

**Historic Tile Mural Ad Hoc Committee
Meeting Minutes
April 14, 2011**

Attending: Laurie Schweitzer, Jennifer Larrow, Nan Scheiber, Eleanor Mather, Doris Wilkinson, Tom Perkins, Sally Ritchie, and Ellen Fougere.

Absent: Kathryn Patterson

I. Call to order.

The meeting was called to order at 4:35 pm by Chairperson Laurie Schweitzer. The minutes of the February 15, 2011 meeting were reviewed. A motion to accept the minutes of the February 15, 2011 as presented was made by Doris Wilkinson. Second: Eleanor Mather. All in favor.

There was no correspondence to report.

The meeting schedule was reviewed to make sure all members are using the most updated list.

II. Financial Report

- a. Sally Ritchie reported that to date \$3339.31 has been deposited for tiles. Nothing has been spent but the initial agreement amount. Marion Grebow will bill the Committee for the tiles it submits.
- b. Sponsorship of tiles so far:
Woman from Old Lyme wants to get flower tile for a Waterford friend. The beach rose tile normally would be \$500. The motion was made by Eleanor Mather and seconded by Nan Scheiber to let the woman purchase the tile for \$250 in order to get a sample tile for this tile size and design. All in favor.

Phil Fakourey tile - Boat with name.

Sally Ritchie is purchasing a tile in memory of her Mother. The tile will be on the lower edge with sand.

Sally Ritchie is also purchasing a tile depicting Waterford Beach.

Yarnworks has collected \$800 to date for a tile. Sally Ritchie will contact Marion Grebow to see what size tile she would recommend to depict the Sheep to Shawl event that began during the time of the Bicentennial.

Laurie Schwietzer will call Marilyn regarding getting into the Historical Society office to get some research started.

Bob Nye has donated approximately \$300 for a tile.

Nan Scheiber is planning to get a 6x6 tile highlighting her grandfather, Dr. Gaineey.

III. Update on Sample Tile Orders

The Rope Ferry Bridge will be a sample tile.

The Gazebo will also be a sample tile. Sally Ritchie will check with R. Rubenstein of the Rotary to see when the gazebo was built. Doris Wilkinson will also investigate.

IV. Review of Brochure Content

Sally Ritchie presented the brochure she has designed. Our contract states that we use a proficient graphic designer. The Town's bidding process will have to be followed if we hire an outside designer. Laurie Schweitzer would like to contact the Old Saybrook committee to compare notes of the initial stages of their project. Discussion took place about graphic design and the printing of our brochure. Sally Ritchie will present the brochure she designed to a friend who is a graphic designer to get his opinion. Laurie Schweitzer will show it to two graphic design companies to get their opinion as well. We will be responsible for a fee for our sample tile images provided by Marion Grebow whether we do the brochure in or out of house.

V. Review of Order Form

The direct order form to Marion Grebow and the form for those wishing to order a tile were reviewed. Laurie Schweitzer will compile a list of the possible tile subjects to be included with the public order form. Any additional ideas for tiles will be presented to the committee for approval. It was agreed to keep the order form simple.

VI. Other Business

The Power Point presentation only needs to have the tile prices updated before being ready for display.

VII. Adjournment

Nan Scheiber made a motion to adjourn. Tom Perkins seconded. All in favor. The meeting adjourned at 5:58 pm.

Respectfully Submitted,

Ellen Fougere