

Minutes of Animal Control Facility Study Ad Hoc Committee

Call to Order:

The Animal Control Facility Ad Hoc Committee held its weekly meeting at the Waterford Town Hall on **April 4, 2011** at 5:30 p.m. Co-chairperson Margaret Ormond called the meeting to order.

In attendance were:

Margaret Ormond
Michael Glidden
Diane Amburn
Yvette Savoy
Toni Bingham
Lee Carpenter

Absent members:

Robin Perkins
Lt. Jeffrey Nixon

Approval of Minutes:

M. Glidden motioned to approve the minutes for the meeting of March 28, 2011. L. Carpenter seconded the motion. Motion passed unanimously.

Treasurer's Report:

D. Amburn reported that town finance director Rudie Beers verbally informed her that there was no change in total fund amount from last month, but D. Amburn will still request a written copy for the month. M. Glidden offered to obtain a blank transmittal form so that the treasurer can make copies to use for future monetary donations to the new ACF fund.

Old Business

A. Update on Efforts to Contact Other Existing Regional Efforts:

D. Amburn received a copy of the regional ACF agreement for the towns of Woodbridge, Orange, Betheny, Seymour and Prospect from the Woodbridge First Selectman's office. D. Amburn will make copies

and distribute to the committee at the next meeting. With a cursory read-through, M. Glidden commented that it is detailed and well-written, therefore a good example of a regional agreement. Committee will discuss in detail at a future meeting.

B. Status of New ACF Floor Plan:

M. Glidden distributed copies of two preliminary floor plans for a new ACF drafted by construction designer Paul Provost, at no cost. One plan incorporates the old ACF building for office/storage space, the other consists of entirely new construction plans. M. Glidden will also send electronic copies to committee members for enlargement, if needed, and will be sending copies to ACO Robert Yuchniuk, requesting his input. Committee members will review plans and discuss at the next meeting. Paul Provost will be contacting M. Glidden shortly about estimates for construction costs.

C. WEF Spelling Bee Report:

Committee team members R. Perkins, Y. Savoy and ACO Robert Yuchniuk, as well as other attending committee members T. Bingham and D. Amburn, considered our participation in the Waterford Education Foundation spelling bee a success and lots of fun. Some money was donated to the new ACF fund as well.

D. Committee Membership:

M. Ormond clarified that appointment to the committee do not require swearing in, so T. Bingham and L. Carpenter are officially committee members and no additional action is necessary.

Adjournment

Motion to adjourn at 6:30 p.m. was made by M. Glidden and was seconded by L. Carpenter. Motion passed unanimously.

Respectfully submitted,
Yvette Savoy
Secretary

