

MINUTES SPECIAL MEETING

Planning & Zoning Commission
Waterford Town Hall

March 29, 2011
7:00 PM

Members Present:	G. Hughes, J. Auwood, D. Award
Members Absent:	E. Maguire, T. Ward
Alternates Present:	B. Chenard
Alternates Absent:	A. Laben, (1 vacancy)
Staff Present:	T. Wagner, M. Wujtewicz, M. FitzGerald, D. Choisy
Also Present:	Glenn Chalder of Planimetrics

1. CALL TO ORDER AND APPOINTMENT OF ALTERNATES

Acting Chairperson Hughes called the meeting to order at 7:00. B. Chenard was appointed to sit for E. Maguire.

2. APPROVAL OF MINUTES

MOTION: Motion made by B. Chenard, seconded by J. Auwood, to approve the minutes of the March 21, 2011 special meeting as written.

VOTE: 4-0

3. PLAN OF DEVELOPMENT UPDATE – Review of Draft Plan

Glenn Chalder of Planimetrics explained that the updated Plan has been prepared in a 2 volume set; Part 1 is the Policy Element and Part 2 is the Implementation Element. The Policy Element is the larger vision of what the Town should be looking at in the future, and the Implementation Element takes the ideas in the Policy Element and converts them into steps that various Departments, Boards and individuals can work on to implement the Plan. The Plan was developed using information received in telephone surveys, public meetings and from Staff and the Commission. He stated that the State is beginning the process of updating the State Plan of Conservation and Development, and the issue of consistency between local and state Plans is important. The first draft of the State Plan should be ready in September.

G. Chalder distributed a conceptual schedule for review of the Plan by the Commission and other Town departments and agencies. As proposed in the schedule, the Commission can hold a public informational meeting in May, and meet with the Board of Selectmen, Board of Finance and RTM in June. If possible, a public hearing on the revised Plan can be held in September.

Mr. Chalder and the Commission reviewed the Policy Element document. The Commission and Staff offered suggestions and comments on the Draft Plan. Additional review will take place at a special meeting of the Commission to be held on April 4, 2011.

4. ADJOURNMENT

MOTION: Motion made by J. Auwood, seconded by B. Chenard, to adjourn the meeting at 8:50.

VOTE: 4-0

Respectfully Submitted,

Dawn Choisy
Recording Secretary