

Town of Waterford  
IT Committee  
Special Meeting Agenda  
May 4, 2011

Present:

Members - Rudie Beers, Mark Burnham, Ron Cusano, Sally Ritchie, Roz Rubinstein, Tali Soto,  
Tom Wagner.

Staff – Ed Crane and Jeff Robillard

**Item 1**

Call to Order – Chair Beers established quorum and called meeting to order at 3:08 p.m.

**Item 2**

Approval of Minutes of Regular Meeting of February 16, 2011.

Motion to approve minutes – Sally Ritchie

Seconded – Ron Cusano

Motion passed – Beers, Burnham, Cusano, Ritchie, Rubinstein, Wagner  
Soto - abstained

RECEIVED FOR RECORD  
WATERFORD, CT  
11 MAY -5 AM 11:00  
ATTEST: *[Signature]*  
TOWN CLERK

**Item 3**

Reports on Projects and Upgrades, including status reports for work order statistics for February 2011 and March 2011 and off hour service calls report.

Motion to accept reports – Sally Ritchie

Seconded – Tali Soto

Motion passed – unanimous

**Item 4**

Motion to consider and act upon request from the Registrar of Voters for the purchase of a new laser jet printer at a cost not to exceed \$1,465.00.

Motion to purchase printer – Tom Wagner

Seconded – Sally Ritchie

Motion passed – unanimous

**Item 5**

Consider and act upon a request from Rudie Beers, IT Chair to approve sending interested persons from IT Tech Support to an Adobe Photoshop Workshop on May 12, 2011 in New London, CT at a cost of \$199 per person.

Motion to direct committee members to notify chair of interested staff and to authorize chair to spend \$199 per person for registration and also reimburse staff for lunch, with submission of receipt.

Motion – Tom Wagner

Seconded – Ron Cusano

Motion passed – unanimous

**Item 6**

Consider and act upon request of Tom Wagner and Rudie Beers to purchase ViewPermit, an automated Permit Management System tied to the GIS in the amount of \$50,638.00.

Tom and Rudie described the system and how it would enable the town to provide better customer service for the permitting application process, including online applications and payments. They also discussed its value to the town for management purposes.

Motion to approve purchase – Tom Wagner  
Seconded – Tali Soto  
Motion passed - unanimous

**Item 7**

Consider and act upon the requests of Michael Bekech, Assessor, Mary Pinkham and Diana Cramer, Registrars of Voters and Neftali Soto, Chief Engineer for disposal of hardware equipment.

Motion to dispose of equipment as listed – Tom Wagner  
Seconded – Ron Cusano  
Motion passed – unanimous

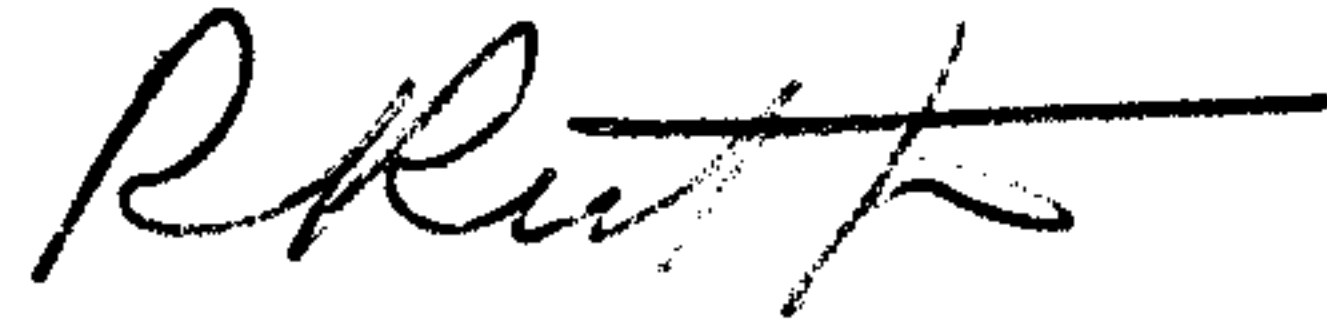
**Item 8**

Adjournment

Motion to adjourn – Tom Wagner  
Seconded – Sally Ritchie  
Motion passed – unanimous

Meeting adjourned at 3:53 p.m.

Respectfully submitted,



Roz Rubinstein