

## **Minutes of Animal Control Facility Study Ad Hoc Committee**

### **Call to Order:**

The Animal Control Facility Ad Hoc Committee held its weekly meeting at the Waterford Town Hall on January 31, 2011 at 5:30 p.m. Chairperson Margaret Ormond called the meeting to order.

In attendance were:

Margaret Ormond  
Lt. Jeffrey Nixon  
Michael Glidden  
Diane Amburn  
Yvette Savoy

Absent members:

Robin Perkins

### **Approval of Minutes:**

D. Amburn motioned to approve the minutes for the meeting of January 3, 2011. Lt. J. Nixon seconded the motion. Motion passed unanimously.

### **Old Business**

A. M. Ormond proposed that sub-committees provide updates at the next scheduled meeting ( February 7, 2011) on activities concerning comparable regionalized animal control facilities ( M. Glidden and D. Amburn), on statistics for statutorial breaches at the Waterford-East Lyme Animal Control Facility (Lt. J. Nixon), and on fundraising for the ACF (Y. Savoy and D. Amburn).

B. M. Ormond noted that the vacancy on the committee, which resulted from the departure of C. Lamb, is presently under consideration and efforts to identify a new member are underway.

## **New Business:**

Guest Speaker Keith Chapman, Advisor to the City Manager of New London, outlined reasons for the City of New London's interest in initiating discussions on a potential partnership between the towns of Waterford, East Lyme and New London, with respect to a regional Animal Control Facility. The City of New London recognizes that its ACF is in need of substantial upgrades and its current location within Bates Woods is not ideal, particularly in light of the Bates Woods Renovation Project which is underway. Also, at this time, there is limited potential for an ACF collaboration between Groton and New London. The City of New London also recognizes the need for some changes to its current policies concerning its ACF. K. Chapman stated that New London is open to dividing costs fairly, with the understanding that the host town of a new ACF would be the facility title holder.

In addition, K. Chapman provided several handouts to the committee. Hand-out #1: New London Police Department Animal Control Report for 2009, which included monthly statistics such as complaints investigated and costs.

Hand-out #2: Memorandum regarding Animal Shelter Relocation/Renovation Alternatives for New London

Hand-out #3: An example of a successful inter-local agreement for a shared facility, which was for a fire training tower to be shared by Newington, Wethersfield, Rocky Hill and Berlin.

K. Chapman plans to update the New London Police chief, the New London Finance Director and the Mayor of New London on his discussion with our committee. A follow-up discussion with K. Chapman will be added to the February 28, 2011 agenda, with an open invitation for any other New London officials to attend also.

## **Adjournment**

Motion to adjourn was made by M. Glidden and was seconded by Lt. J. Nixon. Motion passed unanimously.

Respectfully submitted,  
Yvette Savoy  
Secretary

