

**AGENDA
BOARD OF SELECTMEN
SPECIAL MEETING
Tuesday, July 13, 2010
5:00pm
Town Hall Auditorium**

(Procedural Action: Check register to be signed by Board of Selectmen in accordance with CGS 7-83)

- 1. Call to order.**
- 2. Comments from the public.**
- 3. Emergency Management:** To consider and act on a request dated July 2010 from Murray Pendleton, Director and for the following:

ADDITIONAL APPROPRIATION REQUEST

51000 Series

Line Item 10222-51440 Dispatch Personnel	\$6,298.00
Line Item 10222-51810 Dispatch Overtime	\$19,923.00
Line Item 10222-51920 FICA	\$1,192.00

Additional appropriations are required to cover dispatch personnel out on family medical leave act, dispatch personnel out on extended sick leave and the training of 2 new dispatchers.

TRANSFERS WITHIN SERIES

These transfers are required to cover dispatch personnel out on family medical leave act, dispatch personnel out on extended sick leave and the training of 2 new dispatchers.

- #1 Transfer \$741.00 from Line Item 10222-51210 Clerical to Line Item 10222-51440 Dispatch Personnel

Funds exist in Clerical Line Item as minimum funds were used for the Advisory Council Secretary.

- #2 Transfer \$168.00 from Line Item 10222-51823 Emergency Personnel to Line Item 10222-51440 Dispatch Personnel

Funds exist in Emergency Personnel Line Item as the number of off duty personnel used during a drill or emergency was limited.

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- #3 Transfer \$103.00 from Line Item 10222-51830 Training Overtime to Line Item 10222-51440 Dispatch Personnel

Funds exist in Training Overtime Line Item as some dispatchers were able to review a small portion of the information while working their normal shift.

- #4 Transfer \$270.00 from Line Item 10222-51830 Training Overtime to Line Item 10222-51240 Dispatch Education Incentive

Transfer is required to meet the agreed upon education incentive for the dispatchers. One of the dispatchers has increased her college credits this year. Funds exist in Training Overtime Line Item as some dispatchers were able to review a small portion of the information while working their normal shift.

2000 Series

- #1 Transfer \$45.00 from Line Item 10222-52070 Reimbursable Expenses to Line Item 10222-52080 Telephone

Transfer is required to cover the current telephone charges. Funds exist in Reimbursable Expenses Line Item as there were no reimbursable expenses submitted this year.

- #2 Transfer \$437.00 from Line Item 10222-52370 Dispatcher Clothing Allowance to Line Item 10222-52080 Telephone

Transfer is required to cover the current telephone charges. Funds exist in Dispatcher Clothing Allowance Line Item as the 2 new dispatchers were hired later in the budget year.

OUT OF SERIES TRANSFERS

These transfers are required to cover dispatch personnel out on family medical leave act, dispatch personnel out on extended sick leave and the training of 2 new dispatchers.

- #1 Transfer \$250.00 from Line Item 10222-52010 Advertising to Line Item 10222-51440 Dispatch Personnel

Funds exist in Advertising Line Item as there were no ads placed this year.

- #2 Transfer \$85.00 from Line Item 10222-52020 Postage to 10222-51440 Dispatch Personnel

Funds exist in Postage Line Item as there were limited mailings this year.

- #3 Transfer \$650.00 from Line Item 10222-52040 Service, Contracts & Repairs to Line Item 10222-51440 Dispatch Personnel

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Funds exist in Service. Contracts & Repairs Line Item as the number of service calls to repair equipment was less this year.

- #4 Transfer \$1,025.00 from Line Item 10222-52050 Dues, Conferences & Education to Line Item 10222-51440 Dispatch Personnel

Funds exist in Dues, Conferences & Education line item as we received a grant to reimburse the town for a conference that was attended by 2 dispatchers.

- #5 Transfer \$500.00 from Line Item 10222-52060 Printing to Line Item 10222-51440 Dispatch Personnel

Funds exist in Printing Line Item as we chose to hold off on printing items to help the deficit.

- #6 Transfer \$106.00 from Line Item 10222-53090 Fuels & Lubricants to Line Item 10222-51440 Dispatch Personnel

Funds exist in Fuels & Lubricants Line Item as there were a limited number of personnel car use for meetings and conferences.

4. IT Committee – To consider and act on a request dated July 7, 2010 from Rudie Beers, Committee Chair, to authorize Kate Rotella, Purchasing Agent, to dispose of the following town property (list attached) in accordance with the Disposition of Town Property Ordinance, Chapter 2.112.020.

5. Youth Services - To consider and act on a request dated July 8, 2010 from Dani Gorman, Director for the following in-series transfers for the FY 2010.

TRANSFERS WITHIN SERIES

From: LI 10419-51110 Administration
To: LI 10419-51210 Clerical
Amount: \$300.00

6. Utility Commission – To consider and act on a request date July 8, 2010 from Neftali Soto, Chief Engineer for an additional appropriation in the amount of \$211,958 from Capital and Non-Reoccurring Undesignated Projects line item # 20570-57999 to complete the Mago Point Pump station Rehabilitation Project.

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7. Finance Department: To consider and act on a request dated July 8, 2010 from Rudie Beers, Director for the following in-series transfers for the FY 2010.

TRANSFERS WITHIN SERIES

From: LI 10112-52253 Life Insurance
To: LI 10112-52252 Long Term Disability
Amount: \$139.00

From: LI 10116-51940 Pension Contributions
To: LI 10116-51945 Retiree Health Benefits
Amount: \$3686.00

8. Selectman's Office: To consider and act on a request dated July 8, 2010 from Daniel M. Steward for the following out of series transfers for the FY 2010 and forward onto the Board of Finance.

OUT OF SERIES TRANSFERS

From: LI 10108-52030 Legal Professional Fees
To: LI 10101-52030 Selectmen Professional Fees
Amount: \$4083.00

From: LI 10101-52070 Reimbursable Expenses
To: LI 10101-51010 Elected Officials
Amount: \$907.00

9. Appointments/Resignations:

10. Informational Exchange/Correspondence:

11. Other Business:

12. Consent Agenda:

12.a. Tax Refunds

12.b. Minutes of the 7/6/10 Regular Meeting

13. Adjournment

