

PRESENT Chairman John W. Sheehan, Cheryl Larder, Kenneth Brown, Alan Wilensky,
Ronald Fedor, Rosalyn Dupuis

ABSENT George Peteros

OFFICIALS First Selectman Daniel Steward

MEDIA Stephen Chupaska, The Day

STAFF Ruth Beers, Finance Director; Yvette M. Pier, Secretary

Chairman Sheehan called the meeting to order at 7:00 pm.

ITEM 1 Public Comment - none

ITEM 2 Approval and acceptance of minutes of:
Regular Meeting on May 13, 2009

MOTION To approve minutes of Regular Meeting on May 13, 2009 as read.
Fedor, Wilensky Unanimous

ITEM 3 Remove from table request from Board of Selectmen for an appropriation of \$70,000 from
LI 20501-57640 Capital and Non-recurring Expenditure Fund – Sewers Ext./Road Reconstruction at
Harrison’s Landing, consistent with the Capital Improvement Program.

MOTION To remove from the table.
Brown, Dupuis Unanimous

ITEM 4 To consider and act upon request from Board of Selectmen for an appropriation of \$70,000 from
LI 20501-57640 Capital and Non-recurring Expenditure Fund – Sewers Ext./Road Reconstruction at
Harrison’s Landing, consistent with the Capital Improvement Program.

MOTION To consider this request.
Brown, Dupuis

Utility Commission Chairman Peter Green and Chief Engineer Neftali Soto were present. Discussion
Included that \$70,000 is for the design of the project and is an all-inclusive design of sewer, pump station
and road reconstruction. This design process could take five months. Discussion continued regarding the
cost for a sewer design only. This is the last major project in the Town’s sewer plan. Thirty-nine
properties could be served now. Thirteen have had failed systems that were repaired. It was noted that
the DEP may not approve an engineered septic system. Discussion of zoning, lot sizes, and whether it is
best to lay the sewer line in the road or along the side.

Vote: Unanimous to approve the request and recommend to the RTM.

ITEM 5 Request from Board of Selectmen for the following transfers out of series for FY09 in the Public
Works budget:

\$10,000 from LI 10330-52470 Solid Waste Disposal to LI 10330-53070 Automotive Repairs
5,000 from LI 10330-52090 Fuel Oil to LI 10330-53070 Automotive Repairs

MOTION To approve these two requests as stated in the total amount of \$15,000.
Fedor, Dupuis Unanimous

\$40,000 from LI 10330-52470 Solid Waste Disposal to LI 10330-53300 Highway Materials

MOTION To consider this request.
Fedor, Dupuis

Director Ronald Cusano noted that this amount will likely not be sufficient to carry his through the end of June because oil prices affect the cost of asphalt and the prices change daily. He anticipates he will request an additional transfer in July.

Vote: Unanimous to approve the request as stated in the amount of \$40,000.

ITEM 6 Request from Board of Selectmen for the following transfers out of series for FY09 in Building/
Planning and Zoning Departments:

\$13,000 from LI 10110-51210 Planning & Zoning Clerical to LI 10118-51120 Bldg. Dept. Inspection

MOTION To correct the amount of this request to \$13,900.

Wilensky, Dupuis Unanimous

MOTION To approve this request as stated in the amount of \$13,900.

Fedor, Dupuis Unanimous

\$660 from LI 10110-51920 Planning & Zoning FICA to LI 10118-51920 Building Dept. FICA

MOTION To approve this request as stated in the amount of \$660.

Brown, Fedor Unanimous

ITEM 7 Request from Board of Selectmen for the following transfers out of series for FY09:

\$25,000 from LI 10108-52030 Legal Professional Fees to LI 10101-52030 Professional Fees

MOTION To approve the request as stated in the amount of \$25,000.

Fedor, Dupuis Unanimous

\$342 from LI 10101-52050 Dues, Conferences and Education to LI 10101-51920 FICA

MOTION To approve the request as stated in the amount of \$342.

Dupuis, Brown Unanimous

ITEM 8 Request from Police Commission for the following additional appropriations for FY09:

\$ 54,061 to LI 10229-51110 Administration

MOTION To approve the following transfers to LI 10229-51110 Administration in the amount of \$54,061:

\$34,000 from LI 10229-53090, Police - Fuels and Lubricants

9,000 from LI 10104-51210, Assessor – Clerical/Technical

1,000 from LI 10104-51810, Assessor – Overtime

10,061 from LI 10106-51210, Tax Collector – Clerical/Technical

Fedor, Dupuis Unanimous

\$104,774 to LI 10229-51420 Patrol

MOTION To approve the following transfers to LI 10229-51420 Patrol in the amount of \$104,774:

\$10,000 from LI 10330-51130, Public Works – Engineering

40,000 from LI 10330-51520, Public Works – Highway Maintenance

30,000 from LI 10330-52470, Public Works – Solid Waste Disposal

15,000 from LI 10108-52030, Legal – Professional Fees

9,774 from LI 10330-52090, Public Works – Fuel Oil

Dupuis, Larder Unanimous

\$39,952 to LI 10229-51430 Detective

MOTION To approve this request as stated as a transfer from Contingency LI 10121-59010 in the amount of \$39,952.

Larder, Dupuis Unanimous

\$19,338 to LI 10229-51810 Overtime

MOTION To approve this request as stated as a transfer from Contingency LI 10121-59010 in the amount of \$19,338.

Larder, Dupuis Unanimous

\$5,000 to LI 10229-51830 Training and Education
MOTION To approve this request as stated in the amount of \$5,000 as a transfer from LI 10330-53090,
Public Works – Fuels and Lubricants.

Larder, Dupuis Unanimous

\$17,827 to LI 10229-51920 FICA
MOTION To approve this request as stated in the amount of \$17,827 as a transfer from Contingency
LI 10121-59010.

Larder, Dupuis Unanimous

ITEM 9 Request from First Selectman to appropriate \$112,994 from Capital and Non-recurring Expenditure
Fund LI 20530-57651 Douglas Lane Reconstruction, and \$714,006 from LI 20508-57651 Douglas Lane
Reconstruction, consistent with the Capital Improvement Plan

MOTION To consider this request.

Brown, Dupuis

Mr. Cusano noted that this project is in dire need of completion. He would hope to start in the
Spring after advertising for a contract. If weather allows, the project could begin sooner.

Vote: Unanimous to approve the request as stated and recommend to the RTM.

ITEM 10 Critique of budget season just past

Mr. Sheehan thanked Mr. Cusano for staying within his budget. Request made to have Ron Cusano
provide the board an overview of his road improvements plan discussed briefly during the CIP Plan
review.

It was agreed that the budget review went very well. It appeared department heads took guidance from
the earlier correspondence sent by the Board of Finance and came in with restrained budgets. Mr.
Sheehan felt the fire department budget format provided by the Fire Administrator was helpful.
Some changes will be made in the next budget guidelines and the budget review schedule to facilitate
review of budgets with similar services and costs centers on the same night.

Mr. Fedor asked that the Human Resources Director be requested to inquire how other towns are
handling retirements and accrued vacation/sick leave payouts so that the cost be reflected in the proper
budget period.

ITEM 11 New Business

Mr. Sheehan asked Mr. Steward to provide a summary of the recent review of the Lathrop Road
intersection by the State DOT in connection with its considered eligibility for stimulus funds. The State
DOT has added conditions to the project that are different than those made when the project was
previously approved by DOT which may make it ineligible for stimulus funds. The Town is working with
Representative Courtney's office on the issue.

MOTION To add to this agenda request that the RTM create a distinct organization/object budget
classification for Human Resources Department independent of the Finance budget.

Brown, Dupuis Unanimous

MOTION To consider this request.

Wilensky, Dupuis

Discussion: The Finance Department is not in a position to explain or justify the expenses in the Human
Resources Department budget. With the consolidation of the Board of Education and Town Human
Resource departments, it seems appropriate that the Human Resources budget be removed from the
Finance Department budget and that it be given a separate and distinct budget classification.

Vote: Unanimous to approve this request.

ITEM 12 Liaison Reports

Ms. Larder reported that the RTM has approved a 3% wage increase for elected officials.

Mr. Wilensky gave an update on the Oswegatchie and Great Neck school projects.

Ms. Dupuis reported that there are four Police officers currently in school, and that the department is using video recording more.

Mr. Fedor gave an update from the radio committee and the Miner Lane tower. There are some changes/difficulties with this tower. Mr. Sheehan noted the resulting delay in implementation of the new system.

Mr. Wilensky reported that the RTM has approved the high school project.

ITEM 13 Correspondence

Correspondence Enclosed:

- May 14, 2009 Letters to RTM regarding following approvals at the May 13, 2009 meeting:
 - * \$650,000 from CNR LI 20501-57600 New School Construction regarding Miner Lane Access Road
 - *\$12,000,000 from CNR LI 20501-57600 New School Construction regarding Waterford High School
 - *\$13,575 from CNR LI 20537-57357 Tennis Court Repairs
 - *\$7,444 from CNR LI 20529-57682 Police Interior/Exterior Building Improvements
 - *Resolution appropriating \$67,240,787 regarding Waterford High School Renovation/Addition
- May 14, 2009 Letter to RTM informing of Board's tabling of request of \$70,000 regarding Harrison's Landing Sewers funding
- May 19, 2009 Planning and Zoning Commission approval of donation of land at 37 First Avenue
- May 14, 2009 Copy of letter from Finance Director Beers to Office of Policy and Management regarding Appointment of Auditor Notification
- June 1, 2009 Copy of letter from Finance Director Beers to Office of Policy and Management submitting FY 2009-2010 adopted budget as well as Waterford's Municipal Budget Database information
- May 14, 2009 Letter from Director of Senior Services Ritchie requesting in-series transfers in the amount of \$2,000
- June 9, 2009 Periodic Financial Statements from Town Accountant

Correspondence Previously Distributed:

- May 12, 2009 Minutes of School Building Committee
- May 19, 2009 Minutes of School Building Committee Special Meeting
- May 19, 2009 Minutes of Charter Revision Commission Organizational Meeting
- May 14, 2009 Copy of letter to Tax Collector regarding approval of mill rate of 16.86 for FY 2010
- May 18, 2009 Copy of letter from Chairman Sheehan to Utility Commission Chairman Peter Green regarding the tabling of the request for \$70,000 regarding Harrison's Landing Sewers
- May 26, 2009 Letter from McGladrey & Pullen regarding Town audit for year ending June 30, 2009

ITEM 14 Adjournment

MOTION To adjourn at 8:27 PM.

Fedor, Dupuis

Unanimous

Submitted by,

Prepared by,

Cheryl Larder, Clerk

Yvette M. Pier, Secretary