



MINUTES

**SPECIAL MEETING
AD HOC COMMITTEE ON FLEET SIZING AND UTILIZATION**

November 10, 2009

A Special Meeting of the Ad Hoc Committee on Fleet Sizing and Utilization was held on November 10, 2009, in the Louise B. Appleby Meeting Room at Town Hall. Members present were George Peteros, Chairman, Daniel Steward, First Selectman, Ronald Fedor, Tom Dembek, Susan Driscoll and Ruth Beers. It was noted that due to a prior commitment, Daniel Steward left the meeting at 6:30 p.m. Sal Bibona, representing Chatham Consulting, Inc. was also on hand for the meeting.

Meeting was called to order at 5:00 p.m. by Chairman Peteros who established that a quorum was present. Chairman Peteros explained the purpose of the meeting was to review the "Draft" Report on Fleet Sizing and Utilization prepared by Chatham Consultants, Inc. in an effort to verify the data and clarify assumptions use by the firm to arrive at conclusions and recommendations. Mr. Bibona informed the Committee that the report will be final the week of November 16th.

Following a quite lengthy review of the "Draft", it was the sense of the meeting that, once final, the First Selectman will call a meeting of Department Heads and Fire Chiefs to review the Final Report on Fleet Sizing and Utilization with them. The Consultant will be asked to be on hand for this meeting. It is presumed this meeting will take place in early December, once everyone has had sufficient time to digest the report. The Committee will meet sometime after this meeting to review the consultant's recommendations and develop a report back to the Board of Selectmen, Board of Finance and Representative Town Meeting, on its position relating to each of the Consultant's recommendations.

There being no further business to come before the Committee, upon motion of Tom Dembek and second of Ruth Beers, the meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Ruth A. Beers
Clerk of the Meeting