

**WATERFORD BOARD OF FIRE COMMISSIONERS**

**February 24, 2010**

**7:00 p.m.**

**REGULAR MEETING MINUTES**

**Public Safety Complex, 204 Boston Post Road**

Fire Commissioners present:

Eric Munsell  
Donald Chapman, Sr.  
Mitchell Margolis

Others present:

Chief Matthew Carson, Quaker Hill  
Chief Neil Wiseman, Goshen  
Peter Schlink, Fire Marshal  
Diana Cramer, RTM – PP&S  
Jan Drzewianowski, Jordan  
Thomas Dembek, Goshen  
Rocco Bracciale, Oswegatchie  
Daniel Ukleja, Cohanzie

Commissioner Munsell called the meeting to order at 7:00 p.m.

Motion made by Commissioner Chapman, seconded by Commissioner Margolis and unanimously agreed to accept the Regular Monthly Meeting Minutes of December 16, 2009.

**UNFINISHED BUSINESS**

**A. Trucks and Equipment**

1. Fleet Utilization Study  
The letter sent to the Board of Finance was forwarded to the Fleet Utilization Study committee for their review.
2. Protective Clothing  
This mater will be tabled until next month.
3. Large Diameter Hose  
Purchase Order has been issued to Shipman's Fire Equipment.
4. Jordan - Replacement Rescue Tools  
New unit is in service.
5. Goshen – Brush Truck (W-33)  
Committee being formed.

6. Cohanzie – Utility Truck (W-56)  
Specifications were forwarded to the Purchasing Agent.
7. Cohanzie – Rescue Truck (W-57)  
Progress is being made.
8. DMV Inspection Report  
Compiled list was distributed.

## **B. Building Projects**

1. Jordan – Building Project  
The second phase will be the HVAC system and a new sprinkler system.
2. Quaker Hill – Apparatus Bay Doors  
Not completed, vendor is very difficult to contact.
3. Goshen – Insulation Project  
Specifications are being finalized with the Purchasing Agent.
4. Oswegatchie – Parking Lot  
Working with Vendor to resolve some issues. Work will be done in the spring.
5. Oswegatchie – Building Issues  
The insurance company rejected the claim; the Engineer is looking into shoring up the second floor.
6. Fire Station Alerting System  
Working with Vendor on setting up a demonstration of new tones.
7. Underground Storage Tanks  
Researching requirements to address matters in the spring.

## **C. Communications Center**

1. Advisory Committee  
No Report.

**D. Research and Development**

1. Uniform Vehicle Identification Policy  
Policy is being drafted for review.

**E. FY11 Budget**

1. Board of Fire Commissioners – Operational Budget  
Board of Finance review is scheduled for March 8, 2010 at 7:00pm.

**NEW BUSINESS**

- A. Appointment to E.M. Advisory Committee  
Mitchell Margolis was appointed as the Board of Fire Commissioners representative to the Emergency Management Advisory Committee.
- B. ISO Classification  
Add to agenda for discussion on how to improve our rating.
- C. Jordan – Ladder Truck (W-15)  
Will be added to the Agenda for the next meeting.

**ADJOURNMENT**

Motion made by Commissioner Chapman, seconded by Commissioner Margolis and unanimously agreed to adjourn at 7:45 p.m.

Respectfully Submitted,

Peter M. Schlink  
Fire Marshal

Note: These minutes are scheduled for approval at the next Board of Fire Commissioners meeting on March 24, 2010.

