

Town of Waterford Shellfish Commission
Special Meeting Minutes of Thursday, November 18, 2010
6:30 p.m. – Town Hall

1. Call to Order

Chairman Lawson called the Special Meeting to order at 6:30 p.m.

2. Pledge of Allegiance

3. Roll Call

Present were Commissioners Corriveau, Francolino, Lawson and Meehan. Absent were Commissioners Facchini, McBride and Miller.

4. Welcome Members and Guests

5. Remarks from the Public – none.

6. Motion made by Commissioner Meehan, seconded by Commissioner Francolino to discuss the fiscal year 2011-2012 budget for the Waterford Shellfish Commission. Discussion, none, voice vote, 4-0, all in favor, motion carried.

The Commission members discussed and reviewed each line item of the past year's budget to determine how to trim back the budget while maintaining enough money in the budget for re-stock and professional fees to cover the salaries of the Warden's that patrol the recreational shellfishing areas in the next fiscal year. The Commission members reviewed the past year's expenditures and revenues to determine the best areas to make cuts. By cutting back and eliminating items they were able to reduce the request by two hundred dollars. A discussion was held regarding the need to re-stock and to order certified clams in advance in the upcoming year to avoid a shortage of clams later on in the season. The Commission was unable to re-stock after June of this year due to inclement weather and scheduling conflicts. It is estimated each delivery for re-stock is approximately three thousand dollars. The Commission needs to continue to re-stock in order to promote the sale of shellfishing permits, giving the Commission needed operating revenue.

The Commissioners discussed a letter from Daniel Steward, First Selectman regarding the fiscal year 2011-2012 budget requests and meeting schedule. The letter states the Commission must submit its budget request with as much justification and explanation as possible no later than Friday, December 10, 2010 at 4:00 p.m.

Motion made by Commissioner Corriveau, seconded by Commissioner Meehan to approve and forward the proposed 2011-2012 Waterford Shellfish Commission budget to the First Selectman's office prior to December 10, 2010 at 4:00 p.m. as requested and as

discussed and reviewed with a budget request of \$5,598.50. Discussion: Chairman Lawson stated the request is several hundred dollars less than the Commission requested last year and he hopes the budget will be approved. He inquired if the other Commission members could attend a budget meeting with him to discuss the financial situation of the Commission and to justify the numbers requested. Commissioners Meehan and Francolino volunteered to attend a meeting if their schedules allow them to. Voice vote, 4-0, all in favor, motion carried.

7. Adjournment

Motion made by Commissioner Meehan, seconded by Commissioner Francolino to adjourn the meeting at 8:00 p.m. Discussion, none, voice vote, 4-0, all in favor, motion carried. Meeting adjourned.

Respectfully Submitted by:

Audrey Ulmer, Recording Secretary for the Town of Waterford Shellfish Commission