

ETHICS COMMISSION
MINUTES OF MEETING
December 21, 2011

Present at the meeting were Chairperson Julia Kushigian-Secor, Patricia Collins, Jane Coville, Atul Shah and Louisa Miner. David Cavasino was excused and Kristin Pfefferkorn was absent.

The Chairperson called the meeting to order at 7:36 pm

First on the agenda was approval of the November minutes. Atul Shah noted the correction that he had not taken the minutes. Judy Kunkel the recording secretary had been present at that meeting and had taken the minutes. Julia Kushigian-Secor moved that the minutes be amended and Jane Coville seconded. With that amendment Atul Shah moved that the minutes of the November 16, 2011 meeting be approved, Louisa Miner seconded and the minutes were unanimously approved.

There was no correspondence to review.

Under old business, the Chairperson reported that she had submitted the Commission's annual report and budget as requested. She noted that the Commission had only spent \$108.55 to date with \$764.45 remaining in its budget as of November 30, 2011. The RTM will meet on January 17, 2012 to discuss the budget and the Chairperson will attend that meeting.

The Chairperson reported she has not heard from the Representative Town Meeting regarding proposed modifications to the "Declaration of policy and purpose" of the Ethics Commission in the Town Charter.

Under new business the Chairperson brought to the Commission's attention that some of the members' terms will expire in February, 2012. Those members are Julia Kushigian-Secor, David Cavasino, Kristen Pfefferkorn and Atul Shah. With the exception of Julia Kushigian-Secor, the above named members may be reappointed to another term. The Chairperson will write letters to each respective Town Committee informing them of the expiring terms.

There being no further business, Louisa Miner moved that the meeting be adjourned; Jane Coville seconded and the meeting was adjourned at 7:45 pm.

Respectfully submitted,

Judy Kunkel, Secretary