

## **Minutes of Animal Control Facility Study Ad Hoc Committee**

### **Call to Order:**

The Animal Control Facility Ad Hoc Committee held its weekly meeting at the Waterford Town Hall on March 14, 2011 at 5:30 p.m. Margaret Ormond called the meeting to order.

In attendance were:

Margaret Ormond  
Michael Glidden  
Diane Amburn  
Yvette Savoy  
Toni Bingham

Absent members:

Robin Perkins  
Lt. Jeffrey Nixon  
Lee Carpenter

**Introduction of New Member:** M. Ormond introduced new committee member Toni Bingham, who was appointed by East Lyme First Selectman Paul Formica.

### **Approval of Minutes:**

M. Glidden motioned to approve the minutes for the meeting of March 7, 2011. D. Amburn seconded the motion. Motion passed unanimously.

### **Treasurer's Report:**

D. Amburn reported that she and Y. Savoy spoke to Waterford Finance Director Rudie Beers following last week's meeting. R. Beers agreed to itemize all donations on the monthly finance report and to add the word "New" to the Animal Control Facility Fund name, so to better distinguish this fund from the donation fund for the operation of the existing animal control facility. R. Beers requested that donors be reminded that checks should be made out to Town of Waterford. Although ACO Robert Yuchniuk has clearly communicated this on Facebook, Y. Savoy

requested that he post a reminder.

## **Old Business**

### **A. Update on Efforts to Contact Other Existing Regional Efforts:**

To date, D Amburn has mailed requests to several regional ACF's, as well as a first selectman, for information and has not received any responses. M. Glidden has done the same via email, with no responses as of yet, either. As a next step, M. Glidden will place a phone call to a contact in the town government of one of the participating towns..

### **B. Fundraising Brochure Progress:**

Y. Savoy has made changes to several pictures included in the brochure, as suggested by the committee and plans to request that R. Beers review the brochure in its current form. M. Glidden offered to deliver a hardcopy to R. Beers' office. Y. Savoy will follow-up by calling R. Beers for any suggestions on the content and on going forward with utilizing the brochure for fundraising.

T. Bingham offered to direct donations to the new ACF fund made from annual pictures with Santa at her place of business this year. Y. Savoy will also consult R. Beers on any issues/suggestions on doing this.

### **C. New ACF Floor Plan Meeting:**

M. Glidden reported that he and Lt. J. Nixon will be meeting with building contractor Paul Provost on March 17, 2011 to discuss drafting new ACF floor plans.

## **New Business:**

### **A. Community Invitation:**

M. Ormond discussed a Spelling Bee fundraiser sponsored by the Waterford Education Foundation and its potential for bringing attention to our efforts to get a new ACF. The fundraiser is at Clark Lane Middle School on March 30, 2011 at 7pm. M. Ormond proposed that 3 members of the committee participate. Members will confirm their availability for this date. Since teams in the past wore matching shirts, Y. Savoy suggested we use existing volunteer shirts that are provided to those who volunteer at the ACF. A team name, "Paws and Claws"

was suggested by T. Bingham and M. Ormond will look into having the name printed on shirts. Y. Savoy asked if donations for the new ACF could be collected at the function and will follow-up with R. Beers on this question.

**B. Sub-Committee Assignments for New Members:**

M. Ormond suggested that L. Carpenter be assigned to the Building Sub-committee and T. Bingham be assigned to the Fundraising Sub-Committee. All agreed.

**C. Sub-Committees Convene:**

Fundraising and building sub-committee members broke out into respective groups for updates and planning on their specific efforts.

**Adjournment**

Motion to adjourn at 6:45 PM was made by T. Bingham and was seconded by Y. Savoy. Motion passed unanimously.

Respectfully submitted,  
Yvette Savoy  
Secretary

