

WATERFORD BOARD OF FIRE COMMISSIONERS

April 28, 2010

7:00 p.m.

REGULAR MEETING MINUTES

Public Safety Complex, 204 Boston Post Road

Fire Commissioners present:

Eric Munsell
Kevin Ziolkowski
Donald Chapman, Sr.
Mitchell Margolis

Others present:

Chief Matthew Carson, Quaker Hill
Chief Neil Wiseman, Goshen
Chief Anthony Macrino, Cohanzie
Bruce Miller, Fire Administrator
Peter Schlink, Fire Marshal
Thomas Martin, Firefighter
Erik Pawlak, Firefighter
Sgt. Stephen Bellos, Communications Supervisor
Thomas Dembek, Goshen
Jacob Reagan, Jordan

Commissioner Munsell called the meeting to order at 7:00 p.m.

Motion made by Commissioner Chapman, seconded by Commissioner Margolis and unanimously agreed to accept the Regular Monthly Meeting Minutes of February 24, 2010.

UNFINISHED BUSINESS

A. Trucks and Equipment

1. Fleet Utilization Study
There was discussion on minutes distributed from this committee as further actions by the Board of Fire Commissioners are necessary.
2. Protective Clothing
Motion made by Commissioner Margolis, seconded by Commissioner Chapman and unanimously agreed to the purchase of Morning pride gear for the full-time firefighters. A lengthy discussion on standardization of gear, specs will be distributed and feedback is requested.
3. Large Diameter Hose
Shipman's Fire Equipment will be delivering it to the appropriate stations.

4. Jordan – Ladder Truck (W-15)
No Submissions received.
5. Goshen – Brush Truck (W-33)
Chief Wiseman reported that he cracks that were discovered are not of a structural concern.
6. Cohanzie – Utility Truck (W-56)
Chief Macrino reported that the unit has been ordered by the Purchasing Agent. There was a discussion about the snow plow and the Fire Administrator will follow-up on this matter.
7. Cohanzie – Rescue Truck (W-57)
In production, scheduled for delivery in September of 2010.

B. Building Projects

1. Jordan – Building Project
The second phase will be the HVAC system and a new sprinkler system.
2. Quaker Hill – Apparatus Bay Doors
Chief Carson reported that this project is complete.
3. Goshen – Insulation Project
Motion made by Commissioner Chapman, seconded by Commissioner Margolis and unanimously agreed to accept the recommendation of the Goshen Fire Company and award the bid to Diakonea Insulation, LLC of Preston, Ct in the amount of \$7,482.00.
4. Oswegatchie – Parking Lot
The Fire Administrator will follow-up with the vendor on the outstanding matters.
5. Oswegatchie – Building Issues
Motion made by Commissioner Margolis, seconded by Commissioner Chapman and unanimously agreed to authorize the Fire Administrator to work with Chief Schenking in submitting the necessary requests for funding and a building committee to be established.
6. Fire Station Alerting System
Tom Dembek reported that this project is complete.

7. Underground Storage Tanks
Motion made by Commissioner Chapman, seconded by Commissioner Margolis and unanimously agreed to authorize the Fire Administrator to work with Chief Schenking in submitting the necessary requests for funding to resolve this matter.

C. Communications Center

1. Advisory Committee
There was discussion on revision that will be made in the CAD system.

D. Research and Development

1. Uniform Vehicle Identification Policy
Policy is being drafted for review.
2. ISO – Fire Grading Classification
There was discussion on how the recent change might affect the property owners.

E. FY11 Budget

1. Board of Fire Commissioners – Operational Budget
RTM review is scheduled for May 4, 2010 at 7:30pm.

NEW BUSINESS

- A. Digital Radio System
Tom Dembek reported that training and installations are underway and that issues are being addressed as they are discovered.
- B. Firefighter Contract
RTM approval is scheduled for May 3, 2010 at 7:30pm.

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ADJOURNMENT

Motion made by Commissioner Chapman, seconded by Commissioner Margolis and unanimously agreed to adjourn at 8:50 p.m.

Respectfully Submitted,

Bruce A. Miller
Administrator of Fire Services

Note: These minutes are scheduled for approval at the next Board of Fire Commissioners meeting on May 26, 2010.

