

**WATERFORD BOARD OF FIRE COMMISSIONERS**

**November 18, 2009**

**7:00 p.m.**

**REGULAR MEETING MINUTES**

**Public Safety Complex, 204 Boston Post Road**

Fire Commissioners present:

Eric Munsell  
Donald Chapman, Sr.  
Robert Darrow  
Mitchell Margolis

Others present:

Chief Matthew Carson, Quaker Hill  
Chief Mark Schenking, Oswegatchie  
Bruce Miller, Fire Administrator  
Ron Fedor, Board of Finance  
Diana Cramer, RTM – PP&S

Commissioner Munsell called the meeting to order at 7:01 p.m.

Motion made by Commissioner Chapman, seconded by Commissioner Darrow and unanimously agreed to accept the Regular Monthly Meeting Minutes of October 28, 2009.

**UNFINISHED BUSINESS**

**A. Trucks and Equipment**

1. Cohanzie – Rescue Truck (W-57)  
Approved by the Board of Selectmen and forwarded to the Fleet Management Ad-Hoc committee for their approval.
2. Replacement Rescue Tools  
Purchase Order has been issued to Shipman's Fire Equipment.
3. Fleet Utilization Study  
Draft has been reviewed by the committee and was sent to the consultant for corrections.
4. Vapor barrier Testing  
Pricing is being obtained for budget process.
5. Protective Clothing  
There was discussion on the protective clothing for the Ft firefighters. This mater will be tabled until next month.

6. Large Diameter Hose  
Purchase Order has been requested for Shipman's Fire Equipment.

## **B. Building Projects**

1. Jordan – Building Project  
No Report.
2. Quaker Hill – Apparatus Bay Doors  
Doors are on order by vendor.
3. Goshen – Insulation Project  
Specifications are being drafted for review.
4. Oswegatchie – Parking Lot  
Chief Schenking reported having some issues.
5. Cohanzie – Parking Lot  
Project completed and is acceptable.
6. Cohanzie – Boiler Replacements  
Purchase Order has been requested for Barry Associates.
7. Safety Complex – Interior Painting  
Work scheduled during the month of December.
8. Fire Station Alerting System  
No Report.

## **C. Communications Center**

1. Advisory Committee  
No Report – No Meetings.

## **D. Research and Development**

1. Volunteer Tax Abatement  
Presentation to the Board of Finance will be next step in this process.

**NEW BUSINESS**

- A. 2010 Meeting Schedule  
List forwarded to the Town Clerk for proper filing.
- B. FY11 Budget Schedule  
List will be distributed to the Chiefs.
- C. Vehicle Identification  
Motion made by Commissioner Darrow, seconded by Commissioner Chapman and unanimously agreed to have the Fire Administrator draft a policy on the standardization of vehicle identification.
- D. Underground Storage Tanks  
There was discussion on the requirements of the underground tanks being utilized at the fire stations. This matter will be researched and addressed through the CIP budget.

**ADJOURNMENT**

Motion made by Commissioner Darrow, seconded by Commissioner Chapman and unanimously agreed to adjourn at 8:21 p.m.

Respectfully Submitted,

Bruce A. Miller  
Administrator of Fire Services

Note: These minutes are scheduled for approval at the next Board of Fire Commissioners meeting on December 16, 2009.

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