

# NOTICE

This notice is provided as required by Title II of the Americans with Disabilities Act (ADA) as amended January 2009.

The Town of Waterford (TOW) does not discriminate on the basis of disability in admission to, access to, or operations of its programs, services, or activities. The Town of Waterford does not discriminate on the basis of disability in its hiring or employment practices.

Questions, concerns, complaints, or requests for additional information regarding the ADA may be to the Town of Waterford's ADA coordinator.

Sally B. Ritchie, ADA Coordinator

In Person:

Waterford Community Center

24 Rope Ferry Road

Waterford, CT 06385

860-444-5839

8:00 a.m. to 4:00 p.m. Monday-Friday

By mail:

15 Rope Ferry Road

Waterford, CT 06385

**Communication** - The TOW will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in TOW programs, services, and activities, including sign language interpreters, documents in Braille or large print, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

**Modifications to Policies and Procedures:** TOW will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of TOW, should contact the office of Sally B. Ritchie, ADA Coordinator, as soon as possible but no later than 48 hours before the scheduled event.

The ADA does not require the TOW to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.

TOW will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

Complaint forms also available on The Town of Waterford website

[www.waterfordct.org](http://www.waterfordct.org)