

FIFTEEN ROPE FERRY ROAD



WATERFORD, CT 06385-2886

**SPECIAL MEETING AGENDA
FLEET MANAGEMENT AD HOC COMMITTEE
DECEMBER 6, 2010
7:00 p.m. – First Selectman's Office**

ATTEST
[Signature]
TOWN CLERK

10 DEC -3 PM 2:52

RECEIVED FOR RECORD
WATERFORD, CT

- 1) Call to Order
- 2) Consider and act upon a request from Neftali Soto to replace T2 a 1996 GMC K-3500 Utility Vehicle listed in the Fleet Management Plan for replacement in FY11 at a value of \$33,197 with a truck unit (chassis) costing \$33,196.80 and an additional \$20,867.00 for utility appurtenances and equipment for a total cost of \$54,063.80. This price exceeds the fifteen percent price variance from the replacement cost noted in the plan.
- 3) Adjournment

Inter-Office Correspondence

To: Rudie Beers, Director of Finance

From: Tali Soto – Chief Engineer, Utility Commission



Date: December 3, 2010

Re: **Utility Commission Fleet Management Plan – Replacement of Unit T2 (49WFD)**

Dear Rudie,

Enclosed please find the back-up information for the replacement of the T2 (49WFD) – 1996 GMC, K-3500 utility vehicle. This vehicle was approved for replacement on FY 10-11 CIP under the Fleet Management Plan (FMP) guidelines. It is recommended that the vehicle be purchased under the *State of Connecticut, Department of Administrative Services Contract 06PSX0067 (Supplement #16), item 4i*. Parallel to the need to replace the vehicle (exhibit 2, p.1 &2), is the need to equip the vehicle with the supporting appurtenances (service utility body) (exhibit 1, p.1). The dealer is giving the Town a \$3,000 trade-in value for the old truck. The total cost for the replacement of T2 is as follows:

For the truck unit (chassis) - \$33,196.80 (exhibit 2)

For the utility appurtenances and equipment - \$ 20,272 + 595.00 (leaf spring for weight support).

Sub-total - \$54,063.80

Minus - \$3,000 for trade-in

Total - \$51,063.80

The 2011 FMP replacement cost for this unit is \$34,778. Although the cost for the truck chassis (\$33,197) is 4.8% lower than the estimate, the replacement of the whole unit (\$51,064) is 46.8% higher. It is my understanding that if the replacement cost exceeds that cost shown on the FMP by 15%, or more, such replacement has to be approved by the Fleet Management Variance Committee (FMVC).

Therefore, it is respectfully requested that through your good Office, a meeting be scheduled with the FMVC to consider a variance for the replacement of this vehicle. The need to replace the vehicle was justified during the 2011 CIP process and approved by all the BOS, BOF, and RTM.

If there are any questions, please do not hesitate to give me a call.

Thanks

Tali

Cc: Mr. Dan Steward – First Selectman
Mr. John W. “Bill” Sheehan – BOF Liaison to UC