

Board of Finance
Regular Meeting

September 14, 2011

PRESENT Chairman Ronald Fedor; Rosalyn Dupuis, John W. Sheehan, George Peteros,
Alan Wilensky, Norman Glidden

ABSENT G. Brian Vachris

OFFICIALS First Selectman Daniel Steward

RTM Thomas Dembek, Robert Brule

ALSO Bernard Pisacich, Town Treasurer

GUEST Ben Lewis, Boy Scout Troop 29

MEDIA Paul Petrone, Waterford Patch

STAFF Ruth Beers, Finance Director; Yvette M. Pier, Secretary

Chairman Fedor called the meeting to order at 7:00 pm.

ITEM 1 Public Comment - none

ITEM 2 Approval and acceptance of minutes of:
Regular Meeting on August 10, 2011

MOTION To approve the minutes of Regular Meeting on August 10, 2011 with the following correction
in Item 5- To recommend that the RTM release \$1,364,000 to CNR Undesignated Balance;
\$832,723.91 and \$73,526.38 be returned to the CNR Undesignated Balance; \$68,846 from Jordan Fire
Building to CNR Undesignated Balance.

Sheehan, Wilensky Yes: Fedor, Sheehan, Peteros, Wilensky, Glidden
Abstain: Dupuis

ITEM 3 Request from Board of Selectmen for an appropriation of \$34,500 from Capital and Non-
Recurring Expenditure Fund LI 20537-57706 Soccer Lights & Spear Field. This request
is consistent with the Capital Improvement Plan.

MOTION To approve the request as stated and recommend to the RTM.
Sheehan, Dupuis Unanimous

ITEM 4 To compare tax collections from June 30, 2010 to June 30, 2011
Tax Collector Mark Burnham was present and answered questions regarding his attached report:

July 2011 vs July 2010 Tax Collections						
	July, 2011 - Grand List of 10/01/10			July, 2010 - Grand List of 10/01/09		
	Collections	Adj. Levy	%	Collections	Adj. Levy	%
Real Estate	30,362,141	52,032,082	58.4%	28,927,866	49,935,029	57.9%
Personal Property	14,315,858	14,407,561	99.4%	13,364,190	13,470,783	99.2%
Motor Vehicle	2,116,621	2,610,305	81.1%	1,972,362	2,432,998	81.1%
Total	46,794,620	69,049,948	67.8%	44,264,418	65,838,810	67.2%
Figures include advance collections - taxes for the new Fiscal Year collected prior to July 1:						
	1,400,480.33		VS.	612,396.73		
July Collections Breakdown						
	2011			2010		
	\$	%		\$	%	
Dominion	20,643,807	45.48%		19,773,200	45.20%	
Collections at counter	12,021,991	26.49%		9,385,673	21.46%	
Lockbox	4,991,117	11.00%		7,250,516	16.57%	
Banks & Escrow Services	7,654,073	16.86%		7,262,996	16.60%	
Credit Card	79,356	0.17%		73,430	0.17%	
Total	45,390,344	100.00%		43,745,815	100.00%	
Final collection rate for FY 2010 - 2011:		99.03%				

ITEM 5 Discussion of Board of Finance FY 2012/13 budget guidelines based upon the Long Range Fiscal Planning Committee Analysis

The Board reviewed a draft of the budget guidelines and the budget hearing schedule. The guidelines will be distributed shortly.

ITEM 6 New Business

Mr. Sheehan would like an analysis of expenditures in connection with Hurricane Irene. Mr. Steward said debris is still being picked up in areas of town .

ITEM 7 Liaison Reports

Mr. Wilensky – School Building Committee on High School

Have applied for “renovate as new” status for the pool, field house, auditorium and old gym renovations.
 The field house should be available at the end of September
 The pool is scheduled to open in the middle of October.
 The new design for the Library/media center was presented. It will be approximately 5000 square feet with areas for small group education and conference rooms.
 They are monitoring the site contractor in order to stay on top of the erosion and sedimentation issues on the site.

Mr. Sheehan:

**Liaison Reports
 September 14, 2011**

Board of Selectmen

BOS honored Kate Rotella, Purchasing Agent, for achieving qualification as a Certified Government Purchasing Agent and Marc Hansen for his 25 years on the School Building Committee. The First Selectman also noted that six PWD employees with a combined 189 years of service were honored at a party on Aug 6 – Don Brigham, JR., Curt Carlough; Stan Vose; Sylvio Paradis, Robert Rowe, and Brian Munton. The BOS also appointed Mr. Richard S. Erricson, Sr. to a vacancy on the Recreation and Parks Commission.
 At its meeting on SEP 6, 2011, the BOS waived the bidding process and accepted the quotation of Presstek of Hudson, NH in the amount of \$23,000 for the new Computer to Plate software. It also approved the disposition of two outdated monitors and one computer as recommended by the IT Committee.

Waterford Utility Commission

The WUC finished Fiscal Year 2011 with total revenue of \$3,804,296 and expenses of \$2,952,752. The WUC directed staff to determine if a rate change was needed to decrease the revenue from the rate payers. The Commission approved number of Engineering Design Services Proposals and tabled one for more information. The WUC Chairman is not pleased that the BOF requested the RTM to undesignated the \$1.3 million from the CNR.

Representative Town Meeting

Did not meet

Board of Education Negotiations with the Teachers Union

Negotiations went to mediation Monday and Tuesday without an agreement. Both sides must choose their arbitrator for the arbitration phase today so I assume the choice has already been made. Arbitration will start in about two weeks on September 30, 2011.

ITEM 8 Correspondence

- September 9, 2011 Letter from Senior Citizens Director regarding over-expenditures in overtime in connection with Hurricane Irene
- September 8, 2011 Letter from First Selectman Steward regarding over-expenditure in overtime in LI 10101-51810 in connection with Hurricane Irene
- September 14, 2011 Letter from Public Works Director regarding potential over-expenditure in LI 10330-52410 Street Tree Maintenance in connection with Hurricane Irene

ITEM 9 Adjournment

MOTION To adjourn at 8:45 pm.
 Peteros, Sheehan

Unanimous

Submitted by,

Prepared by,

Alan Wilensky, Clerk

Yvette M. Pier, Secretary

