

**Economic Development Commission
Regular Meeting Minutes
June 15, 2011**

Members Present: Chairman Rodney Pinkham, Peter Karpinski, William Kenyon
Members Absent: William Colonis, Richard Rubin
Alternates Present: Richard LaCombe
Staff Present: Mark Wujtewicz, Planner

1. CALL TO ORDER/APPOINTMENT OF ALTERNATES

A quorum was established and Chairman Pinkham called the meeting to order at 6:30 pm. Alternate Richard LaCombe was appointed as a voting member of the Commission for the meeting.

2. APPROVAL OF MINUTES

Approval of the May 18, 2011 Regular Meeting Minutes.

MOTION made by Mr. Karpinski and seconded by Mr. LaCombe to approve the minutes of the May 18, 2011 Regular Meeting as presented.

VOTE: 4-0

3. COMMISSION PROJECTS

- **Honoring Waterford's Oldest Business** – Mr. Pinkham will investigate some local businesses and compile a list of possible honorees.
- **Transportation Infrastructure** – Mr. Kenyon reported that the safety project on I-95 is almost complete. The Waterford section is scheduled to be re-surfaced and have the wooden guard rails replaced from the Waterford section to the New London line. The environmental impact study is currently on hold due to budget constraints. There was discussion regarding the Rte. 11 exchange project into Waterford.
- **Impact of Taxes** – Mr. Pinkham has done some research into other towns with similar sites for the development of a database that will offer different search options and contain fields that are sortable using different criteria. Mark W. distributed sample copies of a 'Detailed Site Information' template from the state that was used to compile information for a potential business in Waterford. Information on the template was compiled using information gathered from town departments and agencies. Mr. Pinkham will contact the State Economic Development Commission to find out if their template may be compatible for the town to use to share information with their database.

4. DEVELOPMENT PROJECT STATUS (Staff Report Attached to Minutes)

The Commission reviewed the Staff Report. Mark W. gave the Commission updates on some of the projects. He also reported that there a meeting with representatives from Buffalo Wild Wings to discuss opening their business in the former Charley's Restaurant at the Crystal Mall.

- 5. PAYMENT OF BILLS** – Mr. Pinkham attended the Chamber of Commerce Business After Hours Meeting at Eugene O'Neill Theater. He reported that he was able to meet business owners and got some good feedback about how the Commission may be able to help businesses in town. He encouraged other Commission members to attend the Chamber of Commerce meetings whenever possible.

MOTION made by Mr. Karpinski and seconded by Mr. LaCombe to pay the \$15.00 fee for Mr. Pinkham's attendance at the meeting.

VOTE: 4-0

6. CORRESPONDENCE – Chamber of Commerce Newsletter received.

7. OTHER BUSINESS

- **Review of Available Commercial and Industrial Properties** – Nothing further to discuss.

8. ADJOURNMENT

MOTION was made by Mr. Kent, seconded by Mr. Karpinski to adjourn the June 15, 2011 Regular Meeting of the Economic Development Commission at 7:40 pm.

VOTE: 4-0

Respectfully submitted,

Margaret Liparulo
Recording Secretary