

**MEETING MINUTES
FLEET MANAGEMENT AD HOC COMMITTEE
SPECIAL CALL MEETING
December 6, 2010
7:00 p.m. – First Selectman’s Office**

Members present: Daniel M. Steward – First Selectman, Ronald Fedor, Chairman, Board of Finance, Sharon Palmer, Moderator-RTM, and Rudie Beers, Director of Finance. Neftali Soto, Chief Engineer of the Utility Commission as also on hand for the meeting.

1. **Call to Order** – First Selectman Steward called the meeting to order at 7:03 p.m.

2. Consider and act upon a request from Neftali Soto, Chief Engineer, Utility Commission to replace T2 a 1996 GMC K-3500 Utility Vehicle listed in the Fleet Management Plan for replacement in FY11 at a value of \$33,197 with a truck unit (chassis) costing \$33,196.80 and an additional \$20,867.00 for utility appurtenances and equipment for a total cost of \$54,063.80. This price exceeds the fifteen percent variance from the replacement cost noted in the plan.

Discussion ensued dealing with the need for a crane to lift the pumps from the stations which conditionally requires more heavy-duty suspension on the vehicle. The vehicle will be purchased off the State Bid, with the appurtenances and equipment bid, in accordance with the municipal purchasing policies. It is noted that the crane currently is not a part of the existing T2. Mr. Soto, in justification, noted that the pumps could run upward to three-hundred pounds. A hoist mechanism is currently being used, but it requires that personnel direct placement on the bed and his concern is for the safety of the individuals involved. The other variance from the existing vehicle is conversion to a diesel engine. Mr. Soto notes the vehicle currently has 148,000 miles and has a high repair cost history. Ms. Beers noted the Fleet Management Fund has a sufficient balance to cover this additional cost.

MOTION: made by Sharon Palmer, seconded by Rudie Beers to purchase a GMC-3500 chassis and a utility body reinforced with a curbside rear compartment, together with a Tommy Gate lift gate and an electric hydraulic crane unit at a total cost of \$51,063.80.

VOTE: 4-0 Motion Passes.

3. **Adjournment** - There being no further business to come before the Committee, and upon a motion made by Mr. Steward, seconded by Ms. Beers and unanimously approved, the meeting was adjourned at 7:17p.m.

Respectfully Submitted,

Rudie Beers
Secretary Pro-Tem