

Minutes of Animal Control Facility Study Ad Hoc Committee

Call to Order:

The Animal Control Facility Ad Hoc Committee held its weekly meeting at the Waterford Town Hall on May 2, 2011 at 5:35 p.m. Co-chairperson Margaret Ormond called the meeting to order.

In attendance were:

Margaret Ormond
Lt. Jeffrey Nixon
Robin Perkins
Yvette Savoy
Toni Bingham

Absent members:

Michael Glidden
Diane Amburn
Lee Carpenter

Approval of Minutes:

R. Perkins motioned to approve the minutes for the meeting of April 18, 2011. Lt. J. Nixon seconded the motion. Motion passed unanimously.

Treasurer's Report:

Due to the absence of treasurer D. Amburn, there was no presentation of a treasurer's report at this time.

New Business

of A. Discussion of the 4/29 Tour of the Brand New Waterford Branch the CT Humane Society by the Building Committee and Any Other Interested Committe Members:

Building sub-committee members M. Ormond, Lt. J. Nixon and M. Glidden were given a tour of the CT Humane Society's new construction by the President of the CT Humane Society, Gordon Willard, on April 29, 2011. Design points emphasized by G. Willard for an ACF were:

- Focus on the traffic flow of animals and cleaning aspects
- Input from the animal control officer is very important to incorporate the needs of the facility including the flow path of animals; both healthy and unhealthy.
- For ease of cleaning and reduction of cross-contamination, choice of interior building material is important, many accesses to water outlets (every 12 ft is good) should be available and numerous floor drains should be planned for. An industrial-type dishwasher should be used for cleaning food and water bowls. Water pressure from hoses should not be so strong as to atomize particles.
 - A high quality air system providing approximately 15 air exchanges per hour and partitioned smaller "rooms" of dog kennels or cat cages will reduce the spread of respiratory infections in both canine and feline areas.
 - Housing of utilities in a basement is convenient.
 - Floors heated with radiant heat via a gradient design allow dogs to choose a temperature most comfortable for themselves, in addition to the benefits of efficiency of heating nearest the animals and reducing drying time following cleaning which improves healing of wounds or other skin conditions.
 - Kennel doors with sensors can reduce heat loss and therefore reduce energy consumption.
 - Facility is best located in the center of town for safety of animals and staff, animal drop-off/pick-up convenience., improved adoption rate and increased public involvement and support.
 - Form must follow function: a town ACF must house both healthy and unhealthy animals, as well as animals with behavioral issues, so design must accommodate those functions, therefore it may differ from a boarding kennel-type design.

The participating committee members found the tour extremely informative and useful. When the new construction at the Waterford branch of the CT Humane Society is completed, the entire committee will tour it.

Old Business

A. Discussion of Info from Existing Regional ACF's:

Due to the absence of the committee members handling this initiative,

D. Amburn and M. Glidden, no discussion took place. This item will be rescheduled for a future meeting.

B. Final Approval of Fundraising Brochure:

Waterford First Selectman Dan Steward joined our meeting to inform the committee of his approval of the New ACF Fundraising Brochure and to share information pertaining to printing logistics, which include emailing of the brochure to him to initiate the reformatting from a Mac file to one compatible with the town's printing system. Y. Savoy will email the file. Dan Steward will also ask town Finance Director Rudie Beers to review the final form of the brochure.

Following this discussion, R. Perkins made a motion to approve the fundraising brochure and T. Bingham seconded the motion. Motion passed unanimously for approval.

C. Discussion of New Preliminary ACF Floor Plans:

Due to the absence of 2 of the 4 building sub-committee members, M. Glidden and L. Carpenter, no discussion took place. This item will be rescheduled for a future meeting.

Adjournment

Motion to adjourn at 6:30 p.m. was made by R. Perkins and was seconded by Lt. J. Nixon. Motion passed unanimously.

Respectfully submitted,
Yvette Savoy
Secretary

