

Present:

Kathleen McNamara
Laurie Schweitzer
Mary Carlough
Dina Lopes
Ruth Auwood
Carol Sanders

Absent:

Rosemarie Pacholski
Joyce Vlaun

Also Present:

Sally Ritchie
Ellen Fougere

- I. Call to Order. Kathleen McNamara called the Waterford Senior Citizens commission Regular Meeting of September 27, 2011 to order at 4:11 p.m.
- II. Establish a quorum. A quorum was established.
- III. Approval of Minutes of the August 23, 2011 meeting. Ms. McNamara asked for any additions, deletions or corrections to the August 23, 2011. Short discussion followed; no changes were made.

Motion:

Dina Lopes moved to accept the minutes as submitted. Motion seconded by Laurie Schweitzer.
Unanimous.

- IV. Guests- Public comment. Anita Collins, Fred Carlough. No comments.

V. Correspondence:

1. Letter of thanks from Catherine Albanese, resident, thanking Senior Services for the van transportation.
2. Director Sally Ritchie mentioned that she has sent notice to the Board of Finance Chair Ronald Fedor. The notice is to let them be aware that Overtime was needed to work at the Emergency Operations Center (E.O.C.). The Senior Services budget does not include any budget allotment for overtime. Although seventy five per cent of the cost may be reimbursed by FEMA; hence, there will be a need to request additional funds.

3. Director Sally Ritchie noted that three employees of the Senior Services are members of the E.O.C. team. It was a suggestion would be that maybe an expense line in the budget can be made for emergency needed overtime.

VI. Director's Monthly Activity Report. (See attached)

VII. Director's Report on the Role of Senior Services' in Tropical Storm Irene. (see attached)

VIII. Committee Reports

- a. Budget. The guidelines have been given out by the Board of Finance. The budget will need to be prepared for this commission and voted on. It will need to be submitted to the Board of Selectman by December 1, 2011.
- b. Nominating. There was nothing new to report on nominations.
- c. Endowment Fund/Tile Mural. Ms. Schweitzer and Director Ritchie presented some layout copies of the tiles to be done. Town Historian Robert Nye is assisting in verifying information to be written on the tiles.

IX. New Business:

- a. There is a need to replace the monitor in Senior Services. The cost of replacement will come out of the Information Technology Budget. Ms. McNamara asked if the town had insurance on the computers. At her workplace it has been cost effective.

X. Adjournment.

Motion:

Laurie Schweitzer moved to close meeting. Motion seconded by Carol Saunders.
Unanimous.

Respectfully submitted:

Roseann Martell
Interim, Recording Secretary