

PRESENT Chairman Ronald Fedor, Alan Wilensky, John W. Sheehan, G. Brian Vachris

ABSENT George Peteros, Norman Glidden, Rosalyn Dupuis

OFFICIALS First Selectman Daniel Steward

RTM Thomas Dembek

STAFF Ruth Beers, Finance Director; Yvette M. Pier, Secretary

MEDIA Paul Petrone, Waterford Patch

**ITEM 1** Public Comment - none

**ITEM 2** Approval and acceptance of minutes of:  
Special Meeting on May 18, 2011

MOTION To approve minutes of Special Meeting on May 18, 2011 as read.  
Sheehan, Wilensky Unanimous

**ITEM 3** Request from Planning Director Thomas Wagner for the following out of series transfers and additional appropriations to personnel costs in FY11:

<b>From:</b> LI 10110-52020 Postage	\$ 400
LI 10110-52050 Dues, Conferences	100
LI 10110-52060 Printing	450
LI 10110-52070 Reimbursable Expense	165
LI 10110-53010 Office Supplies	365
Total	\$1,480

MOTION **To:** LI 10110-51120 Inspection \$1,480  
To approve the request as stated.  
Sheehan, Wilensky Unanimous

Additional appropriations:

<b>To:</b> LI 10110-51110 Administration	\$10,535
LI 10110-51120 Inspection	10,258
LI 10110-51920 FICA	1,275

MOTION To approve the request as stated as a transfer from Contingency, LI 10121-59010.  
Sheehan, Wilensky Unanimous

**ITEM 4** Request from Board of Fire Commissioners for the following out of series transfers in FY11:

<b>From:</b> LI 10223-54207 SCBA Replacement Bottles	\$2,158
LI 10223-54060 Office Equipment	750
LI 10223-54212 Thermal Camera – Jordan	520
LI 10223-52010 Advertising	378
<b>To:</b> LI 10223-51120 Inspection	\$3,806

MOTION To approve the request as stated.  
Sheehan, Vachris Unanimous

<b>From:</b> LI 10223-52050 Dues, Conferences & Educ.	\$3,600
<b>To:</b> LI 10223-51920 FICA	\$3,600

MOTION To approve the request as stated.  
Sheehan, Vachris Unanimous

- From:** LI 10223-52290 Public Safety Awareness \$ 500  
LI 10223-53020 Other Supplies 300  
**To:** LI 10223-51210 Clerical/Technical \$ 800
- MOTION To approve the request as stated.  
Sheehan, Vachris Unanimous
- Additional Appropriations:  
**To:** LI 10223-51410 Firefighting \$45,200  
LI 10223-51810 Overtime 11,205
- MOTION To approve the request as stated as a transfer from Contingency, LI 10121-59010.  
Sheehan, Wilensky Unanimous
- ITEM 5** Request from Board of Selectmen for a transfer out of series in FY11:  
**From:** LI 10101-53010 Other Supplies \$ 800  
**To:** LI 10101-52050 Dues, Conferences \$ 800
- MOTION To approve the request as stated.  
Sheehan, Vachris Unanimous
- MOTION Additional appropriation of \$5,917 to LI 10101-51110 Administration in FY11  
To approve the request as stated as a transfer from Contingency, LI 10121-59010.  
Sheehan, Wilensky Unanimous
- ITEM 6** Request from Board of Selectmen on behalf of Town Clerk for an additional appropriation of \$5,765 in LI 10109-51110 Administration in FY11
- MOTION To approve the request as stated as a transfer from Contingency, LI 10121-59010  
Sheehan, Wilensky Unanimous
- ITEM 7** Request from Board of Selectmen on behalf of Youth Services Director for the following additional appropriations in FY11:  
\$12,240 to LI 10419-51110 Administration  
\$ 477 to LI 10419 51920 FICA
- MOTION To approve the request as stated as a transfer from Contingency, LI 10121-59010  
Sheehan, Vachris Unanimous
- ITEM 8** Request from Board of Selectmen on behalf of Library Director Rubinstein for out of series transfers In FY11:  
**From:** LI 10536-52100 Electricity \$1,500  
**To:** LI 10536-51110 Administration \$1,500
- MOTION To approve the request as stated.  
Sheehan, Wilensky Unanimous
- From:** LI 10536-52020 Postage \$ 500  
**To:** LI 10536-51920 FICA \$ 500
- MOTION To approve the request as stated.  
Vachris, Sheehan Unanimous
- MOTION Request for additional appropriation of \$8,975 to LI 10536-51110 Administration in FY11  
To approve the request as stated as a transfer from Contingency, LI 10121-59010.  
Sheehan, Wilensky Unanimous
- ITEM 9** Request from Board of Selectmen on behalf of Tax Assessor for an additional appropriation of \$11,323 to LI 10104-51110 Administration in FY11
- MOTION To approve the request as stated as a transfer from Contingency, LI 10121-59010.  
Sheehan, Vachris Unanimous

**ITEM 10** Request from the Board of Selectmen for the following out of series transfers in the Finance budget in FY11:

<b>From:</b> LI 10107-52010 Advertising	\$1,000
LI 10107-52030 Professional Fees	4,000
LI 10107-52040 Service Contracts & Repairs	1,000
LI 10107-54130 Computer System	17,982
<b>To:</b> LI 10107-51110 Administration	\$23,982

MOTION To approve the request as stated.  
Sheehan, Wilensky Unanimous

<b>From:</b> LI 10116-51945 Retiree Healthcare Benefits	\$9,000
<b>To:</b> LI 10112-52240 Unemployment	\$9,000

MOTION To approve the request as stated.  
Vachris, Sheehan Unanimous

**ITEM 11** Request from Board of Selectmen for the following out of series transfers in the Building Department budget in FY11:

<b>From:</b> LI 10118-53090 Fuel & Lubricants	\$1,300
<b>To:</b> LI 10118-51810 Overtime	\$ 270
LI 10118-51920 FICA	1,030

MOTION To approve the request as stated.  
Sheehan, Vachris Unanimous

<b>From:</b> LI 10118-52040 Service Contracts & Repairs	\$ 240
<b>To:</b> LI 10118-51920 FICA	\$ 240

MOTION To approve the request as stated.  
Sheehan, Vachris Unanimous

<b>From:</b> LI 10118-52070 Reimbursable expenses	\$ 38
<b>To:</b> LI 10118-51920 FICA	\$ 38

MOTION To approve the request as stated.  
Sheehan, Vachris Unanimous

<b>From:</b> LI 10118-53010 Office Supplies	\$ 50
<b>To:</b> LI 10118-51920 FICA	\$ 50

MOTION To approve the request as stated.  
Sheehan, Vachris Unanimous

Additional appropriations in FY11:

<b>To:</b> LI 10118-51110 Administration	\$ 8,692
LI 10118-51120 Inspection	13,948
LI 10118-51920 FICA	187

MOTION To approve the request as stated as a transfer from Contingency, LI 10121-59010.  
Sheehan, Vachris Unanimous

**ITEM 12** Request from Board of Selectmen on behalf of Human Resources Director for the following out of series transfers in FY11:

\$3,511 from LI 10145-52010 Advertising to LI 10145-51110 Administration  
850 from LI 10145-52020 Postage to LI 10145-51110 Administration  
2,350 from LI 10145-52300 Training to LI 10145-51110 Administration  
517 from LI 10145-53140 Vaccine & Supplies to LI 10145-51110 Administration  
553 from LI 10145-53140 Vaccine & Supplies to LI 10145-51920 FICA

MOTION To approve the request as stated.  
Sheehan, Vachris Unanimous

**ITEM 13** Discussion and possible action on implementation of GASB54 and Fund Balance Policy  
The Board reviewed the proposed amendment to the Town's existing Fund Balance Policy that was adopted in October 2008. Discussion was held regarding the new Fund Balance Components defined by GASB 54: Non-Spendable, Restricted, Committed, Assigned, and Unassigned.

The RTM will be requested to hold a Special Meeting on July 1, 2011 to establish this fund before the start of Fiscal Year 2012.

**MOTION** To adopt the Fund Balance Policy as drafted.  
Sheehan, Wilensky Unanimous

**ITEM 14** To appoint one elector of the Town to serve on the School Building Committee for one year beginning July 1, 2011

Mr. Sheehan nominated Mr. Alan Wilensky to serve on the School Building Committee for one year beginning July 1, 2011; seconded by Mr. Vachris. There were no other nominations.

Vote: Yes: Fedor, Sheehan, Vachris

Abstained: Wilensky

**ITEM 15** Liaison Reports

Mr. Sheehan

**Board of Selectmen**

BOS approved the elimination of a sewer assessment levy against the State of Connecticut per Town Attorney direction. It is illegal for Towns to charge the state.

BOS approved a number of within series transfers to help balance the budget lines for the Selectman's office, Town clerk, Youth Services, Library, Assessor, Finance Department, Public Works, Human Resources, Emergency Management.

BOS approved the loan bid for micro-surfacing, funding in FY 2012 budget, so no PO issued before July 1, 2011.

BOS reappointed Adam Laben as an alternate member of P&Z.

BOS told Animal Shelter Ad Hoc Committee to use previously raised funds to pay for printing and mailing of fundraising brochure.

BOS tabled a request for \$120,000 for design of a new Animal Shelter. Ad Hoc Committee reps told to come back with a set of specifications that could be sent out to bid. Then funding could be requested from the results of the bid offering. The Committee was urged to come in with a less expensive proposal than the \$1.2 to \$1.7 million project estimation.

**Waterford Utility Commission**

Utility Commission held a demonstration on Tuesday, June 7, of the truck and sewer pipeline camera set up they desire to purchase. The Commission has not yet approved any staff recommendations and there are numerous questions that the staff must answer for the WUC before they are ready to run this project by the funding approvers.

**RTM**

It was a good night for the L&A Committee at the Monday, June 6 RTM meeting. The RTM approved ordinance changes to extend the nonprofit senior housing tax abatement to a permanent abatement as long as the nonprofit continues to qualify for the abatement (the ordinance originally had a twenty five year limit). The RTM also approved the ordinance changes to establish the new position of Director of Fire Services to replace the Fire Commission as approved by the voters in November. Second District members voted against the changes at the request of members of the Quaker Hill Fire Department who felt that they had not been given sufficient time to review and approve the ordinance changes. A motion to table the changes failed on a tie vote; then the ordinance changes passed on an 11-5 vote. The RTM also agreed with the L&A Committee recommendation that the RTM would not issue any congratulatory resolutions but leave that task to the First Selectman. The L&A Committee has received a draft of an emergency funding authority ordinance and expects to hold a public hearing and have the ordinance change ready for the August RTM meeting.

The RTM reappointed Ruth Auwood and Rosemarie Pacholski to the Senior Citizens Commission and appointed Tom Dembek to fill an unexpired term on the School Building Committee.

The RTM approved the Connecticut Institute for the Blind, Inc. and the Waterford Country School applications for Neighborhood Assistance Act Program.

The RTM approved the BOS agreement with AHEPA 250, Inc. for an option to buy part of the Cohanzie School

property for \$600,000. The Town still needs to get the grant to demolish the school and AHEPA 250 still needs to get the grant to build the senior citizen affordable housing.

The RTM voted to give the First Selectman, Selectmen, Treasurer, Tax Collector, and Town Clerk wage increases for the next four years based on the All Urban Consumer Price Index (CPI-U) for the 12 month period ending September 30, 2011, 2012, 2013, 2014 respectively. I recommended a zero increase for the first two years and reducing the Selectmen's honorarium to \$1,000. The RTM did not take my recommendation.

The RTM renewed its resolution regarding the use of town equipment on private property as it does every June RTM meeting.

**P&Z**

Planning and Zoning Commission is holding a public hearing on the draft Plan of Conservation, Preservation, and Development starting at 7 pm on Monday June 20, 2011. The Draft Plan is posted on the Waterford Web site. The BOF is assigned some action items in the implementation portion of the plan.

Mr. Wilensky

Concerns regarding the length of time that lights are on at Great Neck School.

High School – renovation of the pool, field house and locker rooms has started. Some electrical issues at the school. The committee voted on upgrade of masonry blocks. The committee voted update of sports lighting. Bonding and interim financing costs will be increasing. Mr. Alan Wilensky has been appointed as Chairman of the School Building Committee.

Chairman Fedor received a letter from Superintendent of Schools Mr. Belair requesting that the Board select a representative to observe the Teacher Negotiations process. It was the consensus of the Board that Mr. Sheehan will serve as observer.

It was the consensus of the Board to cancel the Board of Finance meeting on July 20 and to hold a Special Meeting on Monday, July 25 at 7:00 pm.

**ITEM 16** Correspondence  
June 8, 2011 Periodic Financial Statements from Town Accountant  
May 23, 2011 Status of Contingency – Fiscal Year 2011

**ITEM 17** Adjournment  
**MOTION** To adjourn at 8:18 pm.  
Sheehan, Wilensky Unanimous

Submitted by,

Prepared by,

Alan Wilensky, Clerk

Yvette M. Pier, Secretary