



**AGENDA**

**IT Committee Special Meeting Agenda**

**June 29, 2011, 3:00 p.m.**

***Waterford Town Hall – Board of Education Conference Room B***

*If you are unable to attend, contact Rudie Beers by phone (444-5840) or email ([rbeers@waterfordct.org](mailto:rbeers@waterfordct.org)) as soon as possible.*

***Recording Clerk: Ron Cusano***

- 1) Call to Order
- 2) Public Comment
- 3) Approval of Minutes of Special Meeting of May 4, 2011
- 4) Reports on Projects and Upgrades
  - a) Status Report of IT Director – Work Order Statistics for April 2011 & May 2011
  - b) Off Hour Service Calls Report
  - c) Report on Projects
- 5) Consider and act upon a request from Murray J. Pendleton, Chief of Police for the purchase of a new computer and monitor at a cost of \$833.00 to be used for the Central Station Receiver equipment in the Dispatch Center.
- 6) Consider and possibly act upon the Report of the Website Subcommittee
- 7) Consider and act upon disposal of computer assets
- 8) Items Being Reported Back:
  - a) Plan of Conservation and Development on Town Website in accordance with a unanimous recommendation from the Website Sub-Committee
  - b) Purchase of an HP 4014 Printer including a high-capacity tray with an extended warranty for a total cost of \$1,420.76, paid for by the Utility Commission
  - c) Report on overtime hours on April 16 dealing with Police Mobile Data Units, April 25 dealing with printer used for E911 calls at Dispatch Center; June 4 to restore files on the RMS system at the Police Department; and, June 9 to correct problems at the Police Department and Town Hall due to the extended power failure
- 9) Correspondence:
  - a) E-mail that Chair requested be sent to all town employees through the Selectmen's Office dealing with Internet Explorer Updates
  - b) E-mail from Mark Wiggins asking for website updates dealing with information on elected officials
- 10) Adjournment

RECEIVED TOWN CLERK  
 11 JUN 23 AM 11:33  
 ATTEN: Ron Cusano  
 TOWN CLERK