

Minutes of Animal Control Facility Study Ad Hoc Committee

Call to Order:

The Animal Control Facility Study Ad Hoc Committee held its weekly meeting at the Waterford Town Hall on **September 12, 2011** at 5:35 p.m. Co-chairperson Margaret Ormond called the meeting to order.

In attendance were:

Margaret Ormond
Yvette Savoy
Robin Perkins
Michael Glidden
Toni Bingham
Diane Amburn
Melissa Yuchniuk
Paul Loomis

Absent members:

Lt. Jeffrey Nixon
Lee Carpenter (alternate)

M. Ormond welcomed new committee members M. Yuchniuk and P. Loomis. Both expressed enthusiasm for contributing to the remit of the committee.

Approval of Minutes:

R. Perkins motioned to approve the minutes of August 22, 2011. P. Loomis seconded the motion. Motion passed unanimously.

Treasurer's Report:

D. Amburn reported that deposits made in July and August totaled \$4,258. As of August 30, 2011, the total amount in the new animal control facility building fund, as quoted by the town finance office is \$15,540.68. Anticipated deposits next month will be \$240 from the

Family Day at Harkness fundraiser and \$107 from the Pupstravaganza craft sale.

New Business:

A. Election of Officers for 9/2011-9/2012

Results from the election were:

Co-chairpersons: R. Perkins and M. Ormond (with M. Ormond offering to relinquish her leading role and instead serving a more supporting role)

Secretary: Y. Savoy

Treasurer: D. Amburn

B. Kate Rotella, Purchasing Agent, to Come to the 9/19 Meeting

M. Ormond reported that Kate Rotella did confirm that she will attend our next meeting on 9/19.

C. Mike Glidden Report on Preparation for Approved Design Build Bid as Assigned by the First Selectman at 8/22 Meeting

M. Glidden requested that this item be tabled for the next meeting.

Old Business:

A. FINAL Update on Fundraising Flyer – RP & YS

Motion was made by P. Loomis to defer distribution of the fundraising flyer until specific info on the new facility is included. M. Yuchniuk seconded the motion. Motion passed unanimously (Y. Savoy was not present for the vote).

B. Fundraising Ideas

M. Yuchniuk shared her plans in leading the committee's fundraising efforts. Ideally, she will plan at least one fundraising event per month and hopes to recruit all committee members for assistance with fundraising. The committee also revisited the topic of grant writing for fundraising.

Scheduled for November 19 is a fundraiser at Port N' Starboard

in New London. The event will include a performance by the comedian Dave Reilly and a cash bar with appetizers to purchase. Tickets will be \$25 and sales will be split 50:50 with the comedian so there is no upfront cost for his performance. Therefore, \$12.50 of every ticket sold will go to the new animal shelter building fund. In addition, there will be no cost for reserving the Port N' Starboard. Capacity will be 500 people. Vendor donations will be solicited for gift baskets for a silent auction, to raise more funds. More info will be provided at the next meeting.

Other fundraiser ideas are the sale of Christmas ornaments with our animal shelter's logo and holiday wreaths. T. Bingham mentioned the East Lyme Children's Halloween Parade and Party as another possible fundraising opportunity. She and M. Yuchniuk will explore this potential fundraiser.

Adjournment

Motion to adjourn at 6:30 PM was made by P. Loomis and was seconded by M. Glidden. Motion passed unanimously.

Respectfully submitted,
Yvette Savoy
Secretary

