

**MINUTES
BOARD OF SELECTMEN
BUDGET MEETING AND REGULAR MEETING
Tuesday, January 26, 2010
5:00pm**

(Procedural Action: Check register to be signed by Board of Selectmen in accordance with CGS 7-83)

Members Present: First Selectman Daniel Steward, Selectman Paul Konstantakis, Selectman Paul A. Suprin (arrived at 5:10)

First Selectman Steward called the meeting to order at 5:00 pm and explained the budget review procedure. The Board will consider and act tentatively on the budgets listed tonight and at the conclusion of the review take a final action and at the appropriate time forward to the Board of Finance for their consideration and action.

Social Service Grants (appeals to be heard prior to action) (Org. #10120)

MOTION was made by Mr. Konstantakis and seconded by Mr. Steward to tentatively approve the Social Service Grants/Miscellaneous Accounts budget request for FY10/11 in the total amount of \$112,717.

VOTE: 2-0

Human Resources (Org. 10145)

Barbara Aube, Director was present to discuss and review request. This is the first fiscal year that Human Resources budget is separate from the Finance budget. Ms. Aube thanked Finance Director, Rudie Beers for her help with the budget.

MOTION was made by Mr. Konstantakis and seconded by Mr. Steward to tentatively approve the Human Resources budget request for FY10/11 in the total amount of \$177,952.

VOTE: 2-0

Finance Department (Org. #10107)

MOTION was made by Mr. Konstantakis and seconded by Mr. Steward to tentatively approve the Finance Department budget request for FY10/11 in the total amount of \$827,174.

Ruth A. Beers, Director of Finance, was present to discuss and review this request.

VOTE: 2-0

Insurance (Org. #10112)

MOTION was made by Mr. Konstantakis and seconded by Mr. Steward to tentatively approve the Insurance budget request for FY10/11 in the total amount of \$3,222,571.

Ruth A. Beers, Director of Finance, was present to discuss and review this request. Ms. Beers explained that the dramatic increase in healthcare is due entirely to claims over projections which necessitated refunding a portion of the risk corridor. She reports that municipal liability insurance with its multiple risk exposures and fewer companies willing to underwrite municipal policies requires an annual bidding process in order to keep increases to a minimum.

VOTE: 3-0

Debt Service (Org. #10739)

MOTION was made by Mr. Suprin and seconded by Mr. Konstantakis to tentatively approve the Debt Service budget request for FY10/11 in the total amount of \$2,210,313.

Ruth A. Beers, Director of Finance, was present to discuss and review this request. Ms. Beers explained the debt obligation for the bonding for Quaker Hill School and reviewed the long-range debt service impact estimate based on the capital programs currently authorized in the Town's capital plan.

VOTE: 3-0

**Minutes, Board of Selectmen
1/26/10 Budget and Regular Meeting
Page 2**

Building Maintenance (Org. #10111)

MOTION was made by Mr. Konstantakis and seconded by Mr. Suprin to tentatively approve the Building Maintenance budget request for FY10/11 in the total amount of \$164,917.

Thomas V. Wagner, Planning Director, was present to discuss and review this request. Mr. Wagner explained the increase was due to the raise in sewer costs and having to keep electricity connected at Cohanzie school.

VOTE: 3-0

Building Department (Org. #10118)

MOTION was made by Mr. Konstantakis and seconded by Mr. Suprin to tentatively approve the Building Department budget request for FY10/11 in the total amount of \$245,299.

Thomas V. Wagner, Planning Director, was present to discuss and review this request.

VOTE: 3-0

Legal Department (Org. #10108)

MOTION was made by Mr. Suprin and seconded by Mr. Konstantakis to tentatively approve the Legal Department budget request for FY10/11 in the total amount of \$326,000.

Mr. Steward explained every effort was made to try to control legal costs.

VOTE: 3-0

Selectman's Budget (Org. #10101)

MOTION was made by Mr. Konstantakis and seconded by Mr. Suprin to tentatively approve the Selectman's budget request for FY09/10 in the total amount of \$214,454.

First Selectman Steward was present to discuss and review this request.

VOTE: 3-0

Capital Non-Recurring (Org. #10640)

MOTION was made by Mr. Konstantakis and seconded by Mr. Suprin to tentatively approve the Capital Non-Recurring budget request for FY10/11 in the total amount of \$1,854,374.

Mr. Steward explained his recommendations for funding both on-going and new capital projects. He noted a marked reduction in the capital budget due as a result of trying to absorb the mandated increases in the Debt Service, Insurance and Retirement Budgets. It is his hope that future budgets will allow some portion of this budget to be restored in order to adequately fund maintenance of our infrastructure.

VOTE: 3-0

Current Year Capital (Org. #10638)

MOTION was made by Mr. Suprin and seconded by Mr. Konstantakis to tentatively approve the Current Year Capital budget request for FY10/11 in the total amount of \$1,163,424.

Mr. Steward reviewed his recommendations for funding. There was discussion of the level of funding being requested for Fleet Management.

VOTE: 3-0

MOTION was made by Mr. Suprin and seconded by Mr. Konstantakis to ratify the 2011-2015 Capital Improvement Plan as recommended by the First Selectman, including funding in FY10 in the amount of \$1,163,424 to the Current Year Capital Improvement Budget and 1,854,374 to the Transfers to the Capital and Non-Recurring Expenditure Fund and forward onto the Board of Finance for their approval.

VOTE: 3-0

FINALIZATION OF BUDGETS

First Selectman Steward reported the FY10/11 budgets under the Board of Selectmen review will be approved line by line and will be forwarded to the Board of Finance for their consideration and review.

10101 – Selectmen

MOTION was made by Mr. Suprin and seconded by Mr. Konstantakis to approve the Selectman’s budget request for FY10/11 in the total amount of \$214,454.

VOTE: 3-0

10102 – Registrars of Voters

MOTION was made by Mr. Konstantakis and seconded by Mr. Suprin to approve the Registrar of Voters budget request for FY10/11 in the total amount of 60,811.

VOTE: 3-0

10104 – Assessor

MOTION was made by Mr. Suprin and seconded by Mr. Konstantakis to approve the Assessor’s budget request for FY10/11 in the total amount of \$264,920.

VOTE: 3-0

10105- Board of Assessment Appeals

MOTION was made by Mr. Konstantakis and seconded by Mr. Suprin to approve the Board of Assessment Appeals budget request for FY10/11 in the total amount of \$1,523.

VOTE: 3-0

10106- Tax Collector

MOTION was made by Mr. Suprin and seconded by Mr. Konstantakis to approve the Tax Collector’s budget request for FY10/11 in the total amount of \$205,521..

VOTE: 3-0

10107- Finance Department

MOTION was made by Mr. Konstantakis and seconded by Mr. Suprin to approve the Finance Department budget request for FY10/11 in the total amount of \$827,174.

VOTE: 3-0

10108 – Legal Budget

MOTION was made by Suprin and seconded by Mr. Konstantakis to approve the Legal Budget request for FY10/11 in the total amount of \$326,000.

VOTE: 3-0

10109 – Town Clerk

MOTION was made by Mr. Konstantakis and seconded by Mr. Suprin to approve the Town Clerk’s budget request for FY10/11 in the total amount of \$238,902.

VOTE: 3-0

10111 – Building Maintenance

MOTION was made by Mr. Konstantakis and seconded by Mr. Suprin to approve the Building Maintenance budget request for FY10/11 in the total amount of \$164,917.

VOTE: 3-0

10112 – Insurance

MOTION was made by Mr. Suprin and seconded by Mr. Konstantakis to approve the Insurance budget request for FY10/11 in the total amount of \$3,222,571.

VOTE: 3-0

10118 – Building Department

MOTION was made by Mr. Konstantakis and seconded by Mr. Suprin to approve the Building Department budget request for FY10/11 in the total amount of \$245,299.

VOTE: 3-0

**Minutes, Board of Selectmen
1/26/10 Budget and Regular Meeting
Page 4**

10120 – Social Service Grants

MOTION was made by Mr. Suprin and seconded by Mr. Konstantakis to approve the Social Service Grants budget request for FY10/11 in the total amount of \$112,717. Mr. Suprin repeated his comments from previous years that he continues to feel this funding should be given to United Way to determine need and distribute funds.

VOTE: 2-1-0

10145 – Human Resources

MOTION was made by Mr. Konstantakis and seconded by Mr. Suprin to approve the Human Resources budget request for FY10/11 in the total amount of \$177,952.

10222 – Emergency Management

MOTION was made by Mr. Konstantakis and seconded by Mr. Suprin to approve the Emergency Management budget request for FY10/11 in the total amount of \$849,489.

VOTE: 3-0

10330 – Public Works Department

MOTION was made by Mr. Konstantakis and seconded by Mr. Suprin to approve the Public Works Department budget request for FY10/11 in the total amount of \$4,878,688.

VOTE: 3-0

10419 – Youth Services

MOTION was made by Mr. Suprin and seconded by Mr. Konstantakis to approve the Youth Services budget request for FY10/11 in the total amount of \$200,869.

VOTE: 3-0

10432- Conservation of Health

MOTION was made by Mr. Konstantakis and seconded by Mr. Suprin to approve the Conservation of Health budget request for FY10/11 in the total amount of \$142,816.

VOTE: 3-0

10433 – Public Health Nursing

MOTION was made by Mr. Suprin and seconded by Mr. Konstantakis to approve the Public Health Nursing budget request for FY10/11 in the total amount of \$64,350.

VOTE: 3-0

10536 – Library

MOTION was made by Mr. Konstantakis and seconded by Mr. Suprin to approve the Library budget request for FY10/11 in the total amount of \$1,025,028.

VOTE: 3-0

10739 – Debt Service

MOTION was made by Mr. Suprin and seconded by Mr. Konstantakis to approve the Debt Service budget request for FY10/11 in the total amount of \$2,210,313.

VOTE: 3-0

10638 – Current Year Capital Improvements

MOTION was made by Mr. Konstantakis and seconded by Mr. Suprin to approve the Current Year Capital Improvements budget request in the total amount of \$1,163,424.

VOTE: 3-0

10640 – Capital and Non-Recurring

MOTION was made by Mr. Suprin and seconded by Mr. Konstantakis to approve the Transfers to Capital and Non-Recurring budget request for FY10/11 in the total amount of \$1,854,374.

VOTE: 3-0

This concluded the budget meeting

REGULAR MEETING

2. **Comments from the public** - None

3. **Emergency Management:** To consider and act on correspondence dated January 14, 2010, from Murray J. Pendleton, Director requesting the following Transfer within Series in FY10:

TRANSFER WITHIN SERIES:

FROM: 10222-51440 Dispatch Personnel	\$15,144.00
TO: 10222-51810 Dispatch Overtime	\$15,144.00

MOTION was made by Mr. Suprin and seconded by Mr. Konstantakis for Transfer within Series in FY10 of \$15,144 from line item # 10222-51440 Dispatch Personnel to line item # 10222-51810 Dispatch Overtime
VOTE 3-0

4. **Appointments/Resignations:**

Resignation: Consider and act on correspondence dated January 19, 2010 from Jack O'Keefe on his resignation from the Recreation and Parks Commission effective immediately.

MOTION was made by Mr. Suprin and seconded by Mr. Konstantakis .
VOTE 3-0

5. **Informational Exchange/Correspondence:**

6. **Other Business**

7. **Consent Agenda:**

7.a. Tax Refunds – Approved

7.b. Minutes of the 1/12/10 Budget and Regular Meeting amended to reflect error on final budge for Board of Assessment Appeals from \$1542 to \$1523.

MOTION was made by Mr. Suprin and seconded by Mr. Konstantakis .**VOTE 3-0**

1/19/20 Budget Meeting – Approved.

8. **Adjournment.**

There being no further business to come before the Board, and upon a motion made by Mr. Suprin and seconded by Mr. Konstantakis, the meeting was adjourned at 5:36 pm.

Respectfully submitted,

Kathleen Nunes Peterson
Recording Secretary

