

WATERFORD BOARD OF FIRE COMMISSIONERS
November 20, 2008
SPECIAL MEETING MINUTES
Public Safety Complex, 204 Boston Post Road

Fire Commissioners present:
Robert Darrow
Richard Morgan, Jr.
Donald Chapman, Sr.

Others present:
Chief Matthew Carson, Quaker Hill
Chief Neil Wiseman, Goshen
Bruce Miller, Fire Administrator
Barbara Aube, Director of Human Resources
Thomas Gibbons, Town Labor Attorney

Chairperson Darrow called the meeting to order at 5:32 pm.

There were no comments from the public.

Motion made by Commissioner Chapman, seconded by Commissioner Morgan and unanimously agreed to accept the Regular Meeting Minutes of August 27, 2008.

Motion made by Commissioner Darrow, seconded by Commissioner Chapman and unanimously agreed to enter into executive session at 5:33 pm and invite Barbara Aube, Thomas Gibbons and Bruce Miller to discuss the status of negotiations.

Chief Neil Wiseman was invited into executive session at 5:45 pm.

Chief Matthew Carson was invited into executive session at 6:15 pm.

Motion made by Commissioner Morgan, seconded by Commissioner Darrow and unanimously agreed to come out of executive session at 7:12 pm reporting no actions taken.

UNFINISHED BUSINESS

A. Trucks and Equipment

1. Cohanzie – Brush Truck (W-53)
Bid Opening on Monday, November 24th, 2008 at 2:00pm
2. Cohanzie – Rescue Truck (W-57)
No Report – Awaiting Specifications

3. Cohanzie – Rescue Equipment
Purchase Order has been issued to Shipman’s Fire Equipment.
4. Large Diameter Hose
Chief Wiseman will provide list of hose and appliances needed to the Fire Commission.
5. SCBA Replacement Bottles
Purchase Order has been issued to Shipman’s Fire Equipment.

B. Building Projects

1. Jordan – Building Project
Request for funding to be considered at the RTM Meeting on December 1, 2008.
2. Quaker Hill – Apparatus Bay Doors
Awaiting Specifications.
3. Quaker Hill – Building Siding
Specifications submitted by Chief Matthew Carson. Motion made by Commissioner Morgan, seconded by Commissioner Chapman and unanimously agreed to forward to the Purchasing Agent for advertisement.
4. Goshen – Sprinkler System
Progress – Work to begin with the next week.
5. Goshen – Window Replacement
Funding request was submitted by Chief Neil Wiseman. Motion made by Commissioner Morgan, seconded by Commissioner Chapman and unanimously agreed to forward the request to the Board of Finance in the amount of \$11,000.

Motion made by Commissioner Chapman, seconded by Commissioner Morgan and unanimously agreed to authorize Chief Wiseman to work with the Fire Administrator to move the second part of the request for the Glass Door enclosure to the Board of Finance once the pricing is obtained.

6. Oswegatchie – Parking Lot
Motion made by Commissioner Chapman, seconded by Commissioner Morgan and unanimously agreed to table this project until spring when the weather is acceptable.

7. Cohanzie – Parking Lot
Motion made by Commissioner Chapman, seconded by Commissioner Morgan and unanimously agreed to table this project until spring when the weather is acceptable.
8. Safety Complex – Interior Painting
Working on specifications with the Purchasing Agent.
9. Fire Station Alerting System
This item is in the project being handled by the town wide radio committee.

C. Communications Center

1. Emergency Management Advisory Committee
No Report.

D. Personnel

1. NIMS Training/Documentation
Converting training files into the Firehouse Software.

E. Research and Development Committee

1. Community Fire Protection Project
Working with State DOT. Also will be pursuing an easement in Quaker Hill for access to an existing water supply.
2. Fire Department Software
Progress.

NEW BUSINESS

1. Physical Examinations
Discussed a letter received by Chief Timothy Hennessey. Item will be further investigated and addressed at a future workshop.

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ADJOURNMENT

Motion made by Commissioner Morgan, seconded by Commissioner Darrow and unanimously agreed to adjourn at 8:13 pm.

Respectfully Submitted,

Bruce A. Miller
Administrator of Fire Services

Note: These minutes are scheduled for approval at the next Board of Fire Commissioners meeting on December 17, 2008.

