

WATERFORD UTILITY COMMISSION
REGULAR COMMISSION MINUTES

DATE: April 19, 2011
PLACE Town Hall Auditorium
TIME: 7:15 p.m.
PRESIDING: Raymond Valentini
PRESENT: Steven Negri, Kenneth Kirkman
OTHERS PRESENT: Neftali Soto, Chief Engineer

Mr. Valentini called the meeting to order at 7:15 p.m.

CITIZEN'S SESSION

No Citizens Were Present.

SECRETARY REPORT

MOTION made by Mr. Valentini to approve the secretary report dated March 15, 2011, seconded by Mr. Negri.

VOTE Unanimous. Motion Carried.

ACCOUNTING ADJUSTMENTS

See attached list of accounting adjustments.

EXPENDITURES – BILL LIST

MOTION made by Mr. Valentini to put on file and approve the bill list of April 19, 2011, seconded by Mr. Kirkman.

VOTE Unanimous. Motion Carried.

UNFINISHED BUSINESS

Correspondence from 17 Stand Road was tabled until the next Utility Commission Meeting.

Correspondence from 6 Vivian Court was reviewed and discussed. The Commission suggested the homeowner purchase a secondary meter.

OLD BUSINESS

Finances – Revenues & Expenditures Report

Mr. Soto presented graphs and revenue and expenditure reports to the Commission members. Mr. Soto stated the New London Treatment was on the bill list, but not shown on the expenditure graph that he had emailed during the week to the Commission members. A revised graph and table showing the New London Treatment expense was provided to the members at the meeting.

NEW BUSINESS

No New Business was discussed.

OTHER BUSINESS

No Other Business was discussed.

CORRESPONDENCE LIST

The following was discussed under “Correspondence List”:

Mr. Valentini asked about the progress of Wright Pierce and the I & I Project.

Mr. Soto explained the DEP Draft Order to Mr. Negri.

The Camera TV truck was reviewed and discussed.

CHIEF ENGINEER’S REPORT

<p style="text-align: center;">TOWN OF WATERFORD UTILITY COMMISSION CHIEF ENGINEER’S REPORT To April 19, 2011</p>
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The following report summarizes the activities, the status of planned projects, and the status of on-going projects, task orders and other issues that have come to the attention of the Utility Commission and staff since the March 15, 2011 – Regular Meeting.

- **Harrisons Landing Sewers** – Land acquisition funding approved by RTM. A public hearing, as required by statutes, is scheduled for April 19, 2011.
- **Cross Country Manhole Repairs and Leaks Repairs (I/I)** – On going – Work about completed. Besides the contracted work, our own staff is also repairing manholes that were later found to need repair (outside the scope of the contracted work).
- **Mago Point Pumping Station** – Work in progress.
- **Billing Software** – Implementation and data migration on –going. Payments posting are being done parallel with the present and the new software
- **DEP Draft Order** – See attached report.
- **Surveying Vehicle Replacement** – The surveying van was declared a total loss by the Town’s insurance. Together with the Town’s Purchasing agent, staff conducted investigations, and based on most [useful vehicle] requirements, the van was replaced with an SUV type vehicle.

PLANS

No Plans Were discussed.

PERSONNEL

No Personnel Issues were discussed.

With no further business before the Commission, the meeting adjourned at 7:40p.m.

MOTION made by Mr. Kirkman, seconded by Mr. Negri.

VOTE Unanimous. Motion carried.

Respectfully Submitted By,

Mary Anne Sexton
Recording Secretary

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