

PRESENT Chairman Ronald Fedor, John W. Sheehan, Alan Wilensky, Norman Glidden, Cheryl Larder,
Anthony Jessuck, Jr.; Mark Wiggins

OFFICIALS First Selectman Daniel Steward

RTM Thomas Dembek

ALSO Bernard Pisacich, Town Treasurer

MEDIA Paul Petrone, Waterford Patch

STAFF Ruth Beers, Finance Director; Yvette M. Pier, Secretary

Chairman Fedor called the Regular Meeting to order at 7:05 pm.

ITEM 1 Public Comment - none

ITEM 2 Approval and acceptance of minutes of Regular Meeting on November 9, 2011
MOTION To approve minutes of Regular Meeting on November 9, 2011 as read.
Sheehan, Glidden
Yes: Fedor, Sheehan, Wilensky, Glidden, Jessuck
Abstain: Larder, Jessuck
Motion passed

ITEM 3 Selection and appointment of Chairman of Board of Finance
Mr. Wilensky moved to nominate Mr. Fedor as Chairman, seconded by Mr. Glidden
Vote: Unanimous

ITEM 4 Selection and appointment of Clerk of Board of Finance
Mr. Sheehan moved to nominate Mr. Wilensky as Clerk, seconded by Mr. Glidden.
There were no other nominations.
Vote: Unanimous

ITEM 5 Selection of Board of Finance liaisons to Town of Waterford boards and commissions
Liaison assignments are as follows:
Alan Wilensky - Board of Education
John W. Sheehan – Board of Selectman, Utility Commission
Norman Glidden – Recreation and Parks
Anthony Jessuck, Jr. – Police Commission
Cheryl Larder – Senior Citizen Commission

ITEM 6 Appointment of Board of Finance member to serve on the Information Technology Committee
Mr. Sheehan moved to nominate Mark Wiggins to serve on the Information Technology
Committee, seconded by Mr. Glidden. There were no other nominations.
Vote: Unanimous

ITEM 7 Appointment of Board of Finance member to serve on the Ad Hoc Committee to screen Social
Service Grants budget requests
Mr. Glidden moved to nominate Mr. Sheehan to serve on the Ad Hoc Committee to screen
Social Service Grants budget requests, seconded by Mr. Fedor. There were no other nominations.
Vote: Unanimous

ITEM 8 Appointment of Board of Finance Representative to the Fleet Management Ad Hoc Committee
for a term of one year – December 14, 2011 to December 12, 2012
Ms. Larder moved to nominate Mr. Sheehan to the Fleet Management Ad Hoc Committee for a
term of one year – December 14, 2011 to December 12, 2012; seconded by Mr. Glidden. There
were no other nominations.
Vote: Unanimous

ITEM 9 Appointment of two Board of Finance members to the Long Range Fiscal Planning Committee for a term of two years – December 15, 2011 – December 11, 2013
Mr. Sheehan moved to nominate Ms. Larder. Mr. Fedor noted that Mr. Glidden wished to serve on this committee. Mr. Sheehan withdrew his motion.
Mr. Sheehan moved to nominate Mr. Fedor and Mr. Glidden to serve on the Long Range Fiscal Planning Committee for a term of two years – December 15, 2011 to December 11, 2013; seconded by Mr. Wilensky. There were no other nominations.
Vote: Unanimous

ITEM 10 Appointment of Board of Finance member to serve on the Retirement Commission from January 1, 2012 to December 30, 2013 (two years)
Mr. Wilensky moved to nominate Mr. Sheehan to serve on the Retirement Commission from January 1, 2012 to December 30, 2013 (two years); seconded by Mr. Fedor. There were no other nominations.
Vote: Unanimous

ITEM 11 Request from Chief Pendleton on behalf of the Board of Police Commissioners for a transfer of \$9,000 from LI 10229-52040 Service Contracts and Repairs, to LI 10229-53180 Police Equipment and Supplies to purchase new weapons.

MOTION To consider this item.
Sheehan, Wilensky

Discussion included whether any other weapon was considered besides the Glock, frequency of inspection of the weapons, safety of ammo used at the range. The need for 57 is because there has to be back-ups in the event of weapons being seized and for factory replacement. The current caliber guns, .40 caliber Glocks are 14 years old.

The overall cost of the guns is \$19,000. The police will return their old guns for a \$10,000 rebate. The guns come with a set of mounted night sights for darkened use of force situations to acquire target acquisition accuracy
Vote: Unanimous.

ITEM 12 Request from Board of Selectmen on behalf of Mr. Ronald Cusano, Director of Public Works for the following appropriations:
\$240,747 from Designated Capital and Non-recurring Expenditure LI 20530-57495 Road Reclamation
144,729 from Capital and Non-recurring LI 20570-57999 Undesignated Projects for Road Surface
\$385,476 Rehabilitation of Lathrop, Upper Bartlett and Gurley Roads. This project is consistent with the Capital Improvement Plan.

MOTION To consider this item.
Sheehan, Larder

Discussion: Due to staff reductions in Public Works, Utility Commission survey department and the unavailability of the Utility Commission Inspection staff, the cost of \$47,576 is included for Survey, Design, Bidding, Construction, Contract Administration and Inspection. Work will begin in the spring to be completed in June. Mr. Glidden noted some dissatisfaction with the repaving in some areas of town.

Vote: To approve the request as stated and recommend to the RTM.
Yes: Larder, Fedor, Sheehan, Wilensky, Jessuck
No: Glidden
Motion passed.

ITEM 13 Review and approval of Board of Finance budget for FY 2012/2013
MOTION To approve the Board of Finance budget for FY 2012/2013 in the amount of \$65,494.
Wilensky, Larder Unanimous

ITEM 14 Review and approval of Contingency budget for FY 2012/2013
MOTION To approve the Contingency budget for FY 2012/2013 in the amount of \$250,000.
Glidden, Sheehan Unanimous

ITEM 15 New Business – none

ITEM 16 Liaison Reports
Mr. Sheehan’s report is attached.

Mr. Wilensky reported:

Board of Education:

The new Board will convene on Thursday, December 15, 2011

At the last meeting, the Board was leaning toward establishing a Finance committee to oversee the budget.

There will be second readings on three new policy recommendations, social networking, bullying, and field trips.

The Quaker Hill Elementary School received the Silver Leed award for energy efficiency.

School Building Committee:

Site work issues are being addressed.

The pool will officially open to the public on January 3.

We continue to scrutinize every change order and assign responsibility for the cause of each change order. All additional costs for design errors will be negotiated down at the end of the construction process to what should or would have been the proper cost.

We are still on schedule for a February 2013 opening of the new school wing.

Mr. Steward reported that a new dispatcher will begin work on January 1, 2012.

ITEM 17 Correspondence - none

ITEM 18 Adjournment
MOTION To adjourn at 8:25 pm.
Glidden, Sheehan

Unanimous

Submitted by,

Prepared by,

Alan Wilensky, Clerk

Yvette M. Pier, Secretary

Liaison Reports December 14, 2011

Board of Selectmen

November 17, 2011

BOS Waived the bid process and accepted the proposal from B&W Paving and Landscaping, LLC of Mystic, CT for repair of Jordan Cove Road at a cost of \$114,638.

BOS also approved establishing a \$20.00 per appointment fee for Brush Curbside Collection effective July 1, 2012. The BOS approved the disposal of a Ford F150 with 70,000 miles from the Board of Education. Word is that transmission repair not cost effective due to age (2002) of truck.

BOS approved a within series transfer of \$28,500 from Emergency Management Dispatch Personnel to Dispatch Overtime. A dispatcher has retired and a replacement had not yet been hired. Interviews were scheduled for Nov 16 so the replacement may be in the hiring process by now.

At the November 15, 2011 meeting, there was a special presentation of five comfort quilts that were made from quilt squares designed by children during Family Day at Harkness in honor of the tenth anniversary of the 911 attacks.

The BOS has provided the First Selectman with his annual authority to sign contracts on behalf of the Town in accordance with Federal Law and CGS.

December 6, 2011

BOS endorsed the Regional Performance Incentive Program proposals from SCCOG – preparation of a comprehensive plan and model for shared services, equipment, and staff for SCCOG members; creation of a digital index of town clerk maps in all SCCOG municipalities; and SCCOG municipalities joining the Capital Region COG on line permitting system. BOS waived the bid process for repairs to the Library roof to be performed by Eagle Rivet Roof Service for \$5,200 from the Building Maintenance Budget Service Contracts and Repairs line.

BOS approved modification to the Fee Schedule to delete the Recycling Containers since the Recycling and the Refuse containers are now the same size.

Waterford Utility Commission

November 17, 2011

The WUC held a public hearing on the Wastewater Facilities Plan Update by Wright-Pierce. The recommendations of the consultant included in the plan are: 1) Upgrade design capacity of Richards Grove Pump Station at estimated cost of \$980,000. 2) Install a fourth pump at Evergreen Pump Station at an estimated cost of \$210,000. 3) Monitor increases in East Lyme flows through the system. 4) Continue I&I evaluations and rehabilitation; 5) Enforce "Priority List Management System" when a parcel or group of parcels requests sewer service. 6) Increase WUC operations and maintenance staff to 8. 7) Evaluate integrity of Marilyn and Weimes Court ejector pump stations. 8) Work with state OPM to revise state mapping to reflect the actual sewer service area. 9) Continue CIP for aging infrastructure. As of OCT 31, 2011 Waste Water Enterprise fund revenues were \$965,700 and expenditures were \$1,699,940.

Expenses recovering from Tropical Storm Irene were a major contributor to the high expenditures. Twenty three grinder pumps were replaced during the tropical storm.

Harrisons Landing Sewer bids were opened on November 18, 2011. Design for the Peninsular Drive Bridge water main is completed. Bids will advertise in late January.

A meeting is planned between Chief Engineer Soto and his counterpart in New London to discuss the poor maintenance of water booster stations and water tanks.

Logger Hill Road Sewer piping design request for funds has been forwarded to the First Selectman. East Lyme will have a small financial responsibility for any work done on the Logger Hill piping.

Representative Town Meeting

RTM approved teacher's contract on Monday November 14, 2011. Superintendent's presentation sold the contract to the RTM.

December 5, 2011

Tom Dembek elected Moderator of RTM. Rodney Pinkham appointed to unexpired term on Utility Commission, Lisa Berry, Cheryl Larder and Steve Negri were appointed to the Personnel Review Board. David Lersch 's appointment to the SEAT Board was ratified. Tom Ammirati and Bill Auwood were appointed to the Social Services Grant Review Committee and Beth Sabila was appointed to the Retirement Commission. The RTM Budget for FY2013 was proposed at \$18,679.

RTM modified Jordan Cove Road Request to state that the appropriation would result from a reclassification of expenses in the Public Works Engineering and Material Lines to the recently appropriated CNR lines.