to discuss should you have any questions. As always I can come to your office to meet to discuss in more detail.

Thanks,

Jay

-----Original Message-----  
**From:** Bruce Miller [mailto:bmiller@waterfordct.org]  
**Sent:** Friday, January 01, 2016 11:01 AM  
**To:** Jay Duhamel <J.Duhamel@thegordiangroup.com>  
**Subject:** Cohanzie FD

FIFTEEN ROPE FERRY ROAD



7.  
WATERFORD, CT 06385-2886

January 20, 2016

Mr. Ronald Fedor  
Chairman, Board of Finance  
15 Rope Ferry Road  
Waterford, CT 06385

**RE: Pneumatic Air Bag replacement for Cohanzie Fire Station**

Dear Mr. Chairman and Members of the Board of Finance,

I am requesting your board, on behalf of Bruce Miller, Fire Services Director, to approve an appropriation of \$13,050 from line item # 20523-57779, Capital and Non-recurring expenditure fund. This request is to replace the existing set of pneumatic air bags. The attached quotation is figured at Connecticut state contract pricing.

This request is consistent with the Capital Improvement Plan and was approved by the Board of Selectmen at their Tuesday, January 19, 2016 meeting.

The Director of Finance has confirmed that there are funds available in the line item designated above.

Therefore, I respectfully request that you have this item placed on the agenda of the next Board of Finance Meeting. I have attached pertinent back-up material received from the designated departments.

Sincerely,

Daniel Steward  
First Selectman

Enclosure

cc: Maryanna Stevens – Finance Director  
Bruce Miller – Fire Services Director

FIFTEEN ROPE FERRY ROAD



WATERFORD, CT 06385-2886

**FIRE SERVICES**

January 12, 2016

Board of Selectmen  
Town of Waterford  
15 Rope Ferry Road  
Waterford, CT 06385

Dear Selectmen:

On behalf of the Cohanzie Fire Company, I am requesting an appropriation of Thirteen Thousand and Fifty dollars (\$13,050) from line item 20523-57779 from the Capital and Non-recurring expenditure fund. This request is to replace the existing set of pneumatic air bags utilized for the stabilization and lifting of heavy objects at emergency incidents. The current set of lift bags are over 15 years in age and are sub-standard in the performance of today's rescue discipline. These lift bags will be carried on the rescue truck that is housed at the Cohanzie fire station. The attached quotation is figured at Connecticut state contract pricing.

Thank you for your time regarding this matter.

Respectfully,

Bruce A. Miller  
Director of Fire Services

Attachments



**SHIPMAN'S**  
**FIRE EQUIPMENT CO., INC.**  
 172 CROSS ROAD, WATERFORD, CT 06385  
 (860) 442-0878 • 1-800-775-7332  
 FAX (860) 444-7395

WWW.SHIPMANS.COM

Quote No 11149 Quote Date 11/17/2015 Page 1  
 Purchase Order No

**Bill To**

Cohanzie Fire Company  
 C/O Waterford Fire Marshal  
 204 Boston Post Road  
 Waterford, CT 06385  
 US

**Ship to**

Cohanzie Fire Company  
 53 Dayton Road  
 Waterford, CT 06385  
 US

**Customer No**

C3039

**Payment terms**

Net 30

**Slspn**

106

**Slspn**

Brian Baker

**Loc PPD/COL**

CT

**Ship via**

OUR TRUCK

**Ship Date**

11/17/2015

Phone: 860-625-1434

email: bbaker@shipmans.com

**Qty Ordered**

**UOM Item No**

Pricing as per State of CT Contract  
 # 11PSX0117

**Unit price**

**Disc**

**Extended price**

1.00	EA	22-890300G2-150 Paratech Master Control Kit G2	3,002.15		3,002.15
1.00	EA	22-888190G2 Paratech, KPI-44 Lift Bag	1,883.00		1,883.00
1.00	EA	22-888170G2 Paratech, KPI-32 38 Ton MAXIFORCE G2	1,188.00		1,188.00
1.00	EA	22-888160G2 Paratech, KPI-22 20.2 Ton MAXIFORCE G2	1,060.00		1,060.00
1.00	EA	22-888150G2 Paratech, KPI-17 15 Ton MAXIFORCE G2	846.00		846.00
1.00	EA	22-888130G2 Paratech Maxiforce Air Lift Bags KPI-5 10" x 10" x 5/8"	609.00		609.00
1.00	EA	22-888200G2 Paratech, KPI-74 Lifting Bag 37" x 37"	2,694.00		2,694.00
1.00	EA	22-890541 Paratech Air Hose 3/8" (9.5mm) dia. x 50' (15m) Red	104.76		104.76
2.00	EA	22-890490-150 Paratech, In-Line Relief Valve	146.47		292.94
1.00	EA	22-888180G2 Paratech, KPI-35 Lift Bag 15 x 42	1,367.00		1,367.00

**TERMS AND CONDITIONS:**

TERMS: NET 30 DAYS.

QUOTE VALID FOR 30 DAYS.

WE RESERVE THE RIGHT TO CORRECT CLERICAL ERRORS AT ANY TIME.  
 THE QUOTE TOTAL MAY NOT REFLECT MISCELLANEOUS CHARGES, FREIGHT OR SALES TAX



**SHIPMAN'S**  
**FIRE EQUIPMENT CO., INC.**  
 172 CROSS ROAD, WATERFORD, CT 06385  
 (860) 442-0678 • 1-800-775-7332  
 FAX (860) 444-7395

WWW.SHIPMANS.COM

Quote No    Quote Date    Page  
 11149    11/17/2015    2  
 Purchase Order No

**Bill To**

Cohanzie Fire Company  
 C/O Waterford Fire Marshal  
 204 Boston Post Road  
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**Ship to**

Cohanzie Fire Company  
 53 Dayton Road  
 Waterford, CT 06385  
 US

**Customer No**                      **Payment terms**  
 C3039                                      Net 30  
**Loc**    **PPD/COL**            **Ship via**  
 CT                                      OUR TRUCK  
**Qty Ordered**            **UOM Item No**

**Slpsn**  
 106  
**Ship Date**  
 11/17/2015

<b>Slpsn</b> Brian Baker Phone: 860-625-1434 email: bbaker@shipmans.com			
<table border="0"> <tr> <td><b>Unit price</b></td> <td><b>Disc</b></td> <td><b>Extended price</b></td> </tr> </table>	<b>Unit price</b>	<b>Disc</b>	<b>Extended price</b>
<b>Unit price</b>	<b>Disc</b>	<b>Extended price</b>	

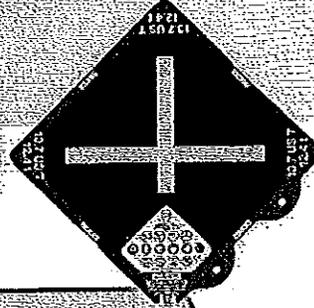
**Quote Total**  
 13,046.85

**NEW**

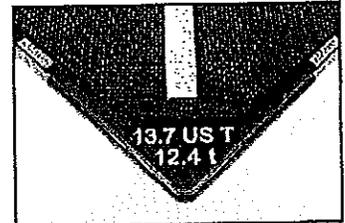


### AIR LIFTING BAGS

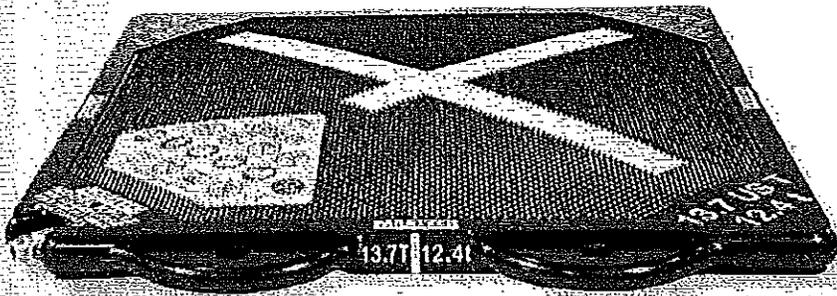
SIZES	14
SQUARE SIZES	9
RECTANGULAR SIZES	5
SIZES WITH EYELETS	10
SMALLEST LIFTING CAPACITY	1.5 TONS / 1.3 METRIC TON
LARGEST LIFTING CAPACITY	89.2 TONS / 80.9 METRIC TONS
WORKING PRESSURE	150 PSI / 10.3 BAR
3 LAYERS OF ARAMID REINFORCEMENT	ALL
INTERLOCKING SURFACE	ALL



**RECESSED AIR INLET FOR ADDED DURABILITY**



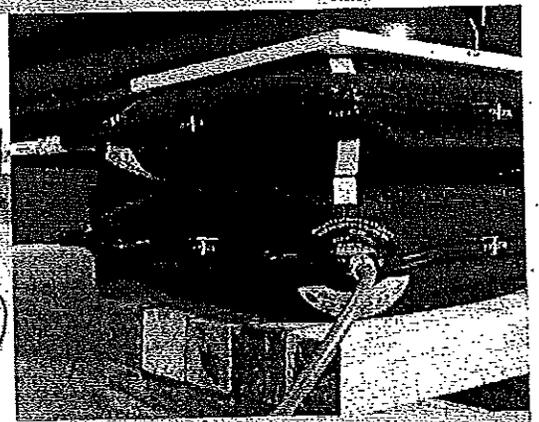
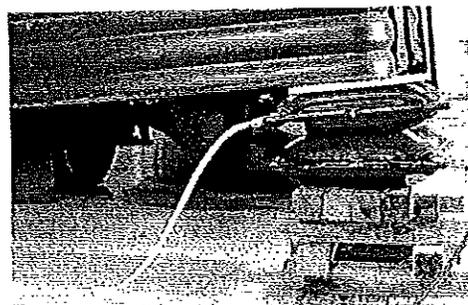
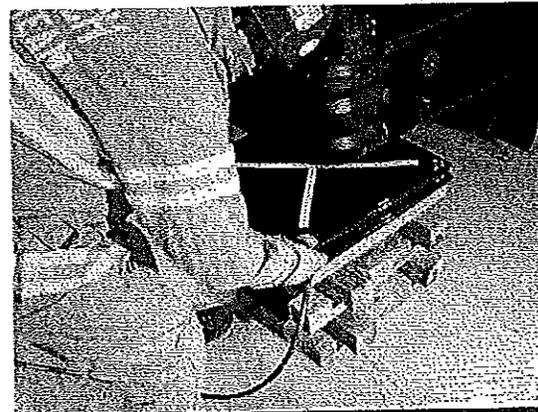
**HIGH VISIBILITY MARKINGS**



**EASY AND ACCURATE POSITIONING**

The **MAXIFORCE® AIR LIFTING BAG** is a thin, strong, molded envelope available in 14 different sizes.

It is made from 3 layers of Neoprene covered Aramid fiber reinforcement and has the power to lift, move or shift weights up to 89 tons (80.9 metric tons) per bag. Control equipment and components play a critical role in successful lifting bag use and unlike other lifting bag systems, Paratech manufactures all of its major control components. This assures the quality of the lifting bag system from inflation to deflation.



## Questions and Comments on FY2015 Audit Report

### State and Federal Special Report Letters

1. Total Federal revenues = \$2,139,308 – down \$14,668 from FY14 which was down \$6,480 from FY13
2. Total State revenues = \$4,605,398. Down \$1,429,165 from FY14 which was Down \$4,001,626 from FY13 compared to FY13 Up \$4,045,510 from FY12. Change between years is due to School Construction Grants.
3. One Federal Award Finding from FY2014 stated that the Federal Financial Reports were not filed in a timely manner for one out of two reports sampled by the Auditor. Cause determined to be that the Town did not have sufficient controls in place to ensure timely filing of required reports. FY2015 report notes that the prior year finding has been corrected. Page 8 of Compliance letter

### Comprehensive Financial Report

1. The paragraph concerning the history of the Long Range Fiscal Planning Committee should have been updated to reflect the new RTM Fiscal Planning Committee. Page ii
2. No mention of CAFR Award from GFOA in the Acknowledgments Section of the report. Page iv.
3. Note discussion of GASB 68 implementation and the requirement to restate the unrestricted net position of government wide financial statements as of July 1, 2014 and reduce the net position by \$10,568,934. Page 5
4. Town's net assets increased in FY15 and expenses were \$1.0 million less than generated revenues. This compares to FY14 when net assets decreased by \$3.4 million and expenses were \$3.4 million more than revenues. This compares to FY13 when net assets increased and expenses were \$0.175 million less than generated revenues. Resources available for appropriation were \$2.5 million less than anticipated for the general fund in FY15. This compares to the \$361 thousand more than anticipated in FY14 similar to the \$376,000 more than anticipated in FY13. Page 5
5. Due to the managed spending by department heads, \$251.1 thousand of unused appropriation was returned to the general fund balance in FY15 compared to \$818,700 of unused appropriation that was returned to the general fund in FY14. This compares to the \$450,700 of unused appropriations returned to the general fund in FY13. Page 5
6. Good explanation of town financial activities and categories of Town funds is found on Pages 6.
7. Note that Town Funds use the modified accrual accounting method so there is a difference between governmental activities and governmental funds. This difference is described in a reconciliation included with the fund statements. Page 6.
8. Town cannot use fiduciary net assets to finance operations. Page 6
9. Unrestricted net assets changed from \$20.2 million at end of FY10 to \$9.3 million at end of FY11. The trend continued in FY12 with a drop to \$5.4 million (narrative said a drop to \$6.4 million) and FY13 with a decrease to \$3.7 million.

In FY14 the unrestricted net assets increased to \$5.3 million. There was a further increase to \$5.8 million in FY15. Business type activities (mostly the Utility Commission Enterprise Fund) decreased to \$57.6 million in FY15 compared to \$58.0 million in FY2014 after an increase to \$59.4 million in FY 2013 from \$57.9 million in FY12. Page 7.

10. Total revenues \$102.886 million, Total Expenses \$102.315 million in FY15 compared to Total revenues \$96.958 million, total expenses \$101.720 million in FY2014. Page 8.
11. Government activities revenue sources – 80.5% from property taxes, 16.2% from operating and capital grants and contributions, 3.1% from charges for services and 0.2% from investment and other general revenues. This compares to 82.6% from property taxes, 13.3% from operating and capital grants and contributions, 0.3% from investment and other general revenues and 3.8% from charges for services in FY14. This compares to 76.9% from property taxes, 17.1% from operating and capital grants and contributions, 2.3% from investments and 3.7 % from charges for services in FY13 and to 77.0% from property taxes; 17.3% from operating and capital grants and contributions, 2.1% from investments and 3.6% from charges for service in FY12. Investments have not been doing well in the past two years. Page 8
12. Note the factors affecting operations outlined on Page 8 and 9
13. Revenues for Sewer fees decreased by \$117,000 (3.0%) and capital contributions increased by \$522,000 due to completion of Bolles Court Pump Station improvements in FY15 compared to an increase by \$293,000 (8.1%) while capital contributions decreased by \$2.3 million (84.2%) due to completion of Harrison's Landing Project in FY14. This compares to Sewer Fees decreasing by \$131,000 (0.8%) while capital contributions increased by \$1.3 million (94.1%) due to Harrison's Landing Sewer Project and the Logger Hill Sewer Main repairs and closed circuit TV Camera for inspecting the sewers in FY13. This compares to a Sewer fee decrease of \$29,000 (0.8%) and a capital contribution increase of \$643 thousand (86.9%) in FY12. Page 9
14. Town Combined Fund Balance was \$20.4 million in FY15, a decrease of \$1.3 million from the \$21.7 million in FY14, a \$13 million increase from the \$8.6 million total in FY13, an increase from the FY12 total of \$-14.8 million. The General Fund showed a decrease of \$2.4 million in FY15 compared to an increase of \$1.1 million in FY14 compared to an increase of \$928.2 thousand in FY13 and a decrease of \$300 thousand in FY12. Page 9
15. The Internal Service Fund net assets increased by \$1.0 million in FY15 adding to the \$2.0 million increase in FY14 and the \$1.6 million increase in FY13 from FY12. This compares to the \$1.6 million increase in FY12 over FY11. Health Care claim expenses caused a decrease of \$0.6 million in FY11 compared to a \$2.3 million decrease in FY10 in the Internal Service fund. Fortunately, in FY15 the \$11.9 million in contributions was greater than the \$10.9 million in claim expenses. This was similar to FY14 when the \$12.8 million in contributions and other revenues was greater than the expenses for claims and program administration of \$10.8 million. In FY13, the \$13.8 million in contributions and

- other revenues was greater than the \$12.2 million in Claims and program administration expenses. Three good years in a row. Page 10-11.
16. FY15 revenues were \$2.2 million under expenditures compared to FY14 when revenues were \$1.2 million over expenses. In FY13 revenues were \$826.7 thousand over expenses. In FY12 expenditures over revenues was \$40.3 thousand. This compares to FY11 where expenditures over revenues were \$146 thousand. In FY10 overall expenditures over revenues were \$484 thousand Page 11.
  17. As usual, a good presentation of major factors affecting the FY15 operating budget. Page 11
  18. There were \$283,600 of outstanding encumbrances at the end of FY15 compared to \$407,700 of outstanding encumbrances at the end of FY14 compared to \$475,100 at end of FY13 compared to \$476,700 at end of FY12 and \$560,000 at end of FY11 that were reported as expenditures for budgetary purposes. Page 11.
  19. Capital assets decreased by \$3 million in FY15 on top of a decrease of \$3.6 million in FY14. This is compared to an increase of \$11.0 million in FY13 compared to an increase of \$26.8 million in FY12. Page 12.
  20. Town debt is \$90.2 million in FY15 down from \$94.9 million in FY14, up from \$81.6 million in FY13 up from \$49.9 million in FY12 and \$35.5 million in FY11 in general obligation bonds. Page 13.
  21. Town debt rating is "Aa2" (up from "AA3" in FY11) from Moody's Investors Service and "AA" from Standard and Poor's. Page 13.
  22. Note that the town debt limit in FY15 is \$552.3 million up from \$534.5 million in FY14, up from \$513.1 million in FY13, up from \$482.9 million in FY12, \$461.3 million in FY11 and \$430.4 million in FY10. I hope we never get close to that figure. Page 13.
  23. The Unassigned Fund Balance increased by \$8.2 million in FY15 due to the disestablishment of the stabilization fund of \$10.4 million. The negative operating results of \$2.2 million caused the reduction to \$8.2 million. The stabilization fund was established at the end of FY11 at \$9.7 million For historical information prior to change in fund definitions in FY11, the Unreserved Fund Balance at end of FY2010 was \$11.1 million, essentially the same as in FY2009 (report says it is a decrease from \$12.08 in FY09) and close to the \$11.4 million at end of FY07 after an increase to \$19.2 million in FY08 due to Dominion settlement. Page 13
  24. Total Net Assets for FY15 are \$227,004,185 compared to the restated Total Net Assets for FY14 of \$226,432,633 vice the FY14 Total Net Asset of \$237,001,567 in the FY2014 CAFAR. This is compared to \$241,761,828 in FY13 compared to \$240,157,068 in FY12, \$240,835,695 in FY11 and \$254,315,481 in FY10. Page 16.
  25. Loss in the Business Type Activities (Utility Commission) in FY15 was \$433,961 compared to the loss of \$1,319,609 in FY14 (Compares to \$1,429,348 increase in FY13 \$868,972 loss in FY12, \$2,587,918 loss in FY11 and \$587,467 loss in FY10). Page 16.
  26. Long Term Liabilities at end of FY15 was \$16,458,081 compared to liabilities of \$14,158,034 in FY14 compared to FY13 liabilities of \$32,009,251, FY12

liabilities of \$55,562,154 and FY11 liabilities of \$48,316,711. Most of that from School Projects. Page 17.

27. Note the change in the Fund Balances that resulted from the disestablishment of the Stabilization Fund on page 17.
28. Long Term Liabilities not reported in the funds at end of FY15 are \$123,607,087 compared to FY14 liabilities of \$115,821,261 compared to \$100,075,177 not reported in FY13, \$66,952,559 not reported in FY12 and \$51,229,531 not reported in FY11. Page 18.
29. General Fund Balance at end of FY15 was \$10,574,012 compared to a general fund balance of \$12,945,954 at end of FY14 and compared to \$11,838,734 at end of FY13, \$10,910,494 at end of FY12, \$11,197,087 at end of FY11 and \$11,290,896 at end of FY10. Capital and Nonrecurring Fund Balance at end of FY15 was \$10,197,628 compared to \$8,859,278 at end of FY14 and compared to \$9,124,415 at end of FY13, \$10,475,449 at end of FY12, \$16,046,968 at end of FY11, \$19,799,113 at end of FY10 and \$30,085,245 at end of FY09. Page 19.
30. Note the explanations for the differences in amounts reported for government activities on page 20. The change in net assets of government activities is - \$1,005,513 in FY15 compared to a change of -\$3,440,652 in FY14 compared to \$175,412 in FY13, \$190,345 in FY12, and a -\$10,891,868 change in FY11. Page 20.
31. Enterprise Fund showed an operating loss of \$1,378,805 in FY15 compared to a loss of \$1,732,200 in FY14 compared to an operating loss of \$745,140 in FY13, loss of \$2,185,719 in FY12 and an operating loss of \$2,947,409 in FY11. This is a different figure from the one reported on Page 16 above due to the Capital Contributions. Page 22
32. Internal Service Fund for Health insurance improved its position to \$3,633,202 in FY15 up from \$2,603,101 in FY14 compared to a \$603,477 positive balance in FY13 and loss of \$973,987 in FY12. This is an improvement over the lost \$616,712 in FY11 on top of a \$2,257,184 loss in FY10, a \$658,248 loss in FY09 and \$1,398,036 loss in FY08. Page 22.
33. Internal Service Fund Investment income of \$2,017 is slightly less than the \$2,402 in FY14, and \$2,129 in FY13, better than the FY12 income of \$1,978 and the FY11 income of \$1,671 which did not provide much mitigation. Page 23.
34. Utility Commission Enterprise Fund ended FY15 with \$2,266,877 up from the \$1,129,415 in cash in FY14, up from the \$342,203 in cash in FY13 and the FY12 amount of \$1,161,920 more than the FY11 amount of \$361,734, which was up from the FY10 value of \$50,136 and the FY09 figure of \$35,060 in cash. Page 23.
35. Pension Fund lost \$74,007 in FY15, adding on to the \$15,207 loss in FY14 compared to \$40,515 loss in FY13, \$65,348 lost in FY12, \$21,702 gained in FY11, a gain of \$22,629 in FY10 and loss of \$200,312 in FY09 on top of the \$158,618 loss in FY08. Page 25.
36. It is important to understand the accounting policies discussed on pages 26-34.
37. Note the depreciation table on page 31 for all physical property and equipment.
38. Fund balance terms explained on pages 33. (GASB 54 implementation)
39. Note the discussion of OPEB Accounting and GASB 45 on page 33

40. Note the difference between GAAP and budgetary basis of accounting on Page 34 and page 35.
41. Note the “expenses that do not require use of current financial resources...” on Page 35 (especially the OPEB obligation of \$1,914,500 in FY15, down from \$1,968,800 in FY14 which was up from \$1,315,300 in FY13, \$1,173,400 in FY12 and down from the \$1,996,700 in FY11). Decrease in pension liability and Decrease in bond refunding amount are new entries for FY15. Page 35
42. There is an additional “Bond Mutual Fund” in FY15 that was not listed in FY14. Page 38.
43. See the explanation of budget transfers on page 39-40.
44. Note the decrease in net capital assets on page 41 due to ending of high school construction and depreciation. Page 41
45. Note the Depreciation expense of \$9,334,424 in FY15 compared to \$9,176,522 for FY14 up from \$7,007,841 in FY13, \$7,021,035 in FY12 and \$7,152,864 in FY11 which was up from \$4,455,338 in FY10.. Page 41 and 42
46. Construction Commitments remaining at end of FY15 are \$1,168,918 compared to the amount remaining in FY14 of \$2,637,557. Page 43
47. Note the Post Employment Benefits in FY15 of \$13,574,800 up from the FY14 value of \$11,660,300 up from \$9,691,500 in FY13 which is up from the \$8,376,200 in FY12 , which was up from \$7,202,800 in FY11 which was up from \$5,206,100 in FY10 and \$2,903,687 in FY09 and the Compensated absences of \$8,247,881 in FY15 compared to \$8,434,736 in FY14 and \$8,298,677 in FY13 up from \$8,203,359 in FY12, \$7,202,800 in FY11 which was up from \$6,817,721 in FY10 and \$6,005,325 in FY09 in the total active long term liabilities. Enterprise fund compensated absences are \$348,518 in FY15 up from \$341,490 in FY14 up from \$323,234 in FY13, \$325,960 in FY12 which was up from \$300,081 in FY11 which was up from \$272,799 in FY10 and \$247,051 in FY09. Page 43.
48. Note the Town’s long term liability of \$123,607,087 in FY15, down from the FY14 restated value of \$128,815,522 (\$115,821,261 in FY14 audit report a difference of \$12,994,261), up from \$100,075,177 in FY13 up from \$66,952,559 in FY12, which was up from \$51,229,531 at end of FY11, which was up from \$35,317,821 at end of FY10 and \$24,526,012 at end of FY09. Page 43.
49. The Due within one year is \$4,950,806 in FY15, up from \$4,411,202 in FY14, up from \$3,060,912 in FY13, \$2,394,631 in FY12, which was up from \$1,635,679 due in FY11 compared to the \$1,586,225 due in FY10. Page 43
50. Note the bond payment schedule. Final payment of bonds will be in 2035. Page 44.
51. Total statutory debt limit is \$552,363,000 but current debt is \$138,463,000. Page 45
52. Note the funds with deficits on June 30, 2015. Page 45
53. Description of Employee Retirement Systems and Pension Plans is much expanded from previous audit reports. Pages 46-59 (compared to Page 42-49 in FY14 audit report)
54. Membership in the town retirement plan on July 1, 2013 is 19 (dates of last actuarial valuation). Page 46

55. Note the annual required contribution to the town plan of \$83,367 as of June 30, 2015, this is up from \$78,744 as of June 30, 2014 and June 30, 2013 down from \$82,885 as of June 30, 2012 (no increase from FY11). Page 47
56. Although the pension liability as of June 30, 2015 is \$1,213,597 (down from \$1,293,910 at end of FY14), the actual amount in plan is \$639,471 (52.69% of total liability). Page 47
57. The net pension liability is very sensitive to the discount rate. See table of page 49.
58. The MERS is fully explained on Pages 50-54
59. Town reported liability share in the MERS is \$8,954,659 (17.38%). The recognized pension expense was \$1,698,885 for FY15. Page 54
60. The Teachers' retirement system is fully explained for the first time on Pages 55-57
61. Employer contributions to retirement funds (\$2,425,327 in FY14 and \$2,358,637 in FY13) not listed in FY15 report (Page 42 in FY14 audit report)
62. Employee contribution to the MERF is 2.25% if covered by Social Security and 5% if not covered by Social Security (Page 52) while the Teacher's Contribution is 6% (Page 55).
63. Note membership in the OPEB retirement plan of 804 as of July 1, 2014 (up from 733 as of July 1, 2012 and Up from 713 as of July 1, 2010). Page 58.
64. Note the increase of the OPEB obligation to \$13,574,800 in FY15 up from \$11,660,300 in FY14 up from \$9,691,500 in FY13, up from \$8,376,200 for FY12, which was up from \$7,202,800 in FY11, \$5,206,100 in FY10 and \$2,903,687 in FY09. Page 58.
65. Note the unfunded accrued liability of \$27,244,800 compared to covered payroll of \$29,073,500 on July 1, 2014. This is down from the \$28,551,800 compared to covered payroll of \$31,032,400 as of July 1, 2012 This is down from \$31,511,700 compared to a payroll of \$28,227,000 as of July 1, 2010 Page 58
66. Health Claim liability as of June 30, 2015 was \$783,939 compared to the Health Claim liability June 30, 2014 of \$807,131. Due to change to a fully-indemnified insurance policy there were no liabilities as of June 30, 2013. By comparison, Health Claim liabilities up to \$926,836 in FY12 from \$663,236 in FY11 compared to \$799,550 in FY10 which was up from \$731,364 in FY09. Figures based on the increase in claim payments between FY10 and FY09, a slight decrease in FY11, and the large increase in FY12. Page 60
67. Note that Dominion is 34% of tax revenue in FY15, same as in FY14, up from 30% of tax revenues in FY13, FY12, FY11 and FY10 compared to 29% in FY09. Page 60
68. There is a good spread sheet of the Governmental Fund Balances showing the Assigned and Unassigned balances per GASB 54. Page 61
69. The FY15 EOY Fund Balance is \$10,574,012, down from FY14 EOY Fund balance of \$12,945,954 and the FY13 EOY fund balance of \$11,838,734. This is also down from the FY12 EOY fund balance of \$10,910,494 and the FY11 balance of \$11,197,087. Page 61
70. Note the large number of GASB statements that may impact future audit reports (6) compared to just three (3) in the FY14 audit report. Pages 62-63

71. The explanation of the restatement of FY14 financial statements to implement GASB 68 is outlined on page 64.
72. Pages 65-70 regarding retirement plan are new to an audit report.
73. Surprised that the FY14 investment rate of return of 11.89% was so high. The 2.57% for FY15 seems more in line with other investment returns (unfortunately).  
Page 65
74. Pension liability for retirement plan is \$1,213,597 in FY15 compared to \$1,293,910 in FY14 but the net pension liability is \$574,126 or 52.69% in FY15.  
Page 67
75. Regarding MERS, the Town's proportion of the net pension liability is 17.38% and the fiduciary net position is 90.48% of total pension liability. Page 68
76. Although the town pays nothing to finance the Teacher's Retirement System, the System fiduciary net position is only 61.51% of the total pension liability. Page 69.
77. In FY15 the OPEB contribution of \$2,720,300 is only 21.5% of the accrued liability of \$27,244,800 (not sure how the percentage contributed is calculated.)  
Page 70
78. Two entries for Local Bridge Grant (\$60,232 and \$1,944,800). Page 71
79. No Revenues received from O'Neill Theater after eight years in a row. Page 72
80. Note the difference in budgetary revenues compared to GAAP revenues. Page 73.
81. Public Works returned \$130,552 in FY15, compared to \$41,788 in FY14, compared to \$6,056 in FY13, \$72,112 in FY12, \$14,728 in FY11, \$112,570 in FY10 and \$76,390 at end of FY09. Page 78
82. Comparing expenditure total on Pages 79 with revenue total on page 73 Revenues were \$2,410,135 less than expenses in FY15 compared to Revenues \$1,168,913 greater than Expenses in FY14 compared to \$3,422,476 greater than Expenses in FY13 and FY12 when Expenses were \$40,288 greater than revenues.
83. Town finished year FY15 with \$252,144 unexpended balance compared to FY14 with a \$818,648 unexpended balance. This compares with \$450,722 unexpended balance in FY13 and a \$384,705 unexpended balance in FY12. BOE had an unexpended balance of \$28,084 in FY15 compared to unexpended balance of \$246,026 in FY14 compared to an unexpended balance of \$219,540 in FY13 and unexpended balance of \$1 in FY12. Page 79.
84. The major difference between the budgetary and GAAP basis is that encumbrances are recognized as a charge against a budget appropriation in the year in which the purchase order is issued so that encumbrances outstanding at year end are recorded in budgetary reports as expenditures of the current year while in GAAP basis encumbrances are recorded as assigned fund balance. Page 80-81
85. Note the balance sheet totals of \$22,097,428 which is a decrease from the FY14 total of \$22,496,357. This is a decrease from the FY13 total of \$22,741,467 and an increase from FY 12 (\$18,808,066). This compares to a decrease in the balance sheet totals between FY12 (\$18,808,066) and FY11 (\$21,339,327). Page 83

86. Note the Unexpended balance of \$26,084 for FY15. This compares to an unexpended balance of \$246,026 in FY14. This compares to \$219,540 unexpended balance in FY13 and \$1 unexpended balance in FY12. Page 84
87. Uncollected taxes for FY2015 (Grand list of 2013) is \$613,715. Uncollected taxes for FY2014 (Grand List of 2012) was \$639,069. Uncollected taxes in FY2013 (Grand List of 2011) was \$736,145, up from \$685,669 in FY12, \$648,386 in FY11 and the FY10 EOY total of \$583,585. Total uncollected taxes at end of FY15 was \$1,563,749, down from FY14 total of \$1,579,086. This is up slightly from \$1,552,451 at end of FY13, up from \$1,363,571 at end of FY12. \$1,179,124 at end of FY11, \$1,093,574 at end of FY10 and \$1,017,867 at end of FY09. It is gratifying to note the success in collecting the back taxes, for example the \$424,735 reduction for FY14. Page 85
88. Utility Commission has about \$13,421 at end of FY15 compared to \$13,736 of uncollected assessments at end of FY14 compared to \$28,577 of uncollected assessments at end of FY13, \$55,114 of uncollected assessments at end of FY12, \$118,923 of uncollected revenues at end of FY11, \$175,336 of uncollected revenues at end of FY10 and \$222,182 of uncollected revenues at end of FY09. Pages 86-87. Great improvement.
89. Note the various Special Revenue Funds to account for grants - Most for Police/EM (10) then YSB (4), Senior Citizens (3), Town Clerk/Historian (2) and BOE (2). Unnumbered between Page 88 & 89
90. Water Fund had a balance of \$544,450 at end of FY15, up from \$437,917 at end of FY14, compared to \$624,093 at end of FY13, \$585,815 at end of FY12 and \$560,277 at end of FY11 Page 98.
91. Sewer Maintenance Fund had balance of \$422,888 at end of FY15, down from \$959,290 at end of FY14 compared to \$849,072 at end of FY13 \$860,449 at end of FY12, \$942,468 at end of FY11 and a balance of \$1,035,912 at end of FY10. Page 103. Actual Cash Balance at end of FY15 was \$554,907 down from \$783,006 at end of FY14 compared to \$188,312 at end of FY13 compared to \$691,385 at end of FY12, \$779,029 in FY11 and \$1,027,996 in FY10. Page 95
92. Animal Control Facility Fund had balance of \$201,104 at end of FY15 (Page 103) which is owed the fund from other funds. Page 95.
93. Note the Capital Asset Value of \$383,596,614 at end of FY15 up from \$378,076,047 at end of FY14 compared to \$389,683,750 at end of FY13, \$374,497,196 at end of FY12, and \$340,981,294 Capital Asset value at end of FY11. Public Works and Board of Ed have highest Capital Asset values. Page 109-110
94. Note that the Change in Net Position is a positive \$571 in FY15 compared to a negative \$4,761 thousand in FY14, compared to a positive \$1,604 thousand in FY13 after three years of a negative Change in Net Position. Page 115
95. Note that Debt Service is 7.98% of noncapital expenditures in FY15, up from 5.92% of noncapital expenditures in FY14 up from 4.97 in FY13. ( It was 4.36% of noncapital expenditures for FY13 in the FY13 report), up from 2.45% in FY12 (It was 1.76% of non capital expenditures for FY 12 in the FY2013 audit report). Page 117.

96. Note shift in tax burden between FY2007 and FY2008 due to revaluation. Shift is almost nonexistent between FY13 and FY14 due to revaluation. Page 118.
97. Millstone Power Station is still the largest taxpayer in town by a significant margin even though now only 33.94% of grand list. Page 119.
98. Note that the tax collection rate is still greater than 99%. This is important when considering the new mill rate. Page 120
99. Note that debt per capita in FY15 is \$4,640.19 in FY15 down slightly from FY14 debt per capita of \$4,863.90 compared to \$4,182.25 in FY13 compared to \$2,556.23 in FY12, \$1,818.70 in FY11, FY10 debt per capita of \$1,204.89 and \$802.35 debt per capita for FY2009. Page 121.
100. The only debt is for schools (\$138,463) and it is \$216,628 below the debt limitation for schools. Page 122
101. The impact of bonding for school construction may be seen in the increase in the Total net debt applicable to the limit as a percentage of debt limit on Page 123.
102. Waterford population decreased each year from 2013 until 2015. Page 124
103. Has there been an update of the Bureau of Economic Analysis data from September 2007? Page 124
104. What does it say when the Town Government is the town's number 2 employer? I thought the Dominion employment had decreased to around 1,300. Page 125.
105. Note BOE employees dropped to 2006 level from the 2007 high in 2008 and dropped even further in 2009 but then increased in FY2010 and dropped again in FY2011 and FY2012 then increased again in FY2014 and then decreased by 30 employees in FY15. Page 126.
106. It would be nice to separate false alarms from actual emergencies in the Fire Statistic. Page 127.
107. Nice to see the drop in refuse collected in FY15 (27 tons/day) compared to FY14 (42 tons/day) FY11 (44 tons/day) compared to FY10 (66 tons/day). I still think recyclables should be higher (13 tons/day). Page 127
108. Better measure for Rec and Parks would be number of persons participating vice the number of Athletic Field Permits issued in the year. Aren't we able to get better statistics from the reservation program? Page 127
109. Thanks for adding a statistic on the amount of revenue collected by Rec and Parks and Senior Citizens from their fees for the past five years. Note the increase in Rec & Parks revenue in FY2013, FY2012, FY2011 and FY2010 with a drop in FY2014 (Is this related to lack of pool in that time frame?) Increase for FY15 does not indicate a total recovery. . Page 127.

### **Management Letters Comments**

1. Municipal Audit Questionnaire check off list is new.
2. McGladry Pullen has obviously merged to become RSM
3. Three observations in Management latter

- a. Inaccurate hire date for employee in data provided to actuary for OPEB Benefits.
- b. One of five Utility Commission disbursements were excluded from Accounts Payable causing an inaccurate AP report – Repeat offense(?)
- c. Reporting requirements for Cohanzie Brownfield Grant were not met in a timely manner

**Comparing Unaudited EOY Report with Audited Report**

- 1. The following revenues were different in the unaudited vs. the audited report:

Department	Audit	EOY Report
Local Bridge Grant (1) Labeled as Local Property Tax Relief Grant in EOY Report		
Municipal Grants in Aid labeled In Lieu of Municipal Revenue Sharing in EOY Report		
Recreation & Parks Commission	212,732	190,578
Town Clerk Fees	170,173	170,172
Recycling	23,187	19,527
Tipping Fees	263,614	263,613
Insurance Settlement	150	151
Versa Kart(not listed in audit)	0	3,560
Community Use of Schools (not in audit)		22,154

- 2. The following department expenses were different in the unaudited vs. the audited report:

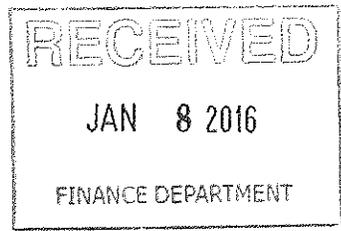
Department	Audit	EOY Report
Board of Selectman	240,182	240,183
Registrar of Voters	68,232	68,233
Board of Finance	53,302	53,301
Town Clerk	248,130	248,131
Building Department	291,051	291,052
Flood & Erosion Control	560	559
Debt Service	7,061,611	7,061,610

13a.

TOWN OF WATERFORD

INTER-OFFICE CORRESPONDENCE

TO: Ron Fedor, Chairman, Board of Finance  
FROM: Stephen Bellos, Emergency Management Director *SB*  
DATE: January 6, 2016  
RE: Dispatch Overtime Line Item



I am writing to inform you that the Dispatch Overtime line item 10222-51810 will be overdrawn in the near future due to unforeseen issues. Two dispatchers left the employment of the Town of Waterford in mid March 2015, 2 new dispatchers were hired July and August 2015. One is still in training.

These unforeseen issues are a little over mid way in this budget year; therefore, we may be requesting additional appropriations in the future. I will be evaluating the possibility of funds which may be within existing salary line items.

cc: Maryanna Stevens, Finance Director



**Mr. Thomas W. Giard III**  
*Superintendent of Schools*

**Mr. Craig C. Powers**  
*Assistant Superintendent*

January 27, 2016

Mr. Ronald Fedor, BOF Chairman  
 Members of the Board of Finance

Mr. Thomas Dembek, RTM Moderator  
 Members of the Representative Town Meeting

Dear Elected Officials,

As January draws to a close, I am sending this quick reminder and explanation regarding the Board of Education workshops in February. You are welcome to attend the budget workshops on February 4<sup>th</sup> and February 11<sup>th</sup> which will feature a change in the budget presentation from recent years.

I intend to present the entire budget in one night at the February 4<sup>th</sup> workshop in order to outline the full picture. The second workshop on February 11<sup>th</sup> will allow a brief recap of the budget as well as time for discussion regarding adjustments as well as any lingering questions.

Working copies of the budget book will be available at the meetings. I look forward to seeing you in February. In the meantime, please feel free to contact me if you have any questions.

Sincerely,

Thomas W. Giard III  
 Superintendent

:jc

**Board of Finance  
Liaison Appointments  
2015-2016**

Elizabeth Sabilia	Board of Education
James Reid	Board of Selectmen
Cheryl Larder	Utility Commission
Norman Glidden	Recreation & Parks Commission
Anthony Jessuck Jr.	Police Commission
Elizabeth Sabilia	Senior Citizens Commission
Ronald Fedor	Youth Services Advisory Council
John W. Sheehan	Emergency Management Advisory Council
Cheryl Larder	Information Technology Committee
John W. Sheehan	Ad Hoc Committee – Social Service Grants
John W. Sheehan	Fleet Management Ad Hoc Committee
John W. Sheehan	Retirement Commission (2 year term – expires 12/31/2017)
Alan Wilensky	School Building Committee (2 year term – expires June 30, 2016) (until replaced)
James Reid	RTM Long Range Fiscal Planning Committee
Ronald Fedor	RTM Long Range Fiscal Planning Committee
Ronald Fedor	Mago Point Redevelopment Ad-Hoc Committee (STEAP)
Ronald Fedor	Representative Town Meeting
Cheryl Larder	Municipal Complex Improvements Building Committee

**Approved by Board of Finance  
01/13/16**

13d.

FIFTEEN ROPE FERRY ROAD



WATERFORD, CT 06385-2886

To: Board of Finance Members

From: Town Accountant *[Signature]*

Date: January 21, 2016

Subject: Status of General Fund Unassigned Balance

**Unassigned Fund Balance:**

Unassigned balance 06/30/15	10,138,379
Revenues in excess of (less than) anticipated through 12/31/15	<u>(65,830)</u>
Estimated Ending Unassigned Balance	<u><u>10,072,549</u></u>

13e.

FIFTEEN ROPE FERRY ROAD



WATERFORD, CT 06385-2886

Date: January 13, 2016  
To: The Members of the Board of Finance  
From: The Town Accountant  
Subject: Periodic Financial Statements

Enclosed are the latest financial statements.  
If you have any questions, please call.

Thank you,

*Virginia Belucki*  
Virginia Belucki

Enclosures:

General Fund-Statement of Revenues and  
Statement of Expenditures

Fleet Management-Statement of Revenues and  
Expenditures

Capital and Non-recurring Fund-Statement of  
Fund Balance Designations and Appropriations

Capital Improvement Fund-Expenditures

Capital Projects Funds-Expenditures

Contributed Gifts Fund-Balances

Insurance Administration Fund- Balance Sheet

**TOWN OF WATERFORD**  
**STATEMENT OF REVENUES COMPARED TO ANTICIPATED**  
**FOR FISCAL YEAR 2015-2016, THROUGH DECEMBER 31, 2015**  
**WITH COMPARATIVE ACTUAL AMOUNTS**  
**FOR FISCAL YEAR 2014-2015, THROUGH DECEMBER 31, 2014**

FISCAL YEAR	FISCAL YEAR	FAVORABLE (UNFAVORABLE)	
		FISCAL YEAR	FISCAL YEAR
2015-2016	2015-2016	2015-2016	2014-2015
ANTICIPATED	ACTUAL	VARIANCE	ACTUAL
<b>STATE OF CONNECTICUT</b>			
<b>EDUCATION</b>			
EQUALIZED COST SHARING	1,485,842	\$371,461	(1,114,381) 371,461
TRANSPORTATION	31,620	0.00	(31,620) 0.00
HEALTH & WELFARE	7,591	0.00	(7,591) 0.00
<b>SUB TOTAL</b>	<b>1,525,053</b>	<b>\$371,461</b>	<b>(1,153,592) 371,461</b>
<b>GENERAL GOVERNMENT</b>			
PILOT-STATE-OWNED PROPERTY	272,985	\$124,651	(148,334) 286,127
PILOT-ELDERLY	209,715	\$179,973	(29,742) 187,749
PILOT-DISABLED	2,200	\$2,368	168 2,230
PILOT-PRIVATE TAX EXEMPT PROPERTY	156,537	\$156,519	(18) 65,721
TAX RELIEF-VETERANS	12,855	\$12,495	(360) 12,279
COURT FINES	14,000	\$3,565	(10,435) 3,619
CIVIL PREPAREDNESS	49,449	\$25,600	(23,849) 0.00
TELECOMMUNICATIONS PROPERTY TAX	85,000	0.00	(85,000) 0.00
TOWN AID ROADS-IMPROVED	321,871	\$160,681	(161,190) 160,936
SDE STATE GRANT	14,000	\$7,000	(7,000) 9,500
LOCAL BRIDGE GRANT	0.00	0.00	0.00 2,945
MASHANTUCKET PEQUOT GRANT	60,427	\$15,368	(45,059) 17,061
ENHANCEMENT 911	22,981	\$17,207	(5,774) 17,236
IN LIEU OF MUNICIPAL REVENUE SHARING	34,255	0.00	(34,255) 0.00
<b>TOTAL GENERAL GOVERNMENT</b>	<b>1,256,275</b>	<b>\$705,426</b>	<b>(550,849) 765,403</b>
<b>TOTAL STATE OF CONNECTICUT</b>	<b>2,781,328</b>	<b>\$1,076,887</b>	<b>(1,704,441) 1,136,864</b>
<b>FEDERAL:GOVERNMENT</b>			
FEMA REIMBURSEMENT	0.00	\$104,845	104,845 0.00
<b>TOTAL FEDERAL GOVERNMENT</b>	<b>0.00</b>	<b>\$104,845</b>	<b>104,845 0.00</b>
<b>OTHER SOURCES</b>			
<b>EDUCATION</b>			
TUITION	24,719	\$13,765	(10,954) 12,599
RENT & MISCELLANEOUS	4,500	\$1,350	(3,150) 1,884
SAFE HOMES TUITION	27,298	0.00	(27,298) 3,318
<b>SUB TOTAL</b>	<b>56,517</b>	<b>\$15,115</b>	<b>(41,402) 17,802</b>
<b>GENERAL GOVERNMENT</b>			
INTEREST & LIENS	235,000	\$154,169	(80,831) 146,474
INTEREST ON INVESTMENTS	80,000	\$75,791	(4,209) 54,053
RECREATION & PARKS	170,000	\$153,344	(16,656) 142,950
COMMUNITY USE OF SCHOOLS	10,000	\$5,094	(4,906) 11,679
BUILDING INSPECTOR	375,000	\$148,726	(226,274) 186,407
LICENSE, FEE, PERMIT, FINE	20,000	\$19,657	(343) 12,905
LIBRARY	18,235	\$9,768	(8,467) 9,593
WATER MAIN ASSESSMENTS	0.00	\$415	415 220
SALE OF EQUIPMENT	100	0.00	(100) 1,595
SCRRRA REBATE	7,500	0.00	(7,500) 0.00
NL RADIO COMM. NETWORK USE FEE	100,938	0.00	(100,938) 0.00

**TOWN OF WATERFORD**  
**STATEMENT OF REVENUES COMPARED TO ANTICIPATED**  
**FOR FISCAL YEAR 2015-2016, THROUGH DECEMBER 31, 2015**  
**WITH COMPARATIVE ACTUAL AMOUNTS**  
**FOR FISCAL YEAR 2014-2015, THROUGH DECEMBER 31, 2014**

	FISCAL YEAR 2015-2016 ANTICIPATED	FISCAL YEAR 2015-2016 ACTUAL	FAVORABLE (UNFAVORABLE)	
			FISCAL YEAR 2015-2016 VARIANCE	FISCAL YEAR 2014-2015 ACTUAL
ALARM PENALTIES	1,000	\$100	(900)	200
BULKY WASTE FEES	104,000	\$49,992	(54,008)	52,093
MISCELLANEOUS	35,000	\$17,813	(17,187)	43,312
CONVEYANCE TAX	200,000	\$117,385	(82,615)	114,090
EMS-REG COMM CTR FEES	5,000	\$6,176	1,176	183
SEWER ASSESSMENTS	32,000	\$510	(31,490)	300
NEW LONDON CAPITAL COST SHARING	0.00	0.00	0.00	6,650
PLANNING& ZONING, ZBA, CONSRV COMM	35,000	\$23,989	(11,011)	24,257
TOWN CLERK FEES	180,000	\$86,174	(93,826)	87,034
LIENS -COLLECTED BY UTILITY COMMISSION	15,000	0.00	(15,000)	0.00
TIPPING FEES	245,000	\$110,197	(134,803)	92,730
RECYCLING	40,000	\$22,245	(17,755)	10,725
TRANSFERS FROM OTHER FUNDS	0.00	\$0	0	0.00
TRANSFERS IN-PY ENCUMBRANCES	100	\$5,680	5,580	0.00
AMBULANCE OPERATING SUBSIDY	195,815	\$92,585	(103,230)	104,672
YSB PROGRAM FEES	0.00	\$1,758	1,758	0.00
YSB BOE CLERICAL STIPEND	5,000	\$5,000	0.00	5,000
RENTAL OF BUILDINGS	155,700	\$87,421	(68,279)	83,893
SENIOR SERVICES	30,000	\$19,451	(10,549)	18,434
ADA GRANT	0.00	\$1,000	1,000	0.00
VERSA KART/BLUE BOXES	3,000	\$1,975	(1,025)	1,795
EAST LYME ANIMAL CONTROL PMT.	58,930	0.00	(58,930)	0.00
EUGENE O'NEILL THEATER GATE	9,000	0.00	(9,000)	0.00
BOE HUMAN RESOURCES OFFSET	14,066	0.00	(14,066)	0.00
<b>SUB TOTAL</b>	<b>2,380,384</b>	<b>\$1,216,415</b>	<b>(1,163,969)</b>	<b>1,211,243</b>
<b>TOTAL OTHER SOURCES</b>	<b>2,436,901</b>	<b>\$1,231,530</b>	<b>(1,205,371)</b>	<b>1,229,045</b>
<b>PROPERTY TAXATION</b>				
CURRENT PROPERTY TAX	80,845,240	\$64,076,405	(16,768,835)	62,209,210
PRIOR YEAR TAXES	265,000	\$57,632	(207,368)	65,661
<b>TOTAL PROPERTY TAXATION</b>	<b>81,110,240</b>	<b>\$64,134,037</b>	<b>(16,976,203)</b>	<b>62,274,872</b>
<b>TOTAL REVENUES</b>	<b>86,328,469</b>	<b>\$66,547,298</b>	<b>(19,781,171)</b>	<b>64,640,781</b>

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**TOWN OF WATERFORD**  
**STATEMENT OF REVENUES COMPARED TO ANTICIPATED**  
**FOR FISCAL YEAR 2015-2016, THROUGH DECEMBER 31, 2015**  
**WITH COMPARATIVE ACTUAL AMOUNTS**  
**FOR FISCAL YEAR 2014-2015, THROUGH DECEMBER 31, 2014**

FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FAVORABLE (UNFAVORABLE)		
			FISCAL YEAR	FISCAL YEAR	
2015-2016	2015-2016	2015-2016	PERCENT	2014-2015	
ANTICIPATED	ACTUAL	RECEIVED	VARIANCE	ACTUAL	
<b>STATE OF CONNECTICUT</b>					
<b>EDUCATION</b>					
EQUALIZED COST SHARING	1,485,842	\$371,461	25.00%	(1,114,381)	371,461
TRANSPORTATION	31,620	0.00	0.00	(31,620)	0.00
HEALTH & WELFARE	7,591	0.00	0.00	(7,591)	0.00
<b>SUB TOTAL</b>	<b>1,525,053</b>	<b>\$371,461</b>	<b>24.36%</b>	<b>(1,153,592)</b>	<b>371,461</b>
<b>GENERAL GOVERNMENT</b>					
PILOT-STATE-OWNED PROPERTY	272,985	\$124,651	45.66%	(148,334)	286,127
PILOT-ELDERLY	209,715	\$179,973	85.82%	(29,742)	187,749
PILOT-DISABLED	2,200	\$2,368	107.62%	168	2,230
PILOT-PRIVATE TAX EXEMPT PROPERTY	156,537	\$156,519	99.99%	(18)	65,721
TAX RELIEF-VETERANS	12,855	\$12,495	97.20%	(360)	12,279
COURT FINES	14,000	\$3,565	25.46%	(10,435)	3,619
CIVIL PREPAREDNESS	49,449	\$25,600	51.77%	(23,849)	0.00
TELECOMMUNICATIONS PROPERTY TAX	85,000	0.00	0.00	(85,000)	0.00
TOWN AID ROADS-IMPROVED	321,871	\$160,681	49.92%	(161,190)	160,936
SIDE STATE GRANT	14,000	\$7,000	50.00%	(7,000)	9,500
LOCAL BRIDGE GRANT	0.00	0.00	0.00	0.00	2,945
MASHANTUCKET PEQUOT GRANT	60,427	\$15,368	25.43%	(45,059)	17,061
ENHANCEMENT 911	22,981	\$17,207	74.87%	(5,774)	17,236
IN LIEU OF MUNICIPAL REVENUE SHARING	34,255	0.00	0.00	(34,255)	0.00
<b>TOTAL GENERAL GOVERNMENT</b>	<b>1,256,275</b>	<b>\$705,426</b>	<b>56.15%</b>	<b>(550,849)</b>	<b>765,403</b>
<b>TOTAL STATE OF CONNECTICUT</b>	<b>2,781,328</b>	<b>\$1,076,887</b>	<b>38.72%</b>	<b>(1,704,441)</b>	<b>1,136,864</b>
<b>FEDERAL:GOVERNMENT</b>					
FEMA REIMBURSEMENT	0.00	\$104,845	0.00	104,845	0.00
<b>TOTAL FEDERAL GOVERNMENT</b>	<b>0.00</b>	<b>\$104,845</b>	<b>0.00</b>	<b>104,845</b>	<b>0.00</b>
<b>OTHER SOURCES</b>					
<b>EDUCATION</b>					
TUITION	24,719	\$13,765	55.69%	(10,954)	12,599
RENT & MISCELLANEOUS	4,500	\$1,350	30.00%	(3,150)	1,884
SAFE HOMES TUITION	27,298	0.00	0.00	(27,298)	3,318
<b>SUB TOTAL</b>	<b>56,517</b>	<b>\$15,115</b>	<b>26.74%</b>	<b>(41,402)</b>	<b>17,802</b>
<b>GENERAL GOVERNMENT</b>					
INTEREST & LIENS	235,000	\$154,169	65.60%	(80,831)	146,474
INTEREST ON INVESTMENTS	80,000	\$75,791	94.74%	(4,209)	54,053
RECREATION & PARKS	170,000	\$153,344	90.20%	(16,656)	142,950
COMMUNITY USE OF SCHOOLS	10,000	\$5,094	50.94%	(4,906)	11,679
BUILDING INSPECTOR	375,000	\$148,726	39.66%	(226,274)	186,407
LICENSE, FEE, PERMIT, FINE	20,000	\$19,657	98.29%	(343)	12,905
LIBRARY	18,235	\$9,768	53.57%	(8,467)	9,593
WATER MAIN ASSESSMENTS	0.00	\$415	0.00	415	220
SALE OF EQUIPMENT	100	0.00	0.00	(100)	1,595
SCRRRA REBATE	7,500	0.00	0.00	(7,500)	0.00
NL RADIO COMM. NETWORK USE FEE	100,938	0.00	0.00	(100,938)	0.00

**TOWN OF WATERFORD**  
**STATEMENT OF REVENUES COMPARED TO ANTICIPATED**  
**FOR FISCAL YEAR 2015-2016, THROUGH DECEMBER 31, 2015**  
**WITH COMPARATIVE ACTUAL AMOUNTS**  
**FOR FISCAL YEAR 2014-2015, THROUGH DECEMBER 31, 2014**

	FISCAL YEAR 2015-2016 ANTICIPATED	FISCAL YEAR 2015-2016 ACTUAL	FISCAL YEAR 2015-2016 PERCENT RECEIVED	FAVORABLE (UNFAVORABLE)	
				FISCAL YEAR 2015-2016 VARIANCE	FISCAL YEAR 2014-2015 ACTUAL
ALARM PENALTIES	1,000	\$100	10.00%	(900)	200
BULKY WASTE FEES	104,000	\$49,992	48.07%	(54,008)	52,093
MISCELLANEOUS	35,000	\$17,813	50.89%	(17,187)	43,312
CONVEYANCE TAX	200,000	\$117,385	58.69%	(82,615)	114,090
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SEWER ASSESSMENTS	32,000	\$510	1.59%	(31,490)	300
NEW LONDON CAPITAL COST SHARING	0.00	0.00	0.00	0.00	6,650
PLANNING& ZONING, ZBA, CONSRV COMM	35,000	\$23,989	68.54%	(11,011)	24,257
TOWN CLERK FEES	180,000	\$86,174	47.87%	(93,826)	87,034
LIENS -COLLECTED BY UTILITY COMMISSION	15,000	0.00	0.00	(15,000)	0.00
TIPPING FEES	245,000	\$110,197	44.98%	(134,803)	92,730
RECYCLING	40,000	\$22,245	55.61%	(17,755)	10,725
TRANSFERS FROM OTHER FUNDS	0.00	\$0	0.00	0	0.00
TRANSFERS IN-PY ENCUMBRANCES	100	\$5,680	5679.64%	5,580	0.00
AMBULANCE OPERATING SUBSIDY	195,815	\$92,585	47.28%	(103,230)	104,672
YSB PROGRAM FEES	0.00	\$1,758	0.00	1,758	0.00
YSB BOE CLERICAL STIPEND	5,000	\$5,000	100.00%	0.00	5,000
RENTAL OF BUILDINGS	155,700	\$87,421	56.15%	(68,279)	83,893
SENIOR SERVICES	30,000	\$19,451	64.84%	(10,549)	18,434
ADA GRANT	0.00	\$1,000	0.00	1,000	0.00
VERSA KART/BLUE BOXES	3,000	\$1,975	65.83%	(1,025)	1,795
EAST LYME ANIMAL CONTROL PMT.	58,930	0.00	0.00	(58,930)	0.00
EUGENE O'NEILL THEATER GATE	9,000	0.00	0.00	(9,000)	0.00
BOE HUMAN RESOURCES OFFSET	14,066	0.00	0.00	(14,066)	0.00
<b>SUB TOTAL</b>	<b>2,380,384</b>	<b>\$1,216,415</b>	<b>51.10%</b>	<b>(1,163,969)</b>	<b>1,211,243</b>
<b>TOTAL OTHER SOURCES</b>	<b>2,436,901</b>	<b>\$1,231,530</b>	<b>50.54%</b>	<b>(1,205,371)</b>	<b>1,229,045</b>
<b>PROPERTY TAXATION</b>					
CURRENT PROPERTY TAX	80,845,240	\$64,076,405	79.26%	(16,768,835)	62,209,210
PRIOR YEAR TAXES	265,000	\$57,632	21.75%	(207,368)	65,661
<b>TOTAL PROPERTY TAXATION</b>	<b>81,110,240</b>	<b>\$64,134,037</b>	<b>79.07%</b>	<b>(16,976,203)</b>	<b>62,274,872</b>
<b>TOTAL REVENUES</b>	<b>86,328,469</b>	<b>\$66,547,298</b>	<b>77.09%</b>	<b>(19,781,171)</b>	<b>64,640,781</b>

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**TOWN OF WATERFORD  
GENERAL FUND  
STATEMENT OF EXPENDITURES COMPARED TO BUDGET  
FOR FISCAL YEAR 2015-2016, THROUGH DECEMBER 31, 2015  
WITH COMPARATIVE ACTUAL AMOUNTS  
FOR FISCAL YEAR 2014-2015, THROUGH DECEMBER 31, 2014**

	FISCAL YEAR2016 APPROPRIATED	FISCAL YEAR2016 ACTUAL	FISCAL YEAR2016 VARIANCE FAVORABLE (UNFAVORABLE)	FISCAL YEAR 2014-2015 ACTUAL
<b>GENERAL GOVERNMENT</b>				
Board of Selectmen	\$224,396	117,569	106,827	119,430
Registrar of Voters	\$66,690	42,481	24,209	47,148
Board of Finance	\$52,519	36,869	15,650	42,950
Assessor	\$319,240	157,267	161,973	159,296
Board of Assessment Appeals	\$1,346	761	585	246
Tax Collector	\$199,137	102,791	96,346	113,168
Finance Department	\$961,857	567,036	394,821	610,358
Legal Department	\$281,000	139,515	141,485	144,226
Town Clerk	\$247,348	135,531	111,817	146,599
Planning and Zoning	\$588,016	270,960	317,056	290,878
Building Maintenance	\$184,308	90,206	94,102	106,956
Insurance	\$4,405,892	3,860,195	545,697	4,141,078
Economic Development Commission	\$10,252	6,832	3,420	6,847
Conservation Commission	\$18,275	13,536	4,739	12,624
Zoning Board of Appeals	\$5,115	1,427	3,688	1,214
Retirement Commission	\$4,888,039	2,050,877	2,837,162	2,078,883
R.T.M.	\$18,434	15,190	3,244	16,391
Building Department	\$296,384	143,544	152,840	144,839
Social Service Grants/Miscellaneous	\$90,368	85,630	4,738	81,572
Contingency Fund	\$175,138	0.00	175,138	0.00
Flood and Erosion Control Bd.	\$885	97	788	258
Ethics Commission	\$723	46	677	97
Human Resources	\$206,561	93,616	112,945	94,122
Emergency Management	\$1,239,432	744,796	494,636	686,485
Fire Services	\$2,927,579	1,509,966	1,417,613	1,356,801
Police Department	\$5,483,303	2,825,634	2,657,669	2,670,079
Public Works Department	\$4,657,717	1,964,050	2,693,667	1,769,296
Youth Service Bureau	\$224,123	109,217	114,906	113,007
Conservation of Health	\$139,461	139,461	0	136,340

TOWN OF WATERFORD  
GENERAL FUND  
STATEMENT OF EXPENDITURES COMPARED TO BUDGET  
FOR FISCAL YEAR 2015-2016, THROUGH DECEMBER 31, 2015  
WITH COMPARATIVE ACTUAL AMOUNTS  
FOR FISCAL YEAR 2014-2015, THROUGH DECEMBER 31, 2014

	FISCAL YEAR2016 APPROPRIATED	FISCAL YEAR2016 ACTUAL	FISCAL YEAR2016 VARIANCE FAVORABLE (UNFAVORABLE)	FISCAL YEAR 2014-2015 ACTUAL
Public Health Nursing	\$36,863	8,347	28,516	7,790
Senior Citizens Commission	\$543,747	259,693	284,054	251,946
Waterford Public Library	\$1,051,122	527,950	523,172	530,025
Recreation and Parks	\$1,375,804	715,508	660,296	678,717
Community Use of Schools	\$317,503	317,503	0.00	328,574
Transfer to Waterford Week Activity Fund	\$4,750	4,750	0.00	4,750
Transfer to Waterford Shellfish Fund	\$6,201	6,201	0.00	3,243
Transfer to Capital Improvement Fund	\$1,645,151	1,645,151	0.00	1,317,000
Transfer to Capital & Non-Recurring Fund	\$614,181	614,181	0.00	4,040,624
Transfer to Dog Fund	\$30,000	30,000	0.00	30,000
Debt Service	\$7,415,135	4,674,355	2,740,780	4,839,694
<b>Total General Government</b>	<b>\$40,953,995</b>	<b>24,028,738</b>	<b>16,925,257</b>	<b>27,123,548</b>
<b>Board of Education</b>	<b>\$45,374,474</b>	<b>22,281,880</b>	<b>23,092,594</b>	<b>21,926,740</b>
<b>Total General Fund</b>	<b>\$86,328,469</b>	<b>46,310,618</b>	<b>40,017,851</b>	<b>49,050,289</b>

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**TOWN OF WATERFORD  
GENERAL FUND  
STATEMENT OF EXPENDITURES COMPARED TO BUDGET  
FOR FISCAL YEAR 2015-2016, THROUGH DECEMBER 31, 2015  
WITH COMPARATIVE ACTUAL AMOUNTS  
FOR FISCAL YEAR 2014-2015, THROUGH DECEMBER 31, 2014**

	FISCAL YEAR2016 APPROPRIATED	FISCAL YEAR2016 ACTUAL	FISCAL YEAR2016 PERCENT EXPENDED	FISCAL YEAR2016 VARIANCE FAVORABLE (UNFAVORABLE)	FISCAL YEAR 2014-2015 ACTUAL
<b>GENERAL GOVERNMENT</b>					
Board of Selectmen	\$224,396	117,569	52.39%	106,827	119,430
Registrar of Voters	\$66,690	42,481	63.70%	24,209	47,148
Board of Finance	\$52,519	36,869	70.20%	15,650	42,950
Assessor	\$319,240	157,267	49.26%	161,973	159,296
Board of Assessment Appeals	\$1,346	761	56.53%	585	246
Tax Collector	\$199,137	102,791	51.62%	96,346	113,168
Finance Department	\$961,857	567,036	58.95%	394,821	610,358
Legal Department	\$281,000	139,515	49.65%	141,485	144,226
Town Clerk	\$247,348	135,531	54.79%	111,817	146,599
Planning and Zoning	\$588,016	270,960	46.08%	317,056	290,878
Building Maintenance	\$184,308	90,206	48.94%	94,102	106,956
Insurance	\$4,405,892	3,860,195	87.61%	545,697	4,141,078
Economic Development Commission	\$10,252	6,832	66.64%	3,420	6,847
Conservation Commission	\$18,275	13,536	74.07%	4,739	12,624
Zoning Board of Appeals	\$5,115	1,427	27.90%	3,688	1,214
Retirement Commission	\$4,888,039	2,050,877	41.96%	2,837,162	2,078,883
R.T.M.	\$18,434	15,190	82.40%	3,244	16,391
Building Department	\$296,384	143,544	48.43%	152,840	144,839
Social Service Grants/Miscellaneous	\$90,368	85,630	94.76%	4,738	81,572
Contingency Fund	\$175,138	0.00	0.00	175,138	0.00
Flood and Erosion Control Bd.	\$885	97	10.96%	788	258
Ethics Commission	\$723	46	6.33%	677	97
Human Resources	\$206,561	93,616	45.32%	112,945	94,122
Emergency Management	\$1,239,432	744,796	60.09%	494,636	686,485
Fire Services	\$2,927,579	1,509,966	51.58%	1,417,613	1,356,801
Police Department	\$5,483,303	2,825,634	51.53%	2,657,669	2,670,079
Public Works Department	\$4,657,717	1,964,050	42.17%	2,693,667	1,769,296
Youth Service Bureau	\$224,123	109,217	48.73%	114,906	113,007
Conservation of Health	\$139,461	139,461	100.00%	0	136,340

TOWN OF WATERFORD  
GENERAL FUND  
STATEMENT OF EXPENDITURES COMPARED TO BUDGET  
FOR FISCAL YEAR 2015-2016, THROUGH DECEMBER 31, 2015  
WITH COMPARATIVE ACTUAL AMOUNTS  
FOR FISCAL YEAR 2014-2015, THROUGH DECEMBER 31, 2014

	FISCAL YEAR2016 APPROPRIATED	FISCAL YEAR2016 ACTUAL	FISCAL YEAR2016 PERCENT EXPENDED	FISCAL YEAR2016 VARIANCE FAVORABLE (UNFAVORABLE)	FISCAL YEAR 2014-2015 ACTUAL
Public Health Nursing	\$36,863	8,347	22.64%	28,516	7,790
Senior Citizens Commission	\$543,747	259,693	47.76%	284,054	251,946
Waterford Public Library	\$1,051,122	527,950	50.23%	523,172	530,025
Recreation and Parks	\$1,375,804	715,508	52.01%	660,296	678,717
Community Use of Schools	\$317,503	317,503	100.00%	0.00	328,574
Transfer to Waterford Week Activity Fund	\$4,750	4,750	100.00%	0.00	4,750
Transfer to Waterford Shellfish Fund	\$6,201	6,201	100.00%	0.00	3,243
Transfer to Capital Improvement Fund	\$1,645,151	1,645,151	100.00%	0.00	1,317,000
Transfer to Capital & Non-Recurring Fund	\$614,181	614,181	100.00%	0.00	4,040,624
Transfer to Dog Fund	\$30,000	30,000	100.00%	0.00	30,000
Debt Service	\$7,415,135	4,674,355	63.04%	2,740,780	4,839,694
<b>Total General Government</b>	<b>\$40,953,995</b>	<b>24,028,738</b>	<b>58.67%</b>	<b>16,925,257</b>	<b>27,123,548</b>
<b>Board of Education</b>	<b>\$45,374,474</b>	<b>22,281,880</b>	<b>49.11%</b>	<b>23,092,594</b>	<b>21,926,740</b>
<b>Total General Fund</b>	<b>\$86,328,469</b>	<b>46,310,618</b>	<b>53.64%</b>	<b>40,017,851</b>	<b>49,050,289</b>

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**TOWN OF WATERFORD**  
**STATEMENT OF REVENUES, EXPENDITURES,**  
**AND CHANGES IN FUND BALANCE**  
**FLEET MANAGEMENT FUND**  
**AS OF DECEMBER 31, 2015**

<b>Revenues:</b>	
Investment Income	3,025
Federal Grants (FEMA)	27,089
Vehicle Rentals	15,138
Insurance Settlement	2,386
<b>Total Revenues</b>	<u>47,638</u>
<b>Expenditures:</b>	
Vehicle Replacement	<u>2,567,811</u>
<b>Total Expenditures</b>	<u>2,567,811</u>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<u>(2,520,173)</u>
<b>Other Financing Sources (Uses):</b>	
Transfers from other funds	<u>1,250,000</u>
<b>Total Other Financing Sources (Uses)</b>	<u>1,250,000</u>
<b>Net Change in Fund Balances</b>	<b>(1,270,173)</b>
Fund Balances - Beginning	<u>3,074,738</u>
<b>Fund Balances - Ending</b>	<u><u>1,804,566</u></u>

**TOWN OF WATERFORD  
CAPITAL AND NON-RECURRING EXPENDITURE FUND  
FUND BALANCE AND APPROPRIATION  
AS OF DECEMBER 31, 2015**

	<u>APPROPRIATED</u>	<u>DESIGNATED</u>	<u>UNDESIGNATED</u>	<u>TOTAL</u>
20501-57409 61 & 73 MINER LANE	\$3,000.00	\$0.00	\$0.00	\$3,000.00
20501-57608 TOWN HALL/YSB WINDOWS& DOORS REPLACEMENT	\$578,775.00	\$0.00	\$0.00	\$578,775.00
20501-57609 TOWN HALL STRUCTURAL REPAIRS	\$80,696.00	\$0.00	\$0.00	\$80,696.00
20501-57639 REVALUATION	\$71.21	\$332,000.00	\$0.00	\$332,071.21
20501-57740 COHANZIE SCHOOL REMEDIATION & DEMO	\$21,814.61	\$0.00	\$0.00	\$21,814.61
20501-57773 TOWN HALL ENTRY IMPROVEMENTS	\$5,926.24	\$0.00	\$0.00	\$5,926.24
20501-57774 PURCHASE OF 299 GREAT NECK ROAD	\$8,467.21	\$0.00	\$0.00	\$8,467.21
20501-57780 HVAC SYSTEM TOWN HALL/YSB	\$0.00	\$710,444.00	\$0.00	\$710,444.00
20501-57787 NEVINS COTTAGE PAINTING-WINDOWS & DOORS	\$0.00	\$41,500.00	\$0.00	\$41,500.00
20501-57788 COMMUNITY CENTER HVAC CONTROL SEPARATION	\$0.00	\$59,650.00	\$0.00	\$59,650.00
20502-57606 HARRISON'S LANDING SEWER/RDS	\$10,000.00	\$0.00	\$0.00	\$10,000.00
20507-57775 VIRTUAL SERVER REPLACEMENT	\$0.00	\$50,000.00	\$0.00	\$50,000.00
20507-57776 FIBER INSTALL MUNICIPAL COMPLEX	\$0.00	\$366,000.00	\$0.00	\$366,000.00
20511-57767 NEVINS COTTAGE STRUCTURAL REPAIRS	\$0.00	\$10,500.00	\$0.00	\$10,500.00
20516-57392 LEARY PARKING LOT	\$5,000.00	\$0.00	\$0.00	\$5,000.00
20519-57749 LEAD ABATEMENT/EXT. PAINTING/WINDOWS YSB	\$38,679.00	\$0.00	\$0.00	\$38,679.00
20522-57789 NEW RADIO CONSOLE @ WTFD EMERGENCY CENTER	\$300.00	\$0.00	\$0.00	\$300.00
20523-57733 OSWEGATCHIE FIRE BUILDING IMPROVEMENTS	\$2,500.00	\$0.00	\$0.00	\$2,500.00
20523-57748 EXTERIOR DOOR REPLACEMENT-JORDAN	\$0.00	\$20,000.00	\$0.00	\$20,000.00
20523-57751 ELECTRICAL UPGRADE-JORDAN	\$0.00	\$17,000.00	\$0.00	\$17,000.00
20523-57753 BOILER REPLACEMENT-QUAKER HILL	\$0.00	\$5,000.00	\$0.00	\$5,000.00
20523-57760 COHANZIE WINDOW & DOOR REPLACEMENT	\$0.00	\$25,000.00	\$0.00	\$25,000.00
20523-57777 FIRE SERVICE -SCBA UPGRADE PROGRAM	\$0.00	\$150,000.00	\$0.00	\$150,000.00
20523-57778 COHANZIE BUILDING RENOVATIONS	\$0.00	\$50,000.00	\$0.00	\$50,000.00
20523-57779 COHANZIE RESCUE TRUCK EQUIPMENT	\$0.00	\$15,000.00	\$0.00	\$15,000.00
20530-57610 PUBLIC WORKS SALT SHED	\$15,480.59	\$0.00	\$0.00	\$15,480.59
20530-57651 DOUGLAS LANE RECONSTRUCTION	\$496,798.08	\$0.00	\$0.00	\$496,798.08
20530-57695 MUNICIPAL COMPLEX RENOVATION	\$6,368.00	\$309,383.00	\$0.00	\$315,751.00
20530-57696 MUNICIPAL COMPLEX CLEAN UP	\$12,979.05	\$0.00	\$0.00	\$12,979.05
20530-57743 JORDAN COVE ROAD BRIDGE REPLACEMENT	\$0.00	\$2,564,300.00	\$0.00	\$2,564,300.00
20530-57764 RECONSTRUCTION-LAMPHERE AND SHORE RDS	\$1,826.02	\$0.00	\$0.00	\$1,826.02
20530-57765 ROAD RECLAMATION&OVERLAY DAYTON & FARGO	\$105,210.67	\$0.00	\$0.00	\$105,210.67
20530-57784 ROPE FERRY ROAD PEDESTRIAN BRIDGE REPLACEMENT	\$125,000.00	\$0.00	\$0.00	\$125,000.00
20530-57785 OIL MILL ROAD CULVERT REPLACEMENT	\$226,000.00	\$0.00	\$0.00	\$226,000.00

**TOWN OF WATERFORD  
CAPITAL AND NON-RECURRING EXPENDITURE FUND  
FUND BALANCE AND APPROPRIATION  
AS OF DECEMBER 31, 2015**

	<u>APPROPRIATED</u>	<u>DESIGNATED</u>	<u>UNDESIGNATED</u>	<u>TOTAL</u>
20530-57786 FOG PLAIN ROAD REHABILITATION	\$198,900.00	\$0.00	\$0.00	\$198,900.00
20531-55771 HARVEY AVENUE PUMP STATION REHAB	\$36,207.90	\$0.00	\$0.00	\$36,207.90
20531-57685 I/I MITIGATION & CONTROL	\$0.00	\$508,303.00	\$0.00	\$508,303.00
20531-57711 WATER SYSTEM IMPROVEMENTS-PLEASURE BEACH	\$0.00	\$175,000.00	\$0.00	\$175,000.00
20531-57722 I/I MITIGATION & CONTROL PHASE I	\$659.03	\$0.00	\$0.00	\$659.03
20531-57758 BOLLES COURT SEWER PUMP STATION REHAB	\$408.00	\$0.00	\$0.00	\$408.00
20531-57766 WASTERWATER SCADA SYSTEM UPGRADE	\$600,000.00	\$0.00	\$0.00	\$600,000.00
20537-57342 RESTROOM BLDG ADD WTFD BEACH	\$11,813.00	\$0.00	\$0.00	\$11,813.00
20537-57735 LEARY PARK ROAD /PARKING LOT	\$0.00	\$20,000.00	\$0.00	\$20,000.00
20537-57781 WATERFORD BEACH PAVILION RESTROOM	\$0.00	\$92,687.00	\$0.00	\$92,687.00
20537-57782 REPLACEMENT OF CAUSEWAY BATHROOM @ WBP	\$0.00	\$126,300.00	\$0.00	\$126,300.00
20537-57783 ACCESSIBLE PATH & DRAINAGE CIVIC TRIANGLE	\$0.00	\$14,700.00	\$0.00	\$14,700.00
20541-57328 ALEWIFE COVE DREDGING	\$0.00	\$37,500.00	\$0.00	\$37,500.00
20507-59205 FUNDING OFFSETS (LOCAL BRIDGE GRANT JORDAN COVE)	\$0.00	(\$1,921,469.65)	\$0.00	(\$1,921,469.65)
20502-48710 FUNDING OFFSETS-BROWNFIELD GRANT	\$0.00	\$0.00	\$841,556.00	\$841,556.00
20500-31520 UNDESIGNATED FUND BALANCE	\$0.00	\$0.00	\$212,641.55	\$212,641.55
<b>TOTAL</b>	<b>\$2,592,879.61</b>	<b>\$3,778,797.35</b>	<b>\$1,054,197.55</b>	<b>\$7,425,874.51</b>

TOWN OF WATERFORD  
CAPITAL AND NON-RECURRING EXPENDITURE FUND  
FUND BALANCE DESIGNATION AND APPROPRIARY  
JULY 1, 2015 TO JUNE 30, 2016  
AS OF DECEMBER 31, 2015

	APPROPRIATIONS	BEGINNING BALANCE		15-16 FTM		2015-16 FY			EXPENDED	INTEREST INC	OTHER REVENUES	AVAILABLE TO DATE	
		DESIGNATED	UNDESIGNATED	DESIGNATED	XFER IN	APPROPRIATED	DESIGNATED	UNDESIGNATED				DESIGNATED	UNDESIGNATED
20501-57409 G1 & T1 MINER LANE	\$3,000.00	\$0.00	\$0.00	\$0.00								\$3,000.00	\$0.00
20501-57608 TOWN HALL/YSB WINDOWS& DOORS REPLACEMENT	\$78,775.00	\$0.00	\$0.00	\$0.00				\$0.00				\$78,775.00	\$0.00
20501-57609 TOWN HALL STRUCTURAL REPAIRS	\$37,026.00	\$0.00	\$0.00	\$0.00				\$4,000.00				\$30,696.00	\$0.00
20501-57639 REEVALUATION	\$71.21	\$257,000.00	\$0.00	\$75,000.00								\$71.21	\$332,000.00
20501-57740 COHANZIE SCHOOL REMEDIATION & DEMO	\$530,274.95	\$0.00	\$0.00	\$0.00				\$508,460.34				\$21,814.61	\$0.00
20501-57773 TOWN HALL ENTRY IMPROVEMENTS	\$16,021.54	\$0.00	\$0.00	\$0.00				\$10,095.30				\$5,926.24	\$0.00
20501-57774 PURCHASE OF 299 GREAT NECK ROAD	\$8,467.21	\$0.00	\$0.00	\$0.00								\$8,467.21	\$0.00
20501-57780 HVAC SYSTEM TOWN HALL/YSB	\$0.00	\$0.00	\$0.00	\$710,444.00								\$0.00	\$710,444.00
20501-57787 NEVINS COTTAGE PAINTING-WINDOWS & DOORS	\$0.00	\$0.00	\$0.00	\$41,500.00								\$0.00	\$41,500.00
20501-57788 COMMUNITY CENTER HVAC CONTROL SEPARATION	\$0.00	\$0.00	\$0.00	\$59,650.00								\$0.00	\$59,650.00
20502-57606 HARRISON'S LANDING SEWER/RDS	\$93,218.35	\$0.00	\$0.00	\$0.00				\$83,218.35				\$10,000.00	\$0.00
20507-57771 NEW TOWN-WIDE TELEPHONE SYSTEM	\$31,333.82	\$0.00	\$0.00	\$0.00				\$31,333.82				\$0.00	\$0.00
20507-57775 VIRTUAL SERVER REPLACEMENT	\$0.00	\$0.00	\$0.00	\$50,000.00								\$0.00	\$50,000.00
20507-57776 FIBER INSTALL MUNICIPAL COMPLEX	\$0.00	\$0.00	\$0.00	\$366,000.00								\$0.00	\$366,000.00
20511-57767 NEVINS COTTAGE STRUCTURAL REPAIRS	\$0.00	\$10,500.00	\$0.00	\$0.00								\$0.00	\$10,500.00
20516-57392 LEARY PARKING LOT	\$5,000.00	\$0.00	\$0.00	\$0.00								\$5,000.00	\$0.00
20519-57749 LEAD ABATEMENT /EXT. PAINTING/WINDOWS YSB	\$161,936.30	\$0.00	\$0.00	\$0.00				\$123,257.30				\$38,679.00	\$0.00
20522-57407 800 MHZ TRUNKED RADIO SYSTEM	\$14,561.43	\$0.00	\$0.00	\$0.00				\$14,561.43				\$0.00	\$0.00
20522-57747 UPS SYSTEM FOR COMMUNICATIONS CENTER	\$1,026.31	\$0.00	\$0.00	\$0.00				\$1,026.31				\$0.00	\$0.00
20522-57789 NEW RADIO CONSOLE @ WTRD EMERGENCY CENTER	\$710,440.00	\$0.00	\$0.00	\$0.00				\$710,140.00				\$300.00	\$0.00
20523-57753 OSWEGATCHIE FIRE BUILDING IMPROVEMENTS	\$2,500.00	\$0.00	\$0.00	\$0.00								\$2,500.00	\$0.00
20523-57748 EXTERIOR DOOR REPLACEMENT-JORDAN	\$0.00	\$20,000.00	\$0.00	\$0.00								\$0.00	\$20,000.00
20523-57751 ELECTRICAL UPGRADE-JORDAN	\$0.00	\$17,000.00	\$0.00	\$0.00								\$0.00	\$17,000.00
20523-57753 BOILER REPLACEMENT-QUAKER HILL	\$0.00	\$5,000.00	\$0.00	\$0.00								\$0.00	\$5,000.00
20523-57760 COHANZIE WINDOW & DOOR REPLACEMENT	\$0.00	\$25,000.00	\$0.00	\$0.00								\$0.00	\$25,000.00
20523-57777 FIRE SERVICE -SCBA UPGRADE PROGRAM	\$0.00	\$0.00	\$0.00	\$150,000.00								\$0.00	\$150,000.00
20523-57778 COHANZIE BUILDING RENOVATIONS	\$0.00	\$0.00	\$0.00	\$50,000.00								\$0.00	\$50,000.00
20523-57779 COHANZIE RESCUE TRUCK EQUIPMENT	\$0.00	\$0.00	\$0.00	\$15,000.00								\$0.00	\$15,000.00
20530-57610 PUBLIC WORKS SALT SHED	\$287,596.50	\$0.00	\$0.00	\$0.00				\$272,025.91				\$15,480.59	\$0.00
20530-57651 DOUGLAS LANE RECONSTRUCTION	\$1,254,164.74	\$0.00	\$0.00	\$0.00				\$757,366.66				\$496,798.08	\$0.00
20530-57695 MUNICIPAL COMPLEX RENOVATION	\$63,773.38	\$309,383.00	\$0.00	\$0.00				\$57,405.38				\$6,368.00	\$309,383.00
20530-57696 MUNICIPAL COMPLEX CLEAN UP	\$12,979.05	\$0.00	\$0.00	\$0.00								\$12,979.05	\$0.00
20530-57745 JORDAN COVE ROAD BRIDGE REPLACEMENT	\$159,671.23	\$2,564,300.00	\$0.00	\$0.00				\$159,671.23				\$0.00	\$2,564,300.00
20530-57745 ROAD RECLAMATION -DDMOCK	\$10,370.32	\$0.00	\$0.00	\$0.00				\$10,370.32				\$0.00	\$0.00
20530-57750 ROAD RECLAMATION -WILLETTS AVE	\$21,195.41	\$0.00	\$0.00	\$0.00				\$21,195.41				\$0.00	\$0.00
20530-57764 RECONSTRUCTION-LAMPHERE AND SHORE RDS	\$218,624.00	\$0.00	\$0.00	\$0.00		\$6,000.00		\$222,797.98				\$1,826.02	\$0.00
20530-57765 ROAD RECLAMATION&OVERLAY DAYTON & FARGO	\$342,468.00	\$0.00	\$0.00	\$0.00				\$237,257.33				\$105,210.67	\$0.00
20530-57784 ROPE FERRY ROAD PEDESTRIAN BRIDGE REPLACEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$125,000.00	\$125,000.00	(\$125,000.00)					\$125,000.00	\$0.00
20530-57785 OIL MILL ROAD CULVERT REPLACEMENT	\$0.00	\$0.00	\$0.00	\$304,000.00	\$304,000.00	(\$304,000.00)		\$78,000.00				\$226,000.00	\$0.00
20530-57786 FOG PLAIN ROAD REHABILITATION	\$0.00	\$0.00	\$0.00	\$198,900.00	\$198,900.00	(\$198,900.00)						\$198,900.00	\$0.00
20531-57771 HARVEY AVENUE PUMP STATION REHAB	\$848,207.90	\$0.00	\$0.00	\$0.00		\$200,000.00		\$1,012,000.00				\$36,207.90	\$0.00
20531-57685 I/I MITIGATION & CONTROL	\$0.00	\$508,303.00	\$0.00	\$0.00								\$0.00	\$508,303.00
20531-57711 WATER SYSTEM IMPROVEMENTS-PLEASURE BEACH	\$0.00	\$175,000.00	\$0.00	\$0.00								\$0.00	\$175,000.00
20531-57722 I/I MITIGATION & CONTROL PHASE I	\$659.03	\$0.00	\$0.00	\$0.00								\$659.03	\$0.00
20531-57758 BOLLES COURT SEWER PUMP STATION REHAB	\$408.00	\$0.00	\$0.00	\$0.00								\$408.00	\$0.00
20531-57766 WASTEWATER SCADA SYSTEM UPGRADE	\$0.00	\$250,000.00	\$0.00	\$0.00	\$175,000.00	\$600,000.00	(\$425,000.00)					\$600,000.00	\$0.00
20537-57342 RESTROOM BLDG ADD WTRD BEACH	\$11,813.00	\$0.00	\$0.00	\$0.00								\$11,813.00	\$0.00
20537-57735 LEARY PARK ROAD /PARKING LOT	\$0.00	\$20,000.00	\$0.00	\$0.00								\$0.00	\$20,000.00
20537-57761 TOWN HALL & LEARY PARK BB COURT REPAIRS	\$12,000.00	\$0.00	\$0.00	\$0.00				\$12,000.00				\$0.00	\$0.00

TOWN OF WATERFORD  
 CAPITAL AND NON-RECURRING EXPENDITURE FUND  
 FUND BALANCE DESIGNATION AND APPROPRIATION  
 JULY 1, 2015 TO JUNE 30, 2016  
 AS OF DECEMBER 31, 2015

	APPROPRIATIONS	BEGINNING	UNDESIGNATED	15-16 RTM	2015-16 FY			INTEREST INC	OTHER REVENUES	AVAILABLE TO DATE			
		BALANCE DESIGNATED		MFBR IN DESIGNATED	APPROPRIATED	DESIGNATED	UNDESIGNATED			EXTENDED	APPROPRIATED	DESIGNATED	UNDESIGNATED
20537-57762 WBF CAUSEWAY BRIDGE GEOTECHNICAL A&E	\$10,000.00	\$0.00	\$0.00							\$0.00	\$0.00	\$0.00	
20537-57781 WATERFORD BEACH PAVILION RESTROOM	\$0.00	\$0.00	\$0.00	\$92,687.00						\$0.00	\$92,687.00	\$0.00	
20537-57782 REPLACEMENT OF CAUSEWAY BATHROOM @ WBF	\$0.00	\$0.00	\$0.00	\$126,300.00						\$0.00	\$126,300.00	\$0.00	
20537-57783 ACCESSIBLE PATH & DRAINAGE CIVIC TRIANGLE	\$0.00	\$0.00	\$0.00	\$14,700.00						\$0.00	\$14,700.00	\$0.00	
20541-57328 ALEWIFE COVE DREDGING	\$0.00	\$37,500.00	\$0.00							\$0.00	\$37,500.00	\$0.00	
20507-59205 FUNDING OFFSETS (LOCAL BRIDGE GRANT JORDAN COVE)	\$0.00	\$0.00	\$0.00	(\$1,940,000.00)					\$18,530.35	\$0.00	(\$1,921,469.65)	\$0.00	
20502-48710 FUNDING OFFSETS-BROWNFIELD GRANT	\$0.00	\$0.00	\$0.00						\$841,556.00	\$0.00	\$0.00	\$841,556.00	
20500-31520 UNDESIGNATED FUND BALANCE	\$0.00	\$0.00	\$621,994.20				(\$428,000.00)	\$18,647.35		\$0.00	\$0.00	\$212,641.55	
	\$5,448,162.68	\$4,198,986.00	\$621,994.20	\$614,181.00	\$1,486,900.00	(\$1,052,900.00)	(\$428,000.00)	\$4,336,183.07	\$18,647.35	\$860,086.35	\$2,592,879.61	\$3,778,797.35	\$1,054,197.55

TOWN OF WATERFORD  
 CAPITAL IMPROVEMENT FUND  
 DECEMBER 31, 2015

<u>ACCOUNT</u>	<u>DEPT/YEAR</u>	<u>DESCRIPTION</u>	<u>APPROPRIATED</u>	<u>EXPENDED</u>	<u>BALANCE</u>
30116-55738	SELECTMEN FY16	FLEET MANAGEMENT PLAN	1,250,000.00	1,250,000.00	0.00
30115-55790	SELECTMEN FY15	ANIMAL CONTROL SHELTER A/E	55,000.00	0.00	55,000.00
30714-55787	FINANCE (IT) FY14	FLEET MANAGEMENT SOFTWARE	24,235.00	24,235.00	0.00
30716-55793	FINANCE (IT) FY16	FINANCIAL ACCOUNTING SOFTWARE	170,000.00	151,832.00	18,168.00
30716-55794	FINANCE (IT) FY16	FIELD BASED REPORTING SOFTWARE	80,000.00	0.00	80,000.00
30716-55795	FINANCE (IT) FY16	INFORM CAD UPGRADE	145,151.00	138,151.00	7,000.00
33195-55301	WPCA 14FY	INDUSTRIAL DR & DAYTON PL WATER PS REHAB	12,000.00	1,491.73	10,508.27
33196-55300	WPCA FY96	WATER MAIN EXT	222,000.00	117,541.15	104,458.85
33197-55304	WPCA FY97	WATER DISTRIBUTION SYSTEM MODEL	51,659.47	34,159.47	17,500.00
		TOTALS	2,010,045.47	1,717,410.35	292,635.12
		PRIOR YEAR EXPENDITURES		160,499.35	
		CURRENT YEAR EXPENDITURES		<u>1,556,911.00</u>	

TOWN OF WATERFORD  
 CAPITAL IMPROVEMENT FUND  
 DECEMBER 31, 2015

ACCOUNT	DEPT/YEAR	DESCRIPTION	APPROPRIATED	EXPENDED	BALANCE	PERCENT	TRANSFERS	
						EXPENDED	OUT	
30116-55738	SELECTMEN FY16	FLEET MANAGEMENT PLAN	1,250,000.00	1,250,000.00	0.00	100.0%	1,250,000.00	TO FLT MGMT
30115-55790	SELECTMEN FY15	ANIMAL CONTROL SHELTER A/E	55,000.00	0.00	55,000.00	0.0%	0.00	
30714-55787	FINANCE (IT) FY14	FLEET MANAGEMENT SOFTWARE	24,235.00	24,235.00	0.00	100.0%	0.00	
30716-55793	FINANCE (IT) FY16	FINANCIAL ACCOUNTING SOFTWARE	170,000.00	151,832.00	18,168.00	89.3%	0.00	
30716-55794	FINANCE (IT) FY16	FIELD BASED REPORTING SOFTWARE	80,000.00	0.00	80,000.00	0.0%	0.00	
30716-55795	FINANCE (IT) FY16	INFORM CAD UPGRADE	145,151.00	138,151.00	7,000.00	95.2%	0.00	
33195-55301	WPCA 14FY	INDUSTRIAL DR & DAYTON PL WATER PS REHAB	12,000.00	1,491.73	10,508.27	12.4%	0.00	
33196-55300	WPCA FY96	WATER MAIN EXT	222,000.00	117,541.15	104,458.85	52.9%	0.00	
33197-55304	WPCA FY97	WATER DISTRIBUTION SYSTEM MODEL	51,659.47	34,159.47	17,500.00	66.1%	0.00	
TOTALS			2,010,045.47	1,717,410.35	292,635.12	85.4%	1,250,000.00	
PRIOR YEAR EXPENDITURES				160,499.35				
CURRENT YEAR EXPENDITURES				<u>1,556,911.00</u>				

**TOWN OF WATERFORD  
CAPITAL PROJECTS FUNDS  
DECEMBER 31, 2015**

<u>FUND 1</u>	<u>DESCRIPTION</u>	<u>APPROPRIATION</u>	<u>EXPENDED</u>	<u>REMAINING BALANCE</u>
424	DISTRICT MAGNET SCHOOL/EARLY CHLDHD LRN CTR	21,248,892.00	21,248,807.19	84.81
429	OSWEGATCHIE SCHOOL BUILDING PROJECT	27,755,268.00	26,483,462.72	1,271,805.28
430	GREAT NECK SCHOOL BUILDING PROJECT	28,890,015.00	26,005,546.90	2,884,468.10
431	QUAKER HILL SCHOOL BUILDING PROJECT	27,940,275.00	27,216,646.35	723,628.65
432	WATERFORD HIGH SCHOOL BUILDING PROJECT	68,362,787.00	67,561,277.70	801,509.30
	<b>TOTALS</b>	<b>174,197,237.00</b>	<b>168,515,740.86</b>	<b>5,681,496.14</b>
	<b>PRIOR YEAR EXPENDITURES</b>		<u><b>168,483,175.34</b></u>	
	<b>CURRENT YEAR EXPENDITURES</b>		<u><b>32,565.52</b></u>	

**TOWN OF WATERFORD  
CAPITAL PROJECTS FUNDS  
DECEMBER 31, 2015**

<u>FUND 1</u>	<u>DESCRIPTION</u>	<u>APPROPRIATION</u>	<u>EXPENDED</u>	<u>REMAINING BALANCE</u>	<u>PCT EXP</u>	<u>BALANCE RETURNED</u>
424	DISTRICT MAGNET SCHOOL/EARLY CHLDHD LRN CTR	21,248,892.00	21,248,807.19	84.81	100.00%	
429	OSWEGATCHIE SCHOOL BUILDING PROJECT	27,755,268.00	26,483,462.72	1,271,805.28	95.42%	
430	GREAT NECK SCHOOL BUILDING PROJECT	28,890,015.00	26,005,546.90	2,884,468.10	90.02%	
431	QUAKER HILL SCHOOL BUILDING PROJECT	27,940,275.00	27,216,646.35	723,628.65	97.41%	
432	WATERFORD HIGH SCHOOL BUILDING PROJECT	68,362,787.00	67,561,277.70	801,509.30	98.83%	
	<b>TOTALS</b>	<b>174,197,237.00</b>	<b>168,515,740.86</b>	<b>5,681,496.14</b>	<b>96.74%</b>	<b>0.00</b>
	<b>PRIOR YEAR EXPENDITURES</b>		<b>168,483,175.34</b>			
	<b>CURRENT YEAR EXPENDITURES</b>		<b>32,565.52</b>			

CONTRIBUTED GIFTS FUND  
FUND # 212  
12/31/2015

FISCAL YEAR 2015	R&P HELMET RODEO DONATIONS	R&P FRANCES X. SWEENEY MEMORIAL DONATIONS	R&P DOG PARK DONATIONS	R&P COMMUNITY GARDEN DONATIONS	R&P PLAYGROUND DONATIONS	R&P CIVIC TRIANGLE MEMORIAL DONATIONS	P&Z NLANTIC BAY & RIVER AQUACULTURE VIABILITY STUDY	FINANCE DEPT. AUDITORIUM A/V UPGRADE	POLICE DEPT. VEHICLE CHALLENGE	POLICE DEPT. K-9 PROGRAM	POLICE DEPT. GENERAL DONATIONS	P.D. PUBLIC SAFETY DOCK	TOTAL
REVENUES													
REC & PARKS DOG PARK DONATIONS			\$75.00										
REC & PARKS PLAYGROUND DONATIONS					\$10,875.00								
KS DONATIONS										\$11,500.00			
REC & PARKS HELMET RODEO DONATIONS	\$3,000.00										\$5,900.00		
POLICE DEPT. GENERAL DONATIONS													
<b>TOTAL REVENUES</b>	<b>\$3,000.00</b>	<b>\$0.00</b>	<b>\$75.00</b>	<b>\$0.00</b>	<b>\$10,875.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$11,500.00</b>	<b>\$5,900.00</b>	<b>\$0.00</b>	<b>\$31,350.00</b>
EXPENDITURES													
09/25/15 AMERICAN EXPRESS											\$634.50		
10/09/15 ELAINE MILLS											\$200.00		
10/16/15 STUDIO 33											\$180.00		
10/30/15 ELAINE MILLS											\$300.00		
10/09/15 TOP GEAR INC.	\$1,698.30												
11/13/15 PATRICK FLANAGAN REIMB.											\$190.00		
12/04/15 SARA MUNRO											\$120.00		
12/04/15 SARA MUNRO											\$270.00		
12/04/15 CROWN PIZZA											\$39.45		
12/04/15 BENNY'S											\$69.70		
<b>TOTAL EXPENDITURES</b>	<b>\$1,698.30</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,003.65</b>	<b>\$0.00</b>	<b>\$3,701.95</b>
<b>NET CURRENT YEAR ACTIVITY</b>	<b>\$1,301.70</b>	<b>\$0.00</b>	<b>\$75.00</b>	<b>\$0.00</b>	<b>\$10,875.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$11,500.00</b>	<b>\$3,896.35</b>	<b>\$0.00</b>	<b>\$27,648.05</b>
<b>PRIOR YEAR BALANCE</b>	<b>\$3,500.00</b>	<b>\$25.00</b>	<b>\$585.94</b>	<b>\$0.00</b>	<b>\$0.81</b>	<b>\$300.00</b>	<b>\$2,500.00</b>	<b>\$151.00</b>	<b>\$780.11</b>	<b>\$68.28</b>	<b>\$3,739.30</b>	<b>\$7.04</b>	<b>\$11,657.48</b>
<b>CURRENT YEAR BALANCE</b>	<b>\$4,801.70</b>	<b>\$25.00</b>	<b>\$660.94</b>	<b>\$0.00</b>	<b>\$10,875.81</b>	<b>\$300.00</b>	<b>\$2,500.00</b>	<b>\$151.00</b>	<b>\$780.11</b>	<b>\$11,568.28</b>	<b>\$7,635.65</b>	<b>\$7.04</b>	<b>\$39,305.53</b>

**Insurance  
Administration Fund  
Balance Sheet  
December 31, 2015**

Assets	
Cash and Cash Equivalents	1,352,649
Accounts Receivable	3,252
Due From Other Funds	<u>7,870,446</u>
Total Assets	<u>9,226,346</u>
Liabilities	
Accounts Payable	
Accrued Liabilities (IBNR)	783,939
Advance Payments	<u>22,185</u>
Total Liabilities	<u>806,124</u>
Net Assets	
Unrestricted	<u>\$8,420,222</u>
Total Net Assets	\$ <u><u>\$8,420,222</u></u>

**AGENDA  
REGULAR MEETING  
WATERFORD BOARD OF EDUCATION  
Waterford, Connecticut**

**DATE:** Thursday, January 28, 2016  
**PLACE:** Conference Room, 2<sup>nd</sup> Floor  
Waterford Town Hall  
15 Rope Ferry Road, Waterford, CT  
**TIME:** 7:00 p.m.

1. Establishment of a Quorum and Call to Order
2. Pledge of Allegiance
3. Introduction of Visitors
4. Public Comment <sup>(1)</sup>
5. Consent Agenda:
  - A. Minutes: December 17, 2015 Regular & Organizational Meeting (enclosure)
  - B. Monthly Expenditure Report for December 2015 (enclosure)
  - C. Food Service Financial Report for November 2015 (enclosure)
6. Reading and/or Review of Correspondence Received
7. Superintendent's Report
8. Committee and Other Reports
9. New Business:
  - A. Discussion and Possible Action re: Technology Plan for 2015 – 2018 (enclosure)
  - B. Discussion and Possible Action re: Student Transportation Contract for 2017-2022 (enclosure)
  - C. Board Appointment of Representatives for 2016 (draft enclosed)
  - D. Executive Session Anticipated for purposes of discussion concerning: (a) attorney-client privileged written memorandum (Retiree Health Insurance Issues) and (b) confidential student matter
  - E. Possible Action re: confidential student matter
10. Adjournment

<sup>(1)</sup> Waterford Board of Education Bylaw 9325 addresses public comment at Board meetings and designates that a three-minute time limit will be allowed per speaker for public comment related to any item within the Board's jurisdiction and that a maximum of 20 minutes per meeting be allocated for any one item.



1-27-16

To: Daniel M. Steward – First Selectman  
Maryanna Stevens – Finance Director  
✓ Ronald R. Fedor & Board of Finance Members  
Thomas J. Dembek & RTM Members  
Thomas W. Giard III – Superintendent of Schools  
Jody Nazarchyk & Board of Education Members

From: B. J. Pisacich – Treasurer

Subject: December 31, 2015 Treasurer’s Report and Related Financial Issues

The details of this report are depicted in attachments 1 thru 6.

The balance for each of the Town Funds on December 31, 2015 is listed in attachment 1.

Attachment 2 lists the value of CD’s and the corresponding institutions. As a result of the recent ¼ of a point interest rate by the Federal Reserve, the State of Ct Short Term Investment Fund (STIF) is becoming competitive with local bank rates ( all of them low ~ 30- 40 basis points).

Attachment 3 shows The Hammond Memorial Fund (only equity managed by the Treasurer) which had a loss of 6.5%. This is the first loss since the economic meltdown of 2007/08. These funds are in the Dodge & Cox family of mutual funds.

The interest earned for all the Town funds for the 6 months of FY 2015/2016 is \$99,555. (Attachment 4). The interest earnings for the General Fund are \$75,791 vs. the total year budget of \$80,000. See attachment 5.

The school debt service for calendar year 2016 is shown in attachment 6. The principal portion is \$4.49 million and the interest portion is \$2.874 million with total debt service of \$7.364 million.

As indicated in earlier reports, the debt service for schools is expected to peak at \$7.64 million in FY 2018-19.

Recent economical indications show little indication that short term bank rates will improve in the near future.



B. J. Pisacich

12/31/15 CASH POSITIONS - TOWN OF WATERFORD

Date of Position	Financial Institution	General Fund	Capital/Non Recurring	Capital Improvement	High School Plus - BAK	WPCA	Fleet Manag	Pension Fund	Sewer Maint. & Dev	Special Assistance	Small Cities - Accts	Insurance Admin Fund	Small Cities Grants-2	Hammond Mem	Totals	% Total
12/31/15	Charles Schwab							\$ 621,061							\$ 621,061	1.28%
12/31/15	Citizens Bank	\$ 5,515	\$ 93			\$ 146					\$ 298				\$ 6,052	0.01%
12/31/15	Charter Oak CU	\$ 11,619,728													\$ 11,619,728	23.99%
12/21/15	Chelsea Groton CD	\$ 2,301,207	\$ 3,079,107												\$ 5,380,314	11.11%
12/31/15	Chelsea Groton MM	\$ 6,722	\$ 187												\$ 6,909	0.01%
12/31/15	Dodge & Cox Fd												\$ 133,348		\$ 133,348	0.28%
12/31/15	Farmington Savings	\$ 13,026,535													\$ 13,026,535	26.89%
12/31/15	Fidelity Invest	\$ 10,670													\$ 10,670	0.02%
12/31/15	Liberty Bank MM	\$ 138	\$ 517												\$ 656	0.00%
	Liberty Bank CD's														\$ -	0.00%
12/31/15	Nothern Capital	\$ 496,999														
12/31/16	Peoples Bank	\$ 3,116,216		\$ 6		\$ 137,517	\$ -		\$ 289,802	\$ 32,419		\$ 50			\$ 3,576,010	7.38%
12/31/15	Peoples Bank MM	\$ 2,665,482													\$ 2,665,482	5.50%
12/31/15	RBC Wealth Mang CD's	\$ 21	\$ -												\$ 21	0.00%
12/31/15	Savings Institute CD's	\$ 616,466	\$ 1,560,772												\$ 2,177,238	4.50%
12/31/15	Santander	\$ 13,443	\$ 5,079												\$ 18,522	0.04%
12/31/15	STIF	\$ 211,257	\$ 4,690,228	\$ 151,008	\$ 2,450	\$ 1,309	\$ 3,107,080		\$ 355,618		\$ 132,351		\$ 51		\$ 8,651,352	17.86%
12/31/15	TD Banknorth	\$ 29,265	\$ 2,941			\$ 13,288									\$ 45,494	0.09%
12/31/15	Webster MM	\$ 269	\$ -												\$ 269	
	Totals	\$ 34,119,933	\$ 9,338,925	\$ 151,014	\$ 2,450	\$ 152,260	\$ 3,107,080	\$ 621,061	\$ 355,618	\$ 289,802	\$ 32,419	\$ 132,649	\$ 50	\$ 133,399	\$ 48,436,659	98.97%

Notes

- 1 Pension Fund Account - Under Finance Director Control
- 2 The Balances Do not reflect "Due To" for the various accounts

\$ 47,939,660

*12/31/15 CD Summary - Town of Waterford*

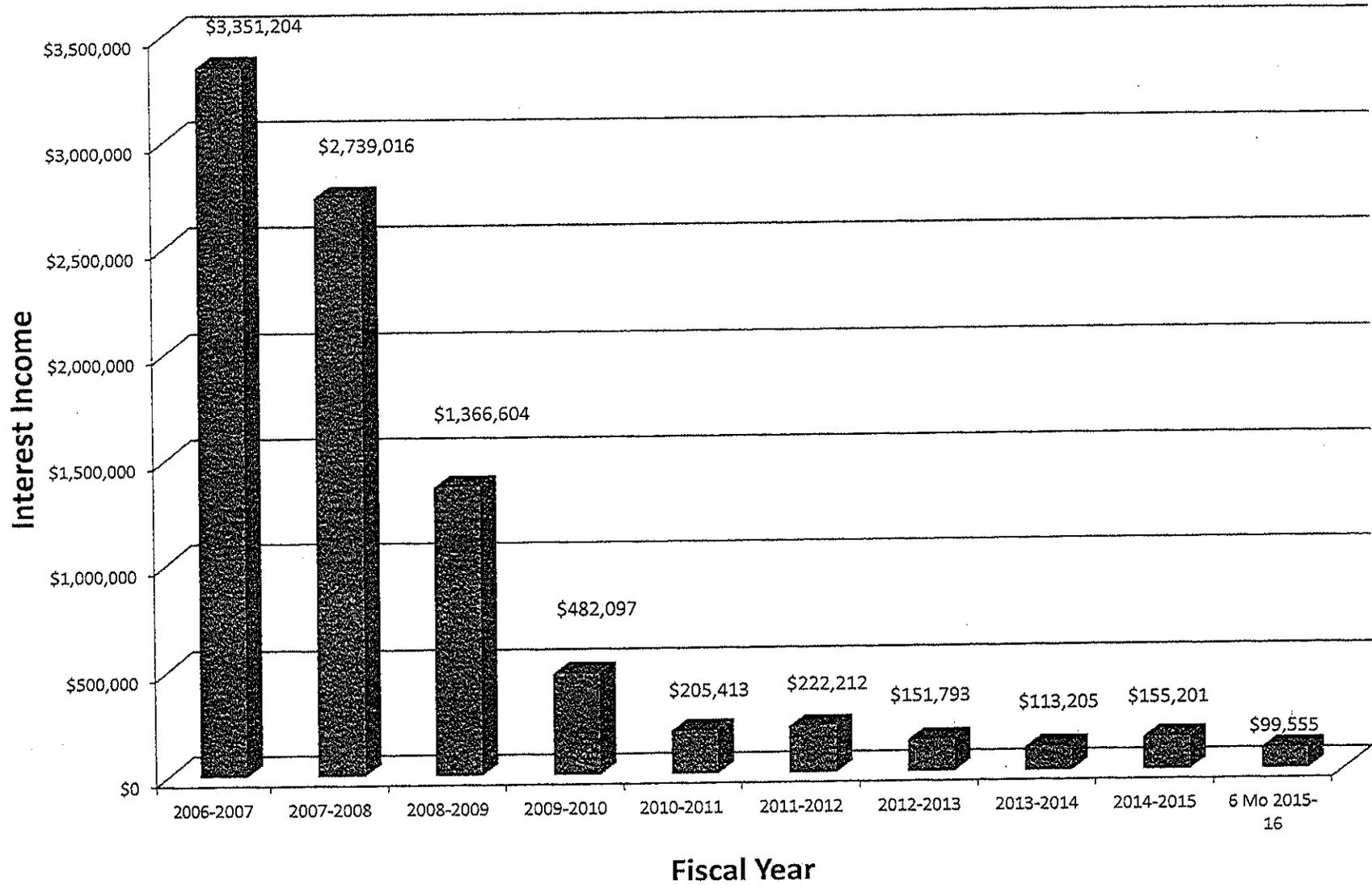
<b>Issue or Renew Date</b>	<b>Mature Date</b>	<b>Institution</b>	<b>Account Name</b>	<b>Amount Invested</b>	<b>12/31/15 Value</b>	<b>Duration Months</b>
11/3/2014	2/1/2016	Chelsea Groton	GF	\$ 1,527,552.70	\$ 1,539,150.00	15
5/10/2015	8/9/2016	Chelsea Groton	CNR	\$ 2,049,478.66	\$ 2,056,760.00	15
2/20/2015	8/17/2016	Chelsea Groton	GF	\$ 759,425.73	\$ 762,056.60	15
7/4/2015	10/5/2016	Chelsea Groton	CNR	\$ 1,019,570.10	\$ 1,022,347.00	15
11/15/2015	1/14/2017	Savings Institute	GF	\$ 600,000.00	\$ 616,466.00	24
10/21/2015	1/20/2017	Savings Institute	CNR	\$ 1,529,402.08	\$ 1,560,772.00	18

12/31/15 Status of

**Hammond Memorial Funds @ Dodge & Cox**

<b>DODGE &amp; COX INVESTMENTS BY FUND</b>				
<i>t</i>	<i>Dodge &amp; Cox Stock Fund # 145</i>	<i>Dodge &amp; Cox Income Fund #147</i>	<i>Dodge &amp; Cox International Fund 1048</i>	<i>Total Value of Funds</i>
<b>Balance as of 12/31/15</b>	\$82,597	\$27,645	\$23,107	\$133,348
<b>Holdings on 6/30/15</b>	\$87,630	\$27,833	\$27,081	\$142,544
<b>Holdings on 12/31/2014</b>	\$86,476	\$27,808	\$26,066	\$140,350
<b>FY 2015 (Loss)</b>	- - -	- - -	(\$7,002)	or 6.5 % loss

### TOWN OF WATERFORD INTEREST EARNINGS - ALL FUNDS



B.J. Pisacich - Treasurer

**INTEREST INCOME- TOWN OF WATERFORD FUNDS**  
**FOR 6 Months ENDING December 31, 2015**  
 WITH COMPARATIVE AMOUNTS FOR RECENT YEARS



	F YR 2006-2007	F YR 2007-2008	F YR 2008-2009	F YR 2009-2010	F YR 2010-2011	F YR 2011-2012	F YR 2012-2013	F YR 2013-2014	F YR 2014-2015	6 Mo 2015-2016
GENERAL FUND	\$1,483,690	\$1,329,202	\$798,280	\$238,514	\$107,140	\$ 87,064	\$ 76,500	\$ 70,893	\$ 105,428	\$ 75,791
CAPITAL NON-RECURRING	\$1,439,876	\$1,032,643	\$430,949	\$203,495	\$85,243	\$ 83,891	\$ 59,654	\$ 38,384	\$ 41,270	\$ 18,647
FLEET MANAGEMENT	\$77,842	\$29,886	\$21,756	\$5,290	\$4,672	\$ 2,621	\$ 3,125	\$ 3,325	\$ 5,327	\$ 3,025
SEWER MAINTENANCE & DVLPMI	\$122,250	\$77,675	\$15,814	\$4,288	\$5,581	\$ 1,731	\$ 1,014	\$ 531	\$ 1,149	\$ 486
OSWEGATCHIE ELEMENTARY	\$0	\$0	\$77,790	\$5,824	\$339	\$ 12,508	\$ -	\$ -		
GREAT NECK ELEMENTARY	\$0	\$0	\$0	\$10,391	\$0	\$ 21,894	\$ -	\$ -		
QUAKER HILL ELEMENTARY	\$68,389	\$222,147	\$3,036	\$9,106	\$1	\$ -	\$ -			
WATERFORD HIGH	NA	NA	NA	NA	\$716	\$ 10,513	\$ 9,362	\$ 1		
WPCA	\$4,150	\$535	\$189	\$76	\$50	\$ 12	\$ 9	\$ 71	\$ 10	\$ 5
INSURANCE ADMNST	\$155,007	\$46,929	\$18,790	\$5,113	\$1,671	\$ 1,978	\$ 2,129	\$ 2,402	\$ 2,017	\$ 1,601
<b>TOTAL ALL FUNDS</b>	<b>\$3,351,204</b>	<b>\$2,739,016</b>	<b>\$1,366,604</b>	<b>\$482,097</b>	<b>\$205,413</b>	<b>\$222,212</b>	<b>\$151,793</b>	<b>\$113,205</b>	<b>\$ 155,201</b>	<b>\$ 99,555</b>

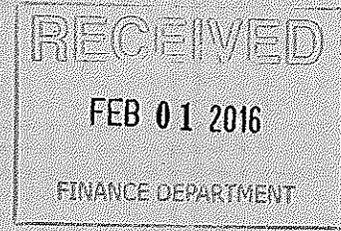
## School Debt Service Schedule

Calendar Yr 2016

12/29/2014 Revised to reflect refinancing of Clark Lane Bond

Due Date	Name /Bond	Principal	Interest	Total
2/1/2016	\$ 14 MM Oswegatchie	NA	\$ 180,734.38	\$ 180,734.38
2/1/2016	\$8.5 M Quaker Hill	NA	\$ 98,562.50	\$ 98,562.50
2/15/2016	\$33.750 M WHS	NA	\$ 513,597.50	\$ 513,597.50
2/15/2016	\$9.44M Rfndng - Clrk L	NA	\$ 191,781.25	\$ 191,781.25
3/1/2016	\$15.64M Great Neck	\$ 655,000.00	\$ 187,812.50	\$ 842,812.50
3/15/2016	Wrap Up 2014 Bonds	\$ 640,000.00	\$ 273,184.38	\$ 913,184.38
8/1/2016	\$ 14 MM Oswegatchie	\$ 740,000.00	\$ 180,734.38	\$ 920,734.38
8/1/2016	\$8.5 M Quaker Hill	\$ 450,000.00	\$ 98,562.50	\$ 548,562.50
8/15/2016	\$33.750 M WHS	\$ 1,335,000.00	\$ 513,597.50	\$ 1,848,597.50
8/15/2016	\$9.44M Rfndng - Clrk L	\$ 670,000.00	\$ 191,781.25	\$ 861,781.25
9/1/2016	\$15.64M Great Neck	NA	\$ 179,625.00	\$ 179,625.00
9/15/2016	Wrap Up 2014 Bonds	NA	\$ 263,584.38	\$ 263,584.38
<b>Totals - Calendar yr - Debt Svr</b>		<b>\$ 4,490,000.00</b>	<b>\$ 2,873,557.52</b>	<b>\$ 7,363,557.52</b>

13h.



**AGENDA  
SPECIAL MEETING  
WATERFORD BOARD OF EDUCATION  
Waterford, Connecticut**

**DATE:** February 4, 2016

**PLACE:** Board of Education Offices  
Central Office Conference Room  
15 Rope Ferry Road, Waterford, CT

**TIME:** 7:00 p.m.

1. Establishment of a Quorum and Call to Order
2. Pledge of Allegiance
3. Review and Discussion re: Superintendent's Proposed Education Budget for 2016-17 (entire budget review anticipated)
4. Adjournment

**Next Meetings:**

February 11, 2016 Special Meeting, 7:00 p.m., Budget Recap and Follow-Up

February 18, 2016 Policy Committee Meeting, time to be announced

February 18, 2016 Regular Meeting, 7:00 p.m., 15 Rope Ferry Rd., Waterford

**Gail Miller**

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**From:** Gail Miller  
**Sent:** Tuesday, February 02, 2016 9:12 AM  
**To:** Anthony Jessuck Jr.; Cheryl Larder; Elizabeth Sabilia; James Reid (jreid43@att.net); JOHN SHEEHAN; 'Norm Glidden'; Ron Fedor  
**Cc:** Maryanna Stevens  
**Subject:** Board of Education Special Meeting - Thursday, February 4, 2016  
**Attachments:** 201602020855.pdf

Good Morning All,

In case any of you would like to attend....

Attached is a copy of the Board of Education Special Meeting Agenda. This meeting is scheduled for Thursday, 02/04/16 at 7:00pm for review and discussion of the Proposed Education Budget for 2016-2017. An entire budget review is anticipated.

Thank you

*Gail R. Miller*  
*Finance Secretary*  
*Town of Waterford*  
*(860) 440-0562 Telephone*  
*(860) 440-0579 Fax*  
*email: [gmilller@waterfordct.org](mailto:gmilller@waterfordct.org)*