

**WATERFORD BOARD OF FIRE COMMISSIONERS**

**May 26, 2010**

**7:00 p.m.**

**REGULAR MEETING MINUTES**

**Public Safety Complex, 204 Boston Post Road**

Fire Commissioners present:

Eric Munsell  
Kevin Ziolkowski  
Donald Chapman, Sr.  
Mitchell Margolis

Others present:

Chief Mark Schenking, Oswegatchie  
Bruce Miller, Fire Administrator  
Diana Cramer, RTM – PP&S  
Thomas Dembek, Goshen

Commissioner Munsell called the meeting to order at 7:02 p.m.

Motion made by Commissioner Chapman, seconded by Commissioner Ziolkowski and unanimously agreed to accept the Regular Monthly Meeting Minutes of April 28, 2010.

**UNFINISHED BUSINESS**

**A. Trucks and Equipment**

1. *Fleet Utilization Study*  
There was discussion on minutes distributed from this committee as further actions by the Board of Fire Commissioners are necessary.
2. *Cohanzie – Utility Truck (W-56)*  
The unit has been ordered by the Purchasing Agent and the discussion about the snow plow has been rectified.
3. *Cohanzie – Rescue Truck (W-57)*  
In production, scheduled for delivery in September of 2010.

**B. Building Projects**

1. *Jordan – Building Project*  
The second phase will be the HVAC system and a new sprinkler system.

2. Goshen – Insulation Project  
On the agenda for the next RTM meeting.
3. Oswegatchie – Parking Lot  
The Fire Administrator will follow-up with the vendor on the outstanding matters.
4. Oswegatchie – Building Issues  
On the agenda for the next RTM meeting.
5. Oswegatchie – Underground Storage Tank  
Specifications are being finalized for advertisement.

**C. Communications Center**

1. Advisory Committee  
Tom Dembek gave an update on the project status.

**D. Research and Development**

1. Uniform Vehicle Identification Policy  
Will be distributing for review purposes.

**NEW BUSINESS**

- A. ISO – Fire Grading Classification  
Discussion on having ISO grading and how to proceed to regain our Class 3 rating.
- B. Core Temperature Rehab  
Commissioner Munsell passed out literature pertaining to this matter.
- C. Salamander Accountability System  
Discussion on pursuing this system for use in the Town of Waterford.
- D. HazMat Training  
Commissioner Munsell passed out literature pertaining to this matter.

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*E. QH Airbags*

Motion made by Commissioner Ziolkowski, seconded by Commissioner Margolis and unanimously agreed to pursue the purchase of the QH Airbags through the CIP as mentioned by the First Selectman.

**ADJOURNMENT**

Motion made by Commissioner Margolis, seconded by Commissioner Ziolkowski and unanimously agreed to adjourn at 7:52 p.m.

Respectfully Submitted,

Bruce A. Miller  
Administrator of Fire Services

Note: These minutes are scheduled for approval at the next Board of Fire Commissioners meeting on June 23, 2010.

