

ETHICS COMMISSION
MINUTES OF MEETING
January 19, 2011

Present : Julia Kushigian-Secor, Patricia Collins, Jane Coville, David Cavasino, Atul Shah

Excused : Kristin Pfefferkorn, Louisa Miner

Atul Shah served as Acting Secretary, substituting for Recording Secretary Judy Kunkel

Call to Order : Meeting was called to order by Chairperson Julia Kushigian-Secor at 7:35 pm

Approval of Minutes : David Cavasino moved that the minutes from the December 15, 2010 meeting be approved, Jane Coville seconded and the minutes were unanimously approved.

Review of Correspondence :

Julia Kushigian-Secor received materials pertaining to the performance review of Recording Secretary Judy Kunkel.

Old Business

Julia Kushigian-Secor contacted the Town Clerk's Office regarding the three Ethics Commission positions whose current terms will expire in February 2011.

Julia Kushigian-Secor attended Board of Selectmen budget review meeting on Jan. 18, 2011. A budget of \$973.00, the same as that for 2010-2011, was approved at the meeting by the Board of Selectmen.

There was discussion regarding possible modifications to the "Declaration of policy and purpose" of the Ethics Commission (Section 2.50.010 in the Town Charter).

Julia Kushigian-Secor had contacted the Town Clerk's office inquiring about the process to make changes, and the Town Clerk recommended that any desired modifications be forwarded to the Moderator of the Representative Town Meeting for further action.

A draft set of changes to the existing language, provided by Julia Kushigian-Secor, was discussed and critiqued by the Commission.

Julia Kushigian-Secor had inquired about updating the Town's website to display the current composition of the Ethics Commission and was informed that the budget supporting the webmaster had been cut.

New Business : None

Adjournment : David Cavasino moved that the meeting be adjourned; Jane Coville seconded; adjourned at 8:10 pm.

Respectfully submitted,

Atul Shah, Acting Secretary