

WATERFORD BOARD OF FIRE COMMISSIONERS

April 22, 2009

6:00 p.m.

REGULAR MEETING MINUTES

Public Safety Complex, 204 Boston Post Road

Fire Commissioners present:

Robert Darrow
Donald Chapman, Sr.
Joseph Martin

Others present:

Chief Timothy Sullivan, Jordan
Chief Matthew Carson, Quaker Hill
Chief Mark Schenking, Oswegatchie
Chief Timothy Hennessey, Cohanzie
Bruce Miller, Fire Administrator
Daniel O' Connor, Quaker Hill
Donald Chapman, Jr., Goshen
Thomas Dembek, Goshen
Diana Cramer, RTM - PP&S Committee
Daniel Steward, First Selectman
Salvatore Bibona, Chatham Consulting
William Williams, Chatham Consulting

Commissioner Darrow called the meeting to order at 6:03 p.m.

During the public comments session, the representatives from Chatham Consulting, Inc. were introduced and gave an overview of the Fleet Utilization Study and agreed to meet with the fire chiefs at a later scheduled time.

Motion made by Commissioner Chapman, seconded by Commissioner Martin and unanimously agreed to accept the Regular Monthly Meeting Minutes of March 25, 2009.

UNFINISHED BUSINESS

A. Trucks and Equipment

1. Cohanzie – Brush Truck (W-53)
Delivery is scheduled for mid May.
2. Cohanzie – Rescue Truck (W-57)
Specifications were delivered to Purchasing Agent.
3. Fleet Utilization Study
Fire Chiefs and the Administrator are working on gather necessary review documents.
4. Large Diameter Hose
Specifications were delivered to Purchasing Agent.

B. Building Projects

1. Jordan – Building Project
Chief Sullivan reported that a preconstruction meeting is scheduled for 4/23/09 at 10am. The proposed start date is May 4, 2009.
2. Jordan – Boiler Inspection
Chief Sullivan reported that the repairs are being handled by their operating budget.
3. Quaker Hill – Apparatus Bay Doors
Specifications were delivered to Purchasing Agent.
4. Quaker Hill – Building Siding
Funding approved by the RTM, awaiting the issuance of the Purchase Order.
5. Goshen – Window Replacement Project
Awaiting the installation of the glass door enclosure.
6. Cohanzie – Boiler Replacements
Funding request approved by the RTM.
7. Safety Complex – Interior Painting
Specifications are being finalized.
8. Fire Station Alerting System
Scheduled for installation in May.

C. Communications Center

1. Advisory Committee
There was some discussion on the resolution of complaints being submitted.

Communications Supervisor Bellos and the Fire Administrator are working on the building the CAD run cards.

D. Research and Development

1. Community Fire Protection Project
There was discussion on pursuing the Old Colchester Road/I-395 overpass standpipe.
2. Fire Department Software Report
There was some discussion on the performance of the server and how access is gained to this server.

3. *Volunteer Tax Abatement*

There will be a draft policy and a 2008 report available at the May meeting. Motion made by Commissioner Darrow, seconded by Commissioner Chapman and unanimously agreed to pursue an accountability system for tracking of attendance data.

NEW BUSINESS

A. *Radio System Project*

Tom Dembek reported that the Southwest School tower is completed and awaiting resolution on the Miner Lane tower. There was discussion on the number of portable radios designated for the fire service.

B. *Oswegatchie & Cohanzie Parking Lots*

These two sealing and striping bids will be placed back out for advertising.

C. *DMV Apparatus Inspections*

The Fire Administrator will be scheduling the annual inspections with the DMV.

ADJOURNMENT

Motion made by Commissioner Martin, seconded by Commissioner Chapman and unanimously agreed to adjourn at 7:40 p.m.

Respectfully Submitted,

Bruce A. Miller
Administrator of Fire Services

Note: These minutes are scheduled for approval at the next Board of Fire Commissioners meeting on May 27, 2009.