

## **Minutes of Animal Control Facility Study Ad Hoc Committee**

### **Call to Order:**

The Animal Control Facility Ad Hoc Committee held its weekly meeting at the Waterford Town Hall on **May 16, 2011** at 5:53 p.m. Co-chairperson Margaret Ormond called the meeting to order.

In attendance were:

Margaret Ormond  
Lt. Jeffrey Nixon  
Yvette Savoy  
Toni Bingham  
Lee Carpenter

Absent members:

Diane Amburn  
Robin Perkins  
Michael Glidden

### **Approval of Minutes:**

Lt. J. Nixon motioned to approve the minutes for the meeting of May 9, 2011. T. Bingham seconded the motion. Motion passed unanimously.

### **Old Business**

#### **A. Fundraising Brochures (funds, printing, mailing, etc:**

Waterford First Selectman Dan Steward attended the meeting and reiterated that printing cost for each 2- sided color copy of the fundraising brochure would be 14 cents. He will look into whether reduced town mailing rate would apply for this donation request type of mailing. M. Ormond offered to contact Waterford Finance Director Rudie Beers about any available funding resources to assist with fundraising mailing costs. Following that discussion, she will contact East Lyme First Selectman Paul Formica to discuss funding for mailings to East Lyme households. L. Carpenter will also look into available mailing rates at the Post Office. Y. Savoy and T. Bingham will contact Waterford and East Lyme High Schools, respectively, to ask if any students, that would like to participate in community service, would be willing to help with address

label application/stamps/etc. They will also contact town libraries to see if a display with ACF fundraising progress could be placed there for the public to view. Design and updating of the fundraising "barometer", could also be done for community service credit by a student.

**B. Revision of Current Floor Plan:**

The committee briefly outlined a plan for approaching the Board of Finance for funding assistance for the many committee projects underway. The committee will have ready preliminary building plans for a new ACF and information on our fundraising progress so far, when a meeting is planned. Lt. J. Nixon and M. Glidden will revise the preliminary plans drawn up by Paul Provost to include previous suggestions by the committee and ACO Robert Yuchniuk.

**New Business**

**A. CT Humane Society, New Wtfd. Shelter, Grand Opening 7/31/11:**

M. Ormond informed the committee that the Grand Opening of the Humane Society's new construction will be an all day celebration open to the public. She encouraged all members to attend and will look into whether we can arrange a special tour of the facility by a Humane Society member. We will notify town officials of Waterford and East Lyme as the date approaches, so that they too may tour the facility.

**B. Petco Pictures 6/10-6/12 for Fundraising Info:**

The photographers that provide pet pictures at Petco will be at the store 6/10 - 6/12. Photo costs have been quite reasonable in the past, so M. Ormond will contact them about potentially participating in a ACF fundraising event for us.

T. Bingham will gather information on "Celebrate East Lyme" and arranging ACF fundraising at that venue on 6/16. Cost for a table at the event is \$50.

Participation in Waterford Week was also discussed. M. Ormond will find out the dates for that event.

## **Adjournment**

Motion to adjourn at 6:45 p.m. was made by L. Carpenter and was seconded by Y. Savoy. Motion passed unanimously.

Respectfully submitted,  
Yvette Savoy  
Secretary