

PRESENT Chairman John W. Sheehan, George Peteros, Kenneth Brown, Ronald Fedor, Cheryl Larder  
Rosalyn Dupuis at 7:05 pm

ABSENT Alan Wilensky

OFFICIALS First Selectman Daniel Steward

RTM Thomas Dembek

ALSO Bernard Pisacich, Town Treasurer

STAFF Ruth Beers, Finance Director; Yvette M. Pier, Secretary

Chairman Sheehan called the meeting to order at 7:00 pm.

**ITEM 1** Approval and acceptance of minutes of Regular Meeting on June 10, 2009  
**MOTION** To approve minutes of Regular Meeting on June 10, 2009 as read.  
Fedor, Brown Yes: Fedor, Brown, Larder, Sheehan  
Abstain: Peteros

**ITEM 2** Public Comment - none

**ITEM 3** Request from Board of Selectmen to approve additional appropriations in FY09 in the  
Registrars of Voters budget:  
\$2,537 to LI 10102-51010 Elected Officials  
170 to LI 10102-51920 FICA

**MOTION** To approve this request as the following transfers in FY09:  
\$2,537 from Contingency LI 10121-59010 to LI 10102-51010 Elected Officials  
170 from Contingency LI 10121-59010 to LI 10102-51920 FICA  
Fedor, Brown Unanimous

**ITEM 4** Request from Ethics Commission for the following out-of-series transfers in FY09:  
\$6 from LI 10143-53010 Office Supplies to LI 10143-51210 Clerical/Technical  
1 from LI 10143-53010 Office Supplies to LI 10143-51920 FICA

**MOTION** To approve the request as stated.  
Fedor, Brown Unanimous

**ITEM 5** Request from First Selectman to appropriate \$114,000 from Capital and Non-recurring  
Expenditure Fund, LI 20537-57706 – Soccer Lights at Spera Field, consistent with the  
Capital Improvement Program.

**MOTION** To consider this request.  
Fedor, Brown

Brief discussion regarding successful past and ongoing fundraising efforts by Waterford Soccer Club as well as ability to fund continuing programs through fees and other league revenue.

**Vote:** Unanimous to approve this request as stated and recommend to the RTM as emergency legislation.

Ms. Dupuis arrived at this time.

**ITEM 6** Request from Recreation and Parks Commission for the following additional appropriations  
in FY09:  
\$7,875 to LI 10537-52420 Gazebo Repair  
2,100 to LI 10537-52420 Maintenance of Properties

**MOTION** To consider this request.  
Peteros, Dupuis

Brief discussion regarding cost of repairs, lengthy period of time since the project was identified and the bringing of this request.

**Vote:** Unanimous to approve the request as the following out-of-series transfer in FY09:  
\$9,975 from LI 10537-51620 Recreation Programs to LI 10537-52420 Maintenance of Properties

- ITEM 7** Request from Board of Fire Commissioners for the following out-of-series transfers in FY09:  
\$7,680 from LI 10223-54207 SCBA Replacement Bottles to LI 10223-51410 Fire Fighting  
7,904 from LI 10223-53070 Auto Repairs to LI 10223-51410 Fire Fighting  
1,878 from LI 10223-54208 Rescue Equipment – Cohanzie to LI 10223-51210 Clerical/Technical  
1,360 from LI 10223-54208 Rescue Equipment – Cohanzie to LI 10223-51120 Inspection

**MOTION** To consider this request.  
Fedor, Dupuis

Brief discussion regarding the funds available for transfer. Savings were realized in the replacement of the SCBA Bottles and Cohanzie rescue equipment which allows for the transfer of funds. All equipment planned for replacement was replaced.

**Vote:** Unanimous to approve the request as stated in FY09.

- ITEM 8** Request from First Selectman on behalf of Board of Fire Commissioners to appropriate \$10,886 from Capital and Non-Recurring Expenditure Fund, LI 20523-57702, Overhead Door Replacement at Quaker Hill Station, consistent with the Capital Improvement Plan

**MOTION** To consider this request.  
Brown, Dupuis

Brief discussion regarding plan specifications. Questions from Quaker Hill representative of whether the project will be on the August RTM agenda.

**Vote:** Unanimous to approve the request as stated and recommend to the RTM.

- ITEM 9** Request from Board of Selectmen for the following out-of-series transfers in FY09 in the Emergency Management budget:  
\$2,762 from LI 10222-52040 Service Contracts and Repairs to LI 10222-51440 Dispatch Personnel  
936 from LI 10222-52040 Service Contracts and Repairs to LI 10222-51920 FICA

**MOTION** To approve the request as stated in FY09.  
Dupuis, Fedor Unanimous

- ITEM 10** Request from Board of Selectmen for the following additional appropriations in FY09 in the Emergency Management budget:  
\$28,198 to LI 10222-51810 Dispatch Overtime  
1,030 to LI 10222-51920 FICA

**MOTION** To consider the request.  
Fedor, Brown

Brief discussion regarding need for funding and the total amount of additional funding required as a result of in-series transfers, out of series transfers and additional appropriations.

**Vote:** Unanimous to approve this request as the following transfers in FY09:  
\$18,223 from LI 10433-58010 Public Health Nursing  
9,975 from LI 10121-59010 Contingency  
To LI 10222-51810 Dispatch Overtime - \$28,198

\$1,030 from LI 10433-58010 Public Health Nursing to LI 10222-51920 FICA  
Fedor, Brown Unanimous

- ITEM 11** Request from Board of Police Commissioners for the following additional appropriations in FY09:  
\$12,731 to LI 10229-51420 Patrol  
6,069 to LI 10229-51430 Detective  
999 to LI 10229-51810 Overtime  
2,878 to LI 10229-51820 Replacement Overtime

**MOTION** To consider this request.  
Brown, Dupuis

Brief discussion regarding need for additional funding, absence of backup accompanying request and increased department demands over the last several weeks.

**Vote:** Unanimous to approve this request as the following transfers in FY09:  
\$10,443 from LI 10116-51940 Pension Contributions to LI 10229-51420 Patrol  
6,069 from LI 10116-51940 Pension Contributions to LI 10229-51430 Detective  
2,477 from LI 10116-51940 Pension Contributions to LI 10229-51820 Replacement Overtime

- ITEM 12** Request from Board of Police Commissioners for the following out-of-series transfers in FY09:  
\$4,200 from LI 10229-54020 Equipment to LI 10229-52100 Electricity  
1,000 from LI 10229-53210 Selective Enforcement to LI 10229-52100 Electricity  
1,407 from LI 10229-53090 Fuel & Lube to LI 10229-52100 Electricity  
600 from LI 10229-53090 Fuel & Lube to LI 10229-52115 Water & Sewer

**MOTION** To approve the request as stated.  
Dupuis, Fedor Unanimous

- ITEM 13** Request from Board of Selectmen for the following out-of-series transfers in FY09 in Youth Services budget:  
\$816 from LI 10419-52100 Electricity to LI 10419-51110 Administrative  
450 from LI 10419-52100 Electricity to LI 10419-51210 Clerical/Technical

**MOTION** To consider the request as stated.  
Fedor, Dupuis

Comment regarding format of the request, brief yet specific and informative. Recommendation that the format be circulated to other departments for their use.

**Vote:** Unanimous to approve the request as stated.

- ITEM 14** Request from First Selectman to appropriate \$55,215 from Capital and Non-Recurring Expenditure Fund, Undesignated, LI 20500-31520, Carpet Replacement on lower level of library consistent with Capital Improvement Program .

**MOTION** To approve the request as stated and recommend to the RTM.  
Fedor, Dupuis Unanimous

- ITEM 15** Request from Board of Selectmen to approve an appropriation of \$10,510,000 from Capital and Non-recurring Expenditure Fund LI 20501-57600 New School Construction, to be used as pay-down on the Outstanding Quaker Hill Elementary School Bond Anticipation Notes, consistent with the Capital Improvement Program.

**MOTION** To approve the request as stated and recommend to the RTM.  
Fedor, Dupuis

Brief explanation by the Chairman to the public regarding the appropriation.

**Vote:** Unanimous

- ITEM 16** Request from Board of Selectmen to approve an appropriation of \$135,215 from Capital and Non-recurring Expenditure Fund, LI 20530-57604, Niantic River Road Slope Stabilization, consistent with the Capital Improvement Program.

**MOTION** To approve the request as stated  
Brown, Dupuis

Brief discussion regarding contingency. Additional discussion regarding inspection activities/costs and whether those activities could be supported by Utility Commission personnel.

**Vote:** Unanimous to approve the request as stated and recommend to the RTM.

- ITEM 17** Request from Board of Fire Commissioners for an additional appropriation of \$26,000 for the establishment of the non-property owners that met the requirements of the Volunteer Tax Abatement program in FY09:  
\$24,150 to LI 10223-51410 Fire Fighter Incentive  
1,850 to LI 10223-51920 FICA

**MOTION** To consider this request.  
Dupuis, Fedor

Discussion was held. Mr. Peteros felt that more descriptive material regarding accountability should be provided. Additional discussion regarding participation levels, how recorded, responsibility of department Chiefs to verify participation. Mr. Sheehan is uncomfortable approving funding as the policy presented has not been approved by the Fire Commission, which would allow it to be changed after funding is approved. Review of the Commission's process in bringing the revised draft policy forward, distribution to Fire Officers, return of comments to the Commission. Commission did not have a quorum at their last meeting to approve the policy. Other Board members echoed Mr. Sheehan's concern that the policy has not been approved by the Commission.

**Vote: Yes: Brown, Fedor**

**No: Larder, Peteros, Sheehan, Dupuis**

**Motion failed**

- ITEM 18** Review of status of approved Capital Projects per the Capital Project Review Policy  
The Board reviewed the list of projects. Discussion was held regarding 47 Oswegatchie Road funds. Funds have been reserved for 5 years but the town has been unable to abate the buildings. Ms. Larder requested that the First Selectman review this project with Town counsel to explore options of what can be done to effect some resolution to the buildings and disposition of the property.. Additional discussion regarding Restroom Addition at Waterford Beach Park, Roof Repair at Waterford Beach Park Maintenance Building and Detrick Field irrigation project and the ability to complete the projects in the time specified by the Department Director .

**MOTION** To remove \$11,813 -LI 20537-57342 Restroom Addition at Waterford Beach Park from the projects and return to the Capital and Non-recurring Undesignated Fund Balance.  
Larder, Peteros Unanimous

**MOTION** To approve the Capital Projects submissions – Current Year Capital Appropriations \$859,677.38 and Capital and Non-recurring \$4,089.382.64.  
Larder, Peteros Unanimous

**ITEM 19** New Business

**MOTION** To add to this agenda:

1. To consider and act upon a request from the Board of Selectmen on behalf of the Director of Finance for the following out-of-series budget transfer in FY09:  
\$5,740 from LI 10107-53010 Consumable Supplies to LI 10107-52050 Dues, Conferences and Education
2. To consider and act upon a request from the Board of Selectmen on behalf of the Tax Assessor for the following out-of-series budget transfer in FY09:  
\$120 from LI 10104-53020 Other Supplies to LI 10104-52010 Advertising
3. To consider and act upon a request from Brian Flaherty, Director of Recreation and Parks for the following out-of-series budget transfer in FY09:  
\$6,000 from LI 10537-51610 Parks Maintenance to LI 10537-52420 Maintenance of Property  
Motion by Brown, seconded by Dupuis Unanimous

1. To consider and act upon a request from the Board of Selectmen on behalf of the Director of Finance for the following out-of-series budget transfer in FY09:  
\$5,740 from LI 10107-53010 Consumable Supplies to LI 10107-52050 Dues, Conferences and Education

MOTION To approve the request as stated.  
Fedor, Dupuis

Brief discussion regarding activities of the purchasing agent, parameters of education request and return of expertise and employment commitment to the Town.

**Vote:** Unanimous to approve as request as stated.

2. To consider and act upon a request from the Board of Selectmen on behalf of the Tax Assessor for the following out-of-series budget transfer in FY09:  
\$120 from LI 10104-53020 Other Supplies to LI 10104-52010 Advertising

MOTION To approve the request as stated.  
Fedor, Dupuis Unanimous

3. To consider and act upon a request from Brian Flaherty, Director of Recreation and Parks for the following out-of-series budget transfer in FY09:  
\$6,000 from LI 10537-51610 Parks Maintenance to LI 10537-52420 Maintenance of Property

MOTION To approve the request as stated.  
Fedor, Dupuis Unanimous

**ITEM 20** Liaison Reports

Ms. Dupuis reported that Board of Police Commission member Blinderman is retiring after 25 years. Two officers are graduating this week, and four high school students worked as interns at the Police Department.

**ITEM 21** Correspondence

It was agreed that correspondence that is e-mailed to the Board of Finance doesn't need to be hard copied.

It was agreed that the fire companies don't need to furnish a quarterly report, but are welcome to come to the Board at any time. Fire Administrator Miller will be requested to so inform the companies.

Mr. Sheehan requested that Mr. Steward ask Human Resources Director Barbara Aube to inquire how other towns are handling retirements and accrued vacation/sick leave payouts so that the cost be reflected in the proper budget period.

*Correspondence enclosed:*

June 11, 2009 Copy of letter to RTM regarding Sewers Extension/Road Reconstruction at Harrison's Landing

June 11, 2009 Copy of letter to RTM regarding Douglas Lane Reconstruction

June 11, 2009 Copy of letter from Chairman Sheehan to RTM regarding creation of a budget classification with appropriate line items and to instruct the Director of Finance to include the independent budget effective with the onset of the 2010-2011 Fiscal Year.

June 15, 2009 Status of General Fund Unreserved Balance from Town Accountant

June 15, 2009 Status of Contingency – Fiscal Year 2009 from Town Accountant

July 7, 2009 Letter to Chairman Sheehan from Dr. Collins informing of the Board of Education's unexpended balance of \$530,476.

July 8, 2009 Letter to Chairman Sheehan from Town Clerk Nye regarding a new roof that was recently installed by volunteers on the Jordan Mill Park pavilion with materials generously donated by Niantic Lumber Company.

**ITEM 22** Adjournment  
**MOTION** To adjourn at 9:10 pm.  
Fedor, Dupuis Unanimous

Submitted by,

Prepared by,

Cheryl Larder, Clerk

Yvette M. Pier, Secretary