

FIFTEEN ROPE FERRY ROAD



WATERFORD, CT 06385-2886

**INVITATION TO BID
Town of Waterford
Board of Selectmen
Public Works Road Signs 12-104**

The Purchasing Agent will accept sealed bids for Public Works Road Signs until 2:00 PM on January 26, 2012 at the Finance Office. Bids must be submitted in a sealed envelope and clearly marked bid title, bid number, time of bid opening and date. Bids may be mailed or hand-delivered to the Finance Office, Town of Waterford, 15 Rope Ferry Road, Waterford, CT 06385, where they will be publicly opened in the Louise B. Appleby Room.

Any questions regarding specifications, policies and procedures are to be directed to the Purchasing Agent in writing at krotella@waterfordct.org

The Board of Selectmen reserves the right to reject any or all bids, in whole or in part, and to waive any informality in any bid when such action is deemed to be in the best interest of the Town; their decision is final.

Kate Rotella
Purchasing Agent

Scope and Information:

Traffic sign materials shall comply with Connecticut DOT Standard Specifications Form 816 as follows:

- a. Extruded Aluminum – Article M.18.11 Alloy 6063-T6 ASTM B221
- b. Sheet Aluminum – Article M.18.13 Alloy 6061-T3 ASTM B209
- c. Post caps shall be 909EX or equivalent.
- d. U-Channel posts shall be 2 lbs/ft.
- e. Sign Faces shall be 3-M Engineer Grade or equivalent unless otherwise specified.
- f. All heat-activated signs and self-contact adhesive signs shall be affixed to Sheet Aluminum and delivered ready for installation.

Detailed list of signs and materials follows on the Bid form

The Town will consider price proposals by overall total. Quantities are estimated and may be adjusted upon final order.

A statement shall be made indicating time required for delivery.

All prices shall be F.O.B., 1000 Hartford Road, Waterford, CT 06385

Additional Information:

All Questions should be submitted in writing to the purchasing agent via email at krotella@waterfordct.org

Potential Bidders are responsible for checking the Town of Waterford website at <http://www.waterfordct.org/depts/finance/purchasing.htm> for any addendums and updates regarding this Bid.

The Board of Selectmen reserves the right to reject any or all bids, in whole or in part, and to waive any informality in any bid when such action is deemed to be in the best interest of the Town; their decision is final.

TOWN OF WATERFORD
INFORMATION AND GENERAL REQUIREMENTS TO BIDDERS

1. Sealed bids (**one ORIGINAL & TWO copies**) on the attached Bid Forms will be received at the Office of the Purchasing Agent, Town Hall, 15 Rope Ferry Rd Waterford, Connecticut 06385. At the designated time of opening, they will be publicly opened, read, recorded and placed on file. Bids must be submitted in a sealed envelope that is clearly marked **SEALED BID FOR Name of Bid with bid number, time of bid opening and date**. Bids may be mailed or hand-delivered to the Finance Office, Purchasing Agent Town of Waterford, 15 Rope Ferry Road, Waterford, CT 06385, where they will be publicly opened.
2. Whenever it is deemed to be in the best interest of the Town, the Board of Selectmen shall have the right to accept or reject any bid, or any part of any bid, when such action is deemed to be in the best interest of the Town of Waterford.
3. The award will be on the basis of qualified, lowest, responsible bidder to meet specifications unless otherwise specified.
4. Bids will be carefully evaluated as to conformance with stated specifications.
5. **The envelope enclosing your bid should be clearly marked on its front by bid number, time of bid opening and date.**
6. Specifications must be submitted complete in every detail, and when requested, samples shall be provided. If a bid involves any exception from stated specifications, they must be clearly noted as exceptions, underlined, and attached to the bid.
7. The Bid Documents contain the provisions required for the requested item. Information obtained from an officer, agent, or employee of the Town or any other person shall not affect the risks or obligations assumed by the Bidder or relieve him/her from fulfilling any of the conditions of the Bid.
8. Each bidder is held responsible for the examination and/or to have acquainted themselves with any conditions at the job site which would affect their work before submitting a bid. Failure to meet these criteria shall not relieve the Bidder of the responsibility of completing the Bid without extra cost to the Town of Waterford.
9. Any bid may be withdrawn prior to the above scheduled time for the opening of bids or authorized postponement thereof. Any bid received after the time and date specified shall not be considered. No bidder may withdraw a bid within ninety (90) days after the actual date of the opening thereof. Should there be reasons why a Bid cannot be awarded within the specified period; the time may be extended by mutual agreement between the Town and the bidder.
10. The bidder agrees and warrants that in the submission of this sealed bid, they will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religion, national origin, sex, or physical disability including, but not limited to blindness, unless it is shown by such bidder that such disability prevents performance of that which must be done to successfully fulfill the terms of this sealed bid or in any manner which is prohibited by the laws of the United States or the State of Connecticut: and further agrees to provide the Human Relations Commission with such information requested by the Commission concerning the employment practices and procedures of the bidder. An Affirmative Action Statement will be required by the successful bidder.

11. Bidder agrees to comply with all of the latest Federal and State Safety Standards and Regulations and certifies that all work required in this bid will conform to and comply with said standards and regulations. Bidder further agrees to indemnify and hold harmless the Town for all damages assessed against the Town as a result of Bidder's failure to comply with said standards and/or regulations.
12. The Town of Waterford is exempt from Excise, Transportation and Sales taxes imposed by the Federal Government and/or State of Connecticut. Such taxes must not be included in proposal prices. Exemption certificates will be provided upon request.
13. By submitting a proposal, Vendors/Bidders certify that the proposal is made independently and without collusion, agreement, understanding, or planned course of action with any other Vendor/Bidder and that the contents of the proposal shall not be disclosed to anyone other than their employees, agents, or sureties prior to the official opening.
14. **IF APPLICABLE** the Bidder, when applicable, agrees to pay its labor force Prevailing Wage Rates and to comply with all Laws, Regulations and Ordinances regarding these wage rates and the recording of them set forth by the Connecticut Department of Labor.
15. Vendors shall observe and comply with all Federal, State and local laws, ordinances and regulations. Vendors shall indemnify and save harmless the Town, all of its officers, agents and servants against any claim or liability arising from or based on the violation of any such law, ordinance, regulation or negligence whether by the bidder, his employees, his consultant and/or their employees.
16. Bidders are responsible for checking the Town of Waterford website at <http://www.waterfordct.org/depts/finance/purchasing.htm> for any addendums and updates to the Bid.

17. Vendors are requested to submit a W-9 with bids/proposals.

Additional Information:

All Questions must be submitted in writing to the purchasing agent via email at krotella@waterfordct.org.

Potential Bidders are responsible for checking the Town of Waterford website at <http://www.waterfordct.org/depts/finance/purchasing.htm> for any addendums and updates regarding this Bid.

If at any time of the scheduled Bid opening, Town Hall or the Office of Procurement is closed due to uncontrolled events such as fire, snow, ice, wind or building evacuation, the Bid opening will be postponed until 2:00 p.m. the next business day. Proposals will be accepted until that date and time.

A mailed Bid shall be addressed to:

*Town of Waterford
Finance Office Attention: Purchasing Agent,
15 Rope Ferry Road, Waterford, CT 06385,
Bid must arrive prior to the date and time of Bid Opening.*

Rights Reserved To the Town

The Town reserves the right to award in part, to reject any and all, in whole or in part, for misrepresentation or if the respondent is in default of any prior Town contract, or if the Respondent limits or modifies any of the terms and conditions and/or specifications of the Request The Town also reserves the right to waive technical defects, irregularities and omissions if, in its judgment, the best interest of the Town will be served.

FIFTEEN ROPE FERRY ROAD



WATERFORD, CT 06385-2886

**Town of Waterford
Public Works Traffic Sign Bid Form #12-104**

The Bid will be awarded based on the lowest qualified Base Bid. The Town reserves the right to adjust the quantities upon final order and the right to add signs at the contracted bid price until June 30, 2012.

All materials ordered will be delivered to the Waterford Public Works Department within 90 calendar days of the placement of the order.

TIME REQUIRED FOR DELIVERY: _____

VENDOR NAME AND ADDRESS

PRINTED NAME AND TITLE OF VENDOR'S AGENT

PHONE AND FACSIMILE NUMBERS, E-MAIL ADDRESS

I _____, _____ of the
Name Position
above named firm hereby submit the following bid in accordance with Town of Waterford specifications.

SIGNATURE

DATE

All detail sheets must be filled and and submitted as part of this bid form

\$ _____ **TOTAL BID AMOUNT**

Vendors are requested to submit a copy of their W-9 with theBids.

COMMENTS:

Please attach additional sheets to the Proposal Form.

CODE	SIGN	DIMEN.	SPECIF.	QUANTITY	UNIT PRICE	TOTAL
W1-1L	TURN LEFT	30"X30"	.080 Aluminum / High Intensity Prismatic	1		
W1-1R	TURN RIGHT	30"X30"	.080 Aluminum / High Intensity Prismatic	2		
W1-2L	CURVE LEFT	30"X30"	.080 Aluminum / High Intensity Prismatic	1		
W1-2R	CURVE RIGHT	30"X30"	.080 Aluminum / High Intensity Prismatic	2		
W1-4R	TURNS RIGHT	30"X30"	.080 Aluminum / High Intensity Prismatic	1		
W3-1	STOP AHEAD -- SYMBOL	30"X30"	.080 Aluminum / High Intensity Prismatic	7		
W5-1	ROAD NARROWS	30"X30"	.080 Aluminum / High Intensity Prismatic	1		
W11-2	PEDESTRIAN ZONE -- SYMBOL	30"X30"	.080 Aluminum / High Intensity Prismatic	4		
W11-3	DEER CROSSING -- SYMBOL	30"X30"	.080 Aluminum / High Intensity Prismatic	4		
W12-2	LOW CLEARANCE SIGN (11' 6")	30"X30"	.080 Aluminum / High Intensity Prismatic	1		
W13-125	25 M.P.H. ADVISORY	18"X18"	.080 Aluminum / High Intensity Prismatic	1		
W14-1	DEAD END	30"X30"	.080 Aluminum / High Intensity Prismatic	4		
6" W14-1P	DEAD END (Both Sides) (NO Border)	6"X30"	EXTRUDED Alum./ High Intensity Prismatic	21		
9" W14-1P	DEAD END (Both Sides) (NO Border)	6"X30"	EXTRUDED Alum./ High Intensity Prismatic	20		
W14-2	NO OUTLET	30"X30"	.080 Aluminum / High Intensity Prismatic	2		
9" W14-2P	NO OUTLET (Both Sides) (NO Border)	6"X30"	EXTRUDED Alum./ High Intensity Prismatic	2		
W16-7P	DIAGONAL ARROW (Points to Bottom Left) YELLOW Sign - Black Legend	24"X12"	.080 Aluminum / High Intensity Prismatic	4		
MWC-3 (my cod	CAUTION CROSS TRAFFIC DOES NOT STOP	30"X30"	.080 Aluminum / High Intensity Prismatic	1		
S1-1	SCHOOL ZONE -- SYMBOL This School Zone is H.I.P. Fluorescent Green with Black Legend	36"X36"	.080 Aluminum / High Intensity Prismatic	2		
S3-1	SCHOOL BUS STOP AHEAD -- SYMBOL	30"X30"	.080 Aluminum / High Intensity Prismatic	6		
R1-1	STOP	30"	.080 Aluminum / High Intensity Prismatic	18		
R1-1A	STOP	24"	.080 Aluminum / High Intensity Prismatic	22		
R1-3P	ALL WAY	18"X 6"	.080 Aluminum / High Intensity Prismatic	20		
R2-1	SPEED LIMIT 25	24"X30"	.080 Aluminum / High Intensity Prismatic	36		
R2-1	SPEED LIMIT 30	24"X30"	.080 Aluminum / High Intensity Prismatic	16		
R2-1	SPEED LIMIT 35	24"X30"	.080 Aluminum / High Intensity Prismatic	3		
R4-7R	MEDIAN - KEEP RIGHT -- SYMBOL	24"X30"	.080 Aluminum / High Intensity Prismatic	1		

CODE	SIGN	DIMEN.	SPECIF.	QUANTITY	UNIT PRICE	TOTAL
R5-1	DO NOT ENTER	30"X30"	.080 Aluminum / High Intensity Prismatic	1		
R5-2	NO TRUCKS (symbol)	24"X24"	.080 Aluminum / High Intensity Prismatic	2		
R6-2R	ONE WAY WITH ARROW RIGHT	24"X30"	.080 Aluminum / High Intensity Prismatic	1		
R7-1	NO PARKING ANYTIME	12"X18"	.080 Alum. / ENGINEER GRADE PRISMATIC	75		
R7-13	NO PARKING THIS SIDE OF STREET	12"X18"	.080 Alum. / ENGINEER GRADE PRISMATIC	52		
	NO PARKING BETWEEN SIGNS	12"X18"	.080 Alum. / ENGINEER GRADE PRISMATIC	1		
	NO PARKING HERE TO CORNER	12"X18"	.080 Alum. / ENGINEER GRADE PRISMATIC	2		
R7-112	15 MINUTE PARKING	12"X18"	.080 Alum. / ENGINEER GRADE PRISMATIC	1		
	NO THRU TRAFFIC	24"X30"	.080 Aluminum / High Intensity Prismatic	1		
TOTAL				339		

STREET NAME SIGNS

6" Extruded Aluminum Street Name Signs, 6" X Minimum of 30" , High Intensity Prismatic Green Signs / White Letter Clear View Front

	NAME			QUANTITY	UNIT PRICE	TOTAL PRICE
	Alice St			1		
	Almond Dr			1		
	Bolles Ct			1		
	Brill Av			1		
	East Lake Dr			1		
	Ellen Ward Rd			1		
	First St			1		
	Greentree Dr			2		
	High Ridge Rd			1		
	Lathrop Rd			1		
	Leonard La			1		
	Linda Av			1		
	Lloyd Rd			1		
	Maginnis Pkwy			1		
	Magonk Point Rd			1		
	Maple Rd			1		
	Murry Ct			1		
	North Phillips St			1		
	Oak Rd			2		
	Palmer Rd			1		
	Paula La			1		

CODE	SIGN	DIMEN.	SPECIF.	QUANTITY	UNIT PRICE	TOTAL
	Peninsular Av			1		
	Phillips St			1		
	Rogers Hill Rd			1		
	Scotch Cap Rd			1		
	Warwick Ter			2		
	Woodbine St			2		
	Woodland Rd			2		
	Woodsea Pl			1		
	SUB TOTAL			34		
	TOTAL SIGNS			373		
	STRAIGHT BRACKET TO MOUNT PARALELL EXTRUDED W14-1P SIGNS ON EXTRUDED STREET NAME SIGN		6" Sheath	21		
	STRAIGHT BRACKET TO MOUNT PARALELL EXTRUDED W14-1P SIGNS ON EXTRUDED STREET NAME SIGN		12" Sheath	22		
	U-CHANNEL SIGN POSTS 10 FOOT		GREEN U-CHANNEL 2 LB / FT	25		
	Round Mounting Caps for Round Poles 6" sheath			28		
	90 Degree Cross Bracket 6" Sheath			6		
	TOTAL BID					
ALL Mounting hardware shall be heavy duty. NO THIN WALL MATERIAL.						